



**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE BOARD OF SELECTMEN**

Monday, July 25, 2016, 2016 – 7:00 p.m. – Town Hall Conference Room

*Members Present:* Vaughan Morgan, Kevin Forrest, Jim Rolston, Paul Sanderson

*Members Absent:* John McDevitt

*Staff:* Karen Anderson – Town Administrator

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

**I. PUBLIC HEARING**

1. Acceptance of Donation: Police Department – Holloway Automotive Group for National Night Out

**MOTION:** *P. Sanderson moved to open the public hearing at 7:00 p.m. Second – K. Forrest; all in favor.*  
**MOTION CARRIED**

Chair Morgan explained the purpose of the public hearing was to accept a donation from Holloway Automotive Group for National Night Out, which will be held on Tuesday, August 02, 2016. There are thousands of towns across the country and Canada as well as military bases around the world that celebrate this event which galvanizes communities and its citizens with law enforcement to help reduce crime and increase safety.

There being no comments, Chair Morgan closed the public hearing.

**MOTION:** *J. Rolston moved to close the public hearing at 7:03 p.m. Second – P. Sanderson; all in favor.*  
**MOTION CARRIED**

On behalf of the Town, Chair Morgan thanked the Holloway Group for their donation. Target was unable to help this year.

**MOTION:** *P. Sanderson moved to accept the donation of \$500 from Holloway Automotive Group for the purpose of supporting the costs associated with National Night Out. Second – J. Rolston; all in favor.*  
**MOTION CARRIED**

**II. APPROVAL OF MINUTES**

1. Monday, July 11, 2016

K. Forrest corrected the spelling of “cannons” under Item 3 – Other Old Business, Remembrance Park.

## DRAFT: SUBJECT TO CHANGE

**MOTION:** K. Forrest moved to approve the minutes of Monday, July 11, 2016 as amended. Second – J. Rolston; all in favor. **MOTION CARRIED**

### III. OLD BUSINESS

#### 1. Hydrant Rental Fees

The Board reviewed the letter to the City of Portsmouth regarding payment of hydrant rental fees. It was suggested by Chair Morgan to add: "...after reviewing our original agreement of 1944 and taking into consideration other matters, it is the opinion of this Board that this invoice is unjustified and, therefore, has decided to decline payment". Also added at the end "...If you have any questions, please feel free to make an appointment to meet with the Board". The Board was in agreement to authorize the Chair to sign the letter, as amended, on their behalf to the City of Portsmouth.

#### 2. Ferwerda Abatement

The Board signed the approval paperwork for the Ferwerda settlement at a previous meeting. A formal motion was need to approve the abatement.

**MOTION:** K. Forrest moved to approve the abatement for Map R14, 10 in the amount of \$4,115.14 plus interest for the settlement of BTLA Case #27931-14PT. Second – J. Rolston; three in favor, one recuse (P. Sanderson). **MOTION CARRIED**

#### 3. Other Old Business

- Transfer Station: P. Sanderson and the Property Maintenance Supervisor have not had a chance to review the list of concerns from the Transfer Station employees. P. Sanderson will update the Board at the next meeting. J. Rolston added that he had a tour of the first shed; there is a mouse problem. The Town Administrator responded that it's being taken care of, and mouse debris has been removed as well as food products. Moth balls have been spread and the shed is cleaned.
- Safety Inspection: The Safety Committee has inspected the Town Hall. The fire alarm system and fire extinguishers have also been inspected and passed. Smoke/CO detectors have been ordered and received; the Property Maintenance Supervisor will be installing those. The storage room has been cleaned; there is a 3' clearance in front of the electrical panel. The loft in the garage will be labeled "Storage Only". Issues in the Highway Garage have been partially addressed. A fireproof cabinet will be ordered for the paint and oil that is kept inside. Bark mulch has been removed from around the buildings and replaced with organic compost. The floor level heat unit in the back hallway has been cleared. There are a few more safety improvements that need to be done. The Town Administrator has spoken to the snow plow contractor, and he agreed to not leave the truck bodies in the "up" position as well as not leave the keys in the ignition.
- Evaluation of Back Building: The Building Inspector has not had a chance to evaluate the back building. The Town Administrator has asked Jim Jones to remove the blocks from the section of the building that is no longer used to store salt. The side used for salt storage is concrete; it is structurally sound.

