



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, June 02, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair John Penacho, Kevin Forrest, John McDevitt, Vaughan Morgan, Mo Sodini

Staff: Karen Anderson – Town Administrator

Chair Penacho opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Rad Nichols – COAST Funding

Rad Nichols, Executive Director, distributed an informational packet to the Board and gave an overview of COAST Transportation. R. Nichols stated that the primary purpose of the presentation was funding. There is a municipal funding formula that is based on four segments of service provision. Based on that formula, Greenland's percentage is 2.2% or \$12,690.

R. Nichols stated that Greenland has cut COAST funding for the past two years; previously, the Town only made partial payments. The Board of Directors has a policy for working with communities that are not meeting their full requests; there could be a change in services.

There is limited ridership in Town; it's more people coming into Town. A concern of the Selectmen was taxation on residents if there is limited ridership. The Selectmen suggested that a presentation be made to the Budget Committee in the fall.

2. Ralph Cresta – Fire Truck Purchase

Chief Cresta told the Board he received two bids for the fire truck purchase: KME - \$475,976; Smeal - \$468,104. If there is not a pre-pay for the chassis to Smeal, there is an additional charge of \$6,300. If KME is paid in full, there will be a pre-payment discount (\$17,316). Chief Cresta briefly outlined the bids. Bottom line: KME is approximately \$1,500 higher than Smeal without the pre-payment discount. M. Sodini suggested putting the sale of Engine 2 out to bid. After further discussion, Chief Cresta recommended the KME truck, with a penalty for late delivery of \$100 per day.

MOTION: V. Morgan moved to accept the KME bid for the fire truck with an 80% pre-payment, withholding 20%. Further, there will be a penalty of \$100 per day if delivery is not made within 330 days of the order date. Second – K. Forrest; all in favor. ***MOTION CARRIED***

3. Ken Fernald, Emergency Management Director – Update

Ken Fernald updated the Board on activities through the end of the year (copy on file). Some activities will require Selectmen to be present. K. Fernald has requested that emergency management plans be available on the website.

K. Fernald read into the record a letter informing the Selectmen that he will be retiring as Emergency Management Director effective December 31, 2014 (copy on file). His letter was accepted with deep regret. The Town Administrator added that K. Fernald received the award for Emergency Management Director of the Year for the State of New Hampshire.

K. Fernald also included a copy of the Suggested Duties of the Local Emergency Management Director (on file). He offered to meet with the Selectmen to discuss recommendations for the future EMD.

4. Matt Sturtevant – Cemetery Lane Speeding

Matt Sturtevant addressed the Board, stating that on May 21 he saw V. Morgan put the speed bump that had been at the end of the dump road for two years in the back of his truck. M. Sturtevant was told the location of the speed bump was illegal, and that the Property Maintenance Supervisor should have spoken to him about removing it. He asked the Board what law it was breaking; V. Morgan responded the RSA's would be mailed to him (RSA 236:32 and RSA 236:39).

M. Sturtevant stated that he had spoken to the Town Administrator and Police Chief about putting the speed bump in the road, and was told by Chief Laurent it was a great idea. According to the RSA's, permission to place an obstacle in the road must be from the governing board, which is the Selectmen.

The Selectmen didn't feel the speed bump was the answer and will address the speed limit issue on Cemetery Lane. The speed limit will be posted at 25 mph.

The Selectmen will also address the speed limit on the Krasko Field entrance/exit.

II. ADMINISTRATIVE AND OTHER ITEMS

1. Elderly Deferral

MOTION: K. Forrest moved to approve the elderly deferral for 342 Bayside. Second – M. Sodin; all in favor. **MOTION CARRIED**

2. Audit Engagement Letter

The audit was completed in three long days last week, and was very successful. The auditors were pleased with the financial records. The Town is in year three of the three year contract.

MOTION: V. Morgan moved to approve the audit engagement letter from Vachon Clukay and Company. Second – J. McDevitt; all in favor. **MOTION CARRIED**

MOTION: J. McDevitt moved to approve the MS5 engagement letter. Second – V. Morgan; all in favor. **MOTION CARRIED**

3. Approval of Minutes: Monday, May 19, 2014

MOTION: *M. Sodini moved to approve the minutes of Monday, May 19, 2014. Second – V. Morgan; three in favor, two abstain (J. Penacho, K. Forrest). MOTION CARRIED*

4. Back Bay Terrace Update

On Wednesday, May 28, 2014, the Town Administrator received an official complaint from DES in regard to drainage work done on Hillside Drive. She reviewed the site with Bourassa Construction and learned there was corrugated pipe installed from the new catch basin to the area of the proposed rain garden. The pipe is capped, but the work was done without a permit. The pipe is based on the plan that was done by UNH in conjunction with DES.

The Town has been given seven days to hire an engineer, and sixty days to complete engineering to insure the pipe is the correct size. The Town Administrator has secured Underwood Engineering to do the required hydrology and design to either match with the existing plan or develop a new design. She has spoken with Barbara McMillan, who is currently looking for sources to fund the rain garden.

The Town Administrator stated she was surprised to receive the complaint without any phone calls or questions about the work previously; the pipe was installed last fall. A site meeting was held with four officials who stated there were violations but neglected to point out what they were. It was the Town Administrator's feeling that DES was willing to work with the Town so we could come into compliance. Stormwater improvements were done during the projects, and photos will document the amount of impervious pavement that was removed. There were a number of sump pumps disconnected from the Town's drainage system as well.

Chair Penacho reminded the Board that DES was present at the earlier site walk; the work that was done didn't differ from what was proposed. The Town Administrator added that in addition to impervious surface being reduced, some areas have been curbed to prevent further erosion. Preventing further erosion and stormwater impacts to Pickering Brook has been the Town's goal.

Kevin Lucey, Back Bay Terrace: Although K. Lucey works for DES and is a member of the Conservation Commission, he addressed the Board as a resident. His concern was that the work was done without engineering or design. He continued that the workmanship of the curbing was quite poor. On the upper side of Meadow and Hillside there are two stormwater catchment areas that are aesthetically poor. Further, the rain on the road no longer flows into the grassy swales. Bourassa has backfilled behind the curbing with cobble-sized gravel. When asked by Chair Penacho why he didn't contact the Town Administrator about his concerns, K. Lucey responded he thought the Conservation Commission had seen the plans prior to him joining; in addition, some of the work had just been completed.

The Town Administrator will follow up with neighborhood residents, if necessary, when the project is complete. It was the consensus of the Board that engineering costs may to be added to future road projects.

5. Other Business

Laura Byergo, Caswell Drive: Also a member of the Conservation Commission, L. Byergo addressed the Board as a resident. She doesn't immediately about the railway, but has concerns about PanAm. Also a board member with Great Bay Stewards, they met on May 15 with conservation groups interested in the health of Great Bay. Their concern was what would happen once the railway was upgraded to a Class II

railway. L. Byergo gave the Board details of that meeting. She also asked for an update from the Board on their plans in working with PanAm. The Town Administrator told the Board they would need to decide at this meeting if they were going to appeal the decision made by the Town of Newington due to time constraints. The Board didn't feel comfortable making a decision at this meeting. The Board assured Mrs. Byergo that they would monitor the conditions of the rail crossings for safety.

III. ACCOUNTS PAYABLE – JUNE 05, 2014

1. Payroll Manifest 12

MOTION: V. Morgan moved to approve Payroll Manifest 12 in the amount of \$42,897.70. Second – M. Sodini; all in favor. MOTION CARRIED

2. General Fund Manifest 12

MOTION: J. McDevitt moved to approve General Fund Manifest 12 in the amount of \$2,276,505.04 (School - \$2,214,698). Second – M. Sodini; all in favor. MOTION CARRIED

3. Medical Deductible Expendable Trust Manifest 11

MOTION: V. Morgan moved to approve Medical Deductible Expendable Trust Manifest 11 in the amount of \$11,752.37. Second – M. Sodini; all in favor. MOTION CARRIED

4. Police Special Revenue Fund Manifest 05

MOTION: V. Morgan moved to approve Police Special Revenue Fund Manifest 05 in the amount of \$115.10. Second – M. Sodini; all in favor. MOTION CARRIED

IV. ADJOURNMENT

MOTION: M. Sodini moved to adjourn at 9:55 p.m. Second – K. Forrest; all in favor. MOTION CARRIED

NEXT MEETING

Monday, June 16, 2014 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, June 16, 2014