



# BOARD OF SELECTMEN

Town of Greenland • Greenland, NH 03840  
575 Portsmouth Avenue • PO Box 100  
Phone: 603.431.7111 • Fax: 603.430.3761  
Website: greenland-nh.com

## MINUTES OF THE BOARD OF SELECTMEN

Monday, January 11, 2016 – 7:00 p.m. – Town Hall Conference Room

*Members Present:* Vaughan Morgan, Kevin Forrest, John McDevitt, John Penacho, Jim Rolston

*Also Present:* Tim Collins – Emergency Management Director

*Staff Absent:* Karen Anderson – Town Administrator

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded. The Town Administrator was not present at this meeting.

### I. PUBLIC HEARING – RSA 231:133-a

#### 1. E-911 Changes: Road Names, Number Changes

Chair Morgan opened the public hearing for 911 changes. He announced that the consensus of the Board was that address change for Portsmouth Avenue, referred to as “D Street” in Phase 7, will be put on hold to be reviewed at a later date. At the meeting on Monday, December 28, 2015, there were some valid points made regarding its historical status. The other streets will be changed.

**MOTION:** K. Forrest moved to rename 10 and 16 Post Road to 4 and 8 Church Lane, respectively. Second – J. McDevitt; all in favor. **MOTION CARRIED**

**MOTION:** J. Rolston moved to rename 506, 508, 510 and 512 Portsmouth Avenue to 21, 19, 9 and 7 Cold Spring Farm, respectively. Second – J. McDevitt; all in favor. **MOTION CARRIED**

Various names for 575, 579 and 583 Portsmouth Avenue, and Krasko Field were discussed. The feeling was that Town Hall Road was too specific, and other departments were involved. Joe Fredericks, Portsmouth Avenue, suggested Town Square.

**MOTION:** Chair Morgan moved to rename 575, 579 and 583 Portsmouth Avenue, and Krasko Field, to 11, 16, 15 and 49 Town Square, respectively. Second – K. Forrest; all in favor. **MOTION CARRIED**

Renaming 615 Portsmouth Avenue was discussed. Although the main entrance and parking lot are on Tuttle Lane, there was a question if the owner wanted his address to stay on Portsmouth Avenue. It was noted that there is frontage on Portsmouth Avenue.

**MOTION:** J. Rolston moved to rename 615 Portsmouth Avenue to 3 Tuttle Lane. Second – Chair Morgan; two in favor, three opposed. **MOTION DENIED**

The Board was in agreement to table the address change for 615 Portsmouth Avenue pending contact with the property owner. J. McDevitt stated that he would like to see more consistency with address changes. Chair Morgan added that any issues could be handled on a case-to-case basis.

J. Rolston stated that the property owner should be aware that even if the address remains Portsmouth Avenue, the number will change. This address change was tabled until the meeting on Monday, January 25, 2016. Eventually, Rt. 33 from the Stratham line to the Portsmouth line will officially be known as Rt. 33.

There being no further discussion, Chair Morgan closed the public hearing.

## II. APPOINTMENT

### 1. Salt Storage – James Jones

James Jones was present to discuss salt storage on Town property; he is using the old salt shed to store his salt. J. Jones stated that the shed has always been used for overflow. He was not asked for input when the new salt shed was built, and he felt it wasn't large enough. There has been a salt crisis over the last two years; he has purchased extra salt and had it available. Some of his salt had to be used for the Town during the last storm.

J. Penacho stated that the new salt shed was purchased because the old one was unsafe. Although there was a discussion about removing the old salt shed, J. Jones is storing his salt in that bay. Responding to a question from J. Penacho, J. Jones stated he was using the salt stored on Town property for his personal business. J. Penacho's concern was that a private contractor was using Town property for his private business. He felt that J. Jones had access to storage that his competitors did not. The contract states he can store his trucks on site and equipment in one garage bay; anything he uses for his private business should not be allowed.

It was the consensus of the Board that J. Jones not store his salt on Town property; he was in agreement.

J. McDevitt asked J. Jones to provide the Board with the type of storage that's needed for an average winter. J. Jones responded that the new salt shed will only hold enough for three storms; the old shed was 2 ½ storms.

J. McDevitt stated that if the old salt shed was a danger, it needed to be removed because it was a liability. J. Jones responded that anyone working for him is covered by his liability insurance. J. Penacho stated that anyone working for him doing strictly Town business is covered; anyone not doing Town business is a potential liability.

## III. ADMINISTRATIVE AND OTHER ITEMS

### 1. Lane Avenue Street Light

Rick and Lisa Cirulli, 11 Lane Avenue, were present. Chair Morgan reviewed the letter received from Eversource regarding the cost of the repair to the street light, which would be approximately \$8,500. Several Selectmen have looked at the light on clear and rainy nights; police and fire have also looked at

the light. No one has felt there was a safety issue; Chair Morgan felt the Board couldn't justify repairing the light. There are other streets in Town that are darker, and do not have lights.

R. Cirulli pointed out that this is an existing situation, and they were not requesting a new light. The Board was putting a price of \$8,500 on reducing the existing level of safety that the light provided to the public. Chair Morgan stated that it was determined through the Town's safety personnel that there is not a safety issue. Looking at street lights throughout Town, it wasn't feasible.

K. Forrest stated that the Police Chief did an assessment and reported to the Board that she didn't feel it was warranted. She agreed that it was safer to provide more light. J. McDevitt stated that he had also spoken to the Police Chief and Fire Chief. He was concerned it might set a precedent if other lights needed to be repaired. He had to rely on the reports from the Town's safety personnel.

L. Cirulli asked, for clarity, if another street light went out in Town it would not be repair. Chair Morgan responded that each situation would be looked at individually. If there was a similar situation, the Town's safety personnel would be asked to evaluate it and report back to the Board. Spending priorities have to be set, and the Board couldn't justify the expense.

R. Cirulli stated that the safety the light affords to the immediate vicinity is part of the value of living in that location. It factors, to a degree, into the purchase of the property. The Board was also making the decision that it was alright to devalue the properties. Part of the location was the safety level that was existing when the property was purchased.

R. Cirulli requested that the Town research the cost of removing the light pole if the light was not going to be repaired. The Town Administrator will be asked to contact Eversource about the cost of removing the light.

J. Penacho stated that developments now do not have street lights. He had also driven down Lane Avenue and felt there was plenty of light. In his opinion, the Town would be negligent spending \$8,500 on a light when most neighborhoods do not have lights. If that street was built today, there would not be a light paid for by the Town. R. Cirulli questioned if it wasn't negligent to not plan street lights in other developments. J. Penacho stated that street lights in Towns similar to Greenland are not put in unless there is a specific safety concern. He was in agreement with the Board that based on assessments by the Town's safety personnel it was not a safety issue. J. McDevitt added that plans for developments have lights only at intersections or was paid by the homeowners association. J. Rolston commented that he had also looked at the light, which is at the end of a cul-de-sac. No one would be speeding down that small section and there were other lights in the area. He couldn't justify the expense.

Chair Morgan stated that the Board did not take the issue lightly. After evaluating the situation, the Board determined they couldn't justify the expense. R. Cirulli requested that the final decision include the cost of removing the existing pole. The Board felt if the pole belonged to Eversource, they should remove it at no cost to the Town.

The Board was in agreement not to spend \$8,500 to repair the light. The Town Administrator will contact Eversource about removing the light.

**MOTION:** *J. Penacho moved to not spend approximately \$8,500 to repair the light on Lane Avenue. Second – K. Forrest; all in favor. MOTION CARRIED*

2. Memorial Day Parade – Monday, May 30, 2016

Chair Morgan signed the Application for Parade Permit to be returned to the State of New Hampshire.

**MOTION:** *J. Rolston moved to approve the Application for Parade Permit for the Memorial Day to be held on Monday, May 30, 2016. Second – K. Forrest; all in favor. MOTION CARRIED*

3. Engineering Services Amendment for Hillside/Caswell/Dearborn – Underwood Engineers

The Board reviewed the Engineering Services Request as submitted by Underwood Engineering relating to snow removal, stormwater treatment, and discharge on Hillside Drive, Caswell Drive and Dearborn Road. The amended amount for the Scope of Work was an additional \$6,000. Chair Morgan had reviewed the authorization request with the Town Administrator, and agreed the work needed to be done. K. Forrest questioned how the additional work was missed, or was it common on projects of this magnitude. J. McDevitt responded that elevations can change and engineers will revise them.

After a brief discussion and questions, the Board opted to table this item to the meeting on Monday, January 25, 2016. The Town Administrator would be available to address the concerns of the Board at the meeting.