**IV. NEW BUSINESS AND ADMINISTRATIVE**

1. Review of Town Administrator's Weekly Report

County Purchasing Policy: The Town Administrator received a letter from Rockingham County stating that a Purchasing Coordinator has been hired by the County. She will be establishing relationships with vendors that will allow towns within the County to receive the same pricing. Greenland has indicated it would be interested.

2. Eagle Scout Project: Maloney Recreational Fields

Parker Philbrick, an Eagle Scout, recently had a project for Maloney Field approved by the Eagle Board. He has been working with the Recreation Commission on a sign that will provide space for program announcements, recreation schedules and other recreation information. The sign will be located at Maloney Field in the area of the well. There will be a dedication to Chief Maloney on the back as well as information about the importance of protecting the groundwater in that area. The plan is to have the sign finished by the end of the summer. Chair Morgan expressed the Board's appreciation to P. Philbrick for his efforts.

3. Other New Business

- Recreation Buildings: P. Sanderson noted there are repair issues with the buildings located at Caswell Field and Krasko Field. There is a problem with the floor in the building at Caswell Field; the Town Administrator stated that the water heater needs to be removed and the floor replaced. It's planned for the end of tennis season; the floor will be replaced at that time. At Krasko Field, the concrete building with the scoreboard on top is tilting due to cracking. The building is only used for the scoreboard and the houses the light panel. P. Sanderson asked that the Building Inspector look at the building and report back to the Board.
- Road Side Mowing: Will start this week.
- Health Officer Report: The Health Officer has visited Lang's Landscape. The Town Administrator has spoken to Mr. Lang. She will review that discussion with the Health Officer.
- Band Stand Concert: P. Sanderson stated that 150 to 200 people attended the concert on Thursday, July 21, 2016.
- Greenland Grapevine: Chair Morgan commented that in the last issue of *The Grapevine* it appeared they were struggling. The Town Administrator has submitted two articles for the next issue which will be in September: the changes the Board has discussed about veteran's credits and the Town's 300<sup>th</sup> Anniversary.
- 300<sup>th</sup> Anniversary: J. Rolston updated the Board that plans are on track for the celebration which will occur in five years.
- Code Red: Code Red for Greenland will no longer need to be continued by Greenland as an individual subscription because it's now provided to towns by the State.
- Conservation Commission: P. Sanderson stated he would like something from the Conservation Commission regarding homeowner maintenance along the roadway in front of their property. It helps drainage and conflicts with power lines. Chip Hussey, Conservation Commission Chairman, responded that he would discuss it with members.

## DRAFT: SUBJECT TO CHANGE

### V. ACCOUNTS PAYABLE – THURSDAY, JULY 28, 2016

#### 1. Payroll Manifest 15

**MOTION:** K. Forrest moved to approve Payroll Manifest 15 in the amount of \$51,723.95. Second – P. Sanderson; all in favor. MOTION CARRIED

#### 2. General Fund Manifest 15

**MOTION:** K. Forrest moved to approve General Fund Manifest 15 in the amount of \$118,362.30. Second – P. Sanderson; all in favor. MOTION CARRIED

### VI. PUBLIC HEARING [RSA 91-A:3, II(a)]

#### 1. Personnel

**MOTION:** P. Sanderson moved to enter into non-public session in accordance with RSA 91-A:3, II(a). Second – Roll call vote; all in favor. MOTION CARRIED

**MOTION:** J. Rolston moved to return to public session. Second – P. Sanderson; all in favor. MOTION CARRIED

### VII. ADJOURNMENT

**MOTION:** P. Sanderson moved to adjourn at 7:40 p.m. Second – J. Rolston; all in favor. MOTION CARRIED

### NEXT MEETING

Monday, August 08, 2016 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: