



CEMETERY TRUSTEES

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MINUTES OF THE CEMETERY TRUSTEES

Tuesday, January 23, 2018 – 7:00 p.m. – Town Hall Conference Room

Members Present: Bob Ellwood, David Gill, Michele Kaulback

Also Present: Paul Hayden - Sexton

Chair Gill opened the Cemetery Trustees meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. CemSites Program Update

Chair Gill updated the Trustees that CemSites is working on the conversion of information in BMSI. They are able to make the conversion, but it's time-consuming. The Trustees are hoping to make the CemSites program available this year.

2. 2017 Town Report

The names of people and plots sold need to be added to the Town Report. There were no plots sold this year. Chair Gill suggested that over the summer the number of lots for sale be counted and noted on the map as well as have the lots for the horse trail drawn. He also felt the columbarium was still a viable option for those who want urns; that space may run out unless casket space is taken away. Chair Gill suggested doing the columbarium in stages: the cement pad first and the columbarium another time.

3. Calendar

There will be spring cleaning at the Cemetery. Trustees are hoping to do stump removal this summer. Road work was another possibility; P. Hayden recommended waiting to do the road until the stumps were removed so it didn't get torn up by equipment. P. Hayden noted the stumps would have to be removed very carefully so there wouldn't be any damage to the surrounding area.

4. Approval of Minutes

MOTION: Chair Gill moved to approve the minutes of Tuesday, November 28, 2017. Second – M. Kaulback; all in favor. MOTION CARRIED

MOTION: Chair Gill moved to approve the minutes of Tuesday, December 05, 2017. Second – B. Ellwood; all in favor. MOTION CARRIED

5. Other Business

Chair Gill's term is up and he will be running again. B. Ellwood filled P. Hayden's spot for one year; that position is also open and he will be running again.

P. Hayden has received the stakes. He explained how stakes are sold to B. Ellwood, adding they are mandatory.

There was a discussion about the purchase of a tablet.

6. Adjournment

MOTION: Chair Gill moved to adjourn at 7:18 p.m. Second – M. Kaulback; all in favor. MOTION CARRIED

NEXT MEETING

Tuesday, February 27, 2018 – 7:00 p.m., Town Hall Conference Room

Respectively Submitted: Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, March 27, 2018