



**CEMETERY TRUSTEES**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE CEMETERY TRUSTEES**

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Tuesday, September 27, 2016 – 7:00 p.m. – Town Hall Conference Room

*Members Present:* Paul Hayden, Michele Kaulback

*Absent:* Chair David Gill, Kevin Van Etten, Sexton

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Vice Chair Kaulback opened the Cemetery Trustees meeting at 7:00 p.m. A roll call was taken by the Vice Chair; she announced a quorum was present and the meeting was being recorded.

1. Approval of Minutes

**MOTION:** Vice Chair Kaulback moved to approve the minutes of Tuesday, June 28, 2016. Second – P. Hayden; all in favor. MOTION CARRIED

2. Website

There was a discussion about what should be on the Cemetery Trustees website page. They're hoping to include a database of those buried at the cemetery as well as a plot plan. By-laws will also be on the website.

3. Transfer of Funds

The letter from the Cemetery Trustees to the Trustees of Trust Funds regarding the transfer of funds was reviewed. Interest/income from the Cemetery Perpetual Care Trust Funds has not been turned over to the Town since 2013. The letter will also approve turning over the interest/income for 2016 in an amount not to exceed \$4,027.45 prior to January 30, 2017.

**MOTION:** Vice Chair Kaulback moved to approve and sign the letter to the Trustees of Trust Funds to transfer the interest/income from the Cemetery Perpetual Care Trust Funds to the Town. Second – P. Hayden; all in favor. MOTION CARRIED

4. Other Business

K. Van Etten has discussed with P. Hayden resigning as Sexton. If that happens, P. Hayden has asked to replace him as Sexton; someone would need to fill his position as a Trustee until the elections in March 2017.

Stump removal was briefly discussed. Vice Chair Kaulback and her husband have been cleaning stones in the cemetery on Breakfast Hill Road.

Vice Chair Kaulback will research repairing sinkholes, leveling out the land, etc. in the cemetery. It's better for the headstones if the ground is level.

A few additional lots have been sold.

5. Approval of Invoices

**MOTION:** P. Hayden moved to approve payment of the invoice from Maher Irrigation for repair to the water system at the cemetery in the amount of \$104.50, and approve payment of the annual license for the cemetery program in the amount of \$204. Second – Vice Chair Kaulback; all in favor. MOTION CARRIED

6. Adjournment

**MOTION:** Vice Chair Kaulback moved to adjourn at 7:20 p.m. Second – P. Hayden; all in favor. MOTION CARRIED

NEXT MEETING
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Tuesday, October 25, 2016 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted: Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, October 25, 2016