



CEMETERY TRUSTEES
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MINUTES OF THE CEMETERY TRUSTEES

Tuesday, April 28, 2015 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair David Gill, Paul Hayden, Michele Kaulback

Also Present: Kevin Van Etten, Sexton

Chair Gill opened the Cemetery Trustees meeting at 7:09 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. Reorganization of the Board

MOTION: *P. Hayden moved to appoint David Gill as Chairman. Second – M. Kaulback; all in favor.*
MOTION CARRIED

2. Columbarium Update

M. Kaulback distributed information regarding columbariums. Concrete foundation, delivery and installation will cost \$33,000 (\$458 per niche). At a meeting she attended, it was stated that up to 1 ½ times the cost could be charged (enough to cover the cost of the niche and maintenance). Keys would be held by the Cemetery Trustees; engraving can be done on the doors, but is not included in the cost. Chair Gill suggested presenting the concept to the Selectmen; P. Hayden suggested a Town vote.

M. Kaulback explained the pricing: some towns charge by the level (the higher the level, the higher the cost); other towns charge per niche. P. Hayden suggested the same price per niche. There was a discussion about how the door of the niche was made if an inscription was done or an engraved plate was added. Also discussed was the depth of the foundation. Further discussion and review will be continued into the summer.

3. Large Maple

The large maple in the cemetery is dead. Three bids were received: Burke's Tree Service, Rochester, submitted a bid of \$3,500 to remove the tree, which was \$1,000 less than the others; they were awarded the bid. Should the maple fall before it can be removed, there could be substantial damage to stones.

MOTION: *Chair Gill moved to accept the bid from Burke's Tree Service in the amount of \$3,500 to remove the large maple in the cemetery. Second – M. Kaulback; all in favor.* **MOTION CARRIED**

P. Hayden had a meeting with the State at Rolston Park. There are six Ash trees remaining in the park; all the locusts have been killed. P. Hayden was told that there is a new bug making its way through New Hampshire that is killing Ash trees. Nothing in the cemetery is affected at this time.

DRAFT – SUBJECT TO CHANGE

4. Clean-Up

There will be a cemetery clean-up on Sunday, May 03, at 9:00 a.m., in preparation for the first mow.

5. Schedule of Events/Calendar

- a. Stump Removal: Sunday, May 10, 9:00 a.m.
- b. Mapping Verification: Tuesday, May 26; what has been drawn needs to be verified.
- c. Volunteers for Stone Clean-Up: Saturday, May 23

6. Cemetery Computer Program

Continued to the May meeting.

7. Approval of Minutes: Tuesday, October 28, 2014

MOTION: Chair Gill moved to approve the minutes of Tuesday, October 28, 2014. Second – M. Kaulback; all in favor. **MOTION CARRIED**

8. Other Business

P. Hayden told members that a resident remarked the cemetery has never looked better in the last five years, and that they should be proud.

There was a brief discussion about putting the cemetery map on the Town website when it's complete.

9. Adjournment

MOTION: Chair Gill moved to adjourn at 8:27 p.m. Second – M. Kaulback; all in favor. **MOTION CARRIED**

NEXT MEETING

Tuesday, May 26, 2015 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted: Charlotte Hussey, Secretary to the Boards

Approved: 