J. Rolston questioned who has been maintaining the walkway on Dearborn Road. This will also be forwarded to the Town Administrator.

4. Signature Page – Default Budget, Warrant

The Board signed the Default Budget.

5. Warrant Articles and (6) Voter's Guide

The Board reviewed the Warrant Articles and Voter's Guide prepared by the Town Administrator. The Board was in agreement that the Voter's Guide was very well done. The Voter's Guide will be displayed on Voting Day and will be posted on the website as well as available for the Deliberative Session.

- Article 11: Operating Budget

**MOTION:** *K. Forrest moved to recommend Article 11: Operating Budget when the changes were validated. Second – J. Rolston; all in favor. MOTION CARRIED*

The explanation will be revised to group items by department; "EMT/ambulance personnel" will be specified in the Fire Department portion; the amount of savings to the Town will be included in the health insurance explanation; the percentage of increase to the Library budget will be added.

- Article 12: Grounds Maintenance Equipment

**MOTION:** *K. Forrest moved to recommend Article 12: Grounds Maintenance Equipment. Second – J. Rolston; all in favor. MOTION CARRIED*

The explanation will be revised to include the amount of the mower and trailer separately.

- Article 13: Stormwater Improvements – Riverside Drive

**MOTION:** *J. Rolston moved to recommend Article 12: Stormwater Improvements – Riverside Drive. Second – K. Forrest; all in favor. MOTION CARRIED*

There was a question if the Town Administrator had received bids for this article. J. Penacho stated that it would not go to bid unless passed on Voting Day. The culvert needs to be replaced; a warrant article is needed to have that happen.

- Article 14: Transfer Station Equipment  
**MOTION:** J. Penacho moved to recommend Article 14: Transfer Station Equipment. Second – J. Rolston; all in favor. **MOTION CARRIED**
- Article 15: Conservation Purposes  
**MOTION:** J. Penacho moved to recommend Article 15: Conservation Purposes. Second – K. Forrest; all in favor. **MOTION CARRIED**  
There was a discussion with the Conservation Chair about the purpose of this fund. J. Penacho asked for a balance in this fund.
- Article 16: Ambulance Billing Fees  
**MOTION:** J. Penacho moved to recommend Article 16: Ambulance Billing Fees. Second – J. Rolston; all in favor. **MOTION CARRIED**
- Article 17: Pedestrian Bridge  
**MOTION:** J. Penacho moved to not recommend Article 17: Pedestrian Bridge. Second – J. Rolston; all in favor. **MOTION CARRIED**  
There was a discussion with Chip Hussey about the location and purpose of the bridge. Chair Morgan noted that if the sidewalk was put in, the Town would be responsible for maintenance. C. Hussey stated the total cost would be \$900,000; the Town's portion would be \$125,000, and the grant amount through the State of New Hampshire would be \$775,000. Later in the meeting, C. Hussey corrected the amount of the bridge to \$500,000; the Town's portion would be \$125,000; the grant would be \$375,000. The Board requested these amounts be added to the explanation. J. McDevitt suggested that residents be informed of the plan before asking them to make a decision. C. Hussey stated that he asked the Town Administrator to submit the pedestrian bridge as a warrant article as part of the CIP; he didn't want to do a petitioned warrant article. He added that the Planning Board voted for the governing bodies (School Board and Selectmen) to be shown all articles. The plan has been submitted as part of the CIP for two years.
- Article 18: Police Equipment  
**MOTION:** J. Rolston moved to recommend Article 18: Police Equipment. Second – K. Forrest; all in favor. **MOTION CARRIED**
- Article 19: Discontinue Police Second Floor CRF  
Majority vote required. Explanation: include amount to be returned.
- Article 20: Discontinue Medical Expendable Trust Account  
Majority vote required. Explanation: include amount to be returned. The Board suggested an email be sent to employees stating a deadline date.
- Article 21: E-911  
Submitted by petition. Explanation: the RSA will be added. Questioning the legality of the petition, the Board requested that the Town Attorney be consulted.
- Article 22: Appoint Town Treasurer  
**MOTION:** K. Forrest moved to approve the appointment of a Town Treasurer. Second – J. Rolston; all in favor. **MOTION CARRIED**  
The Board went on record as being in favor of the appointment of a Town Treasurer. The length of term was discussed; a three term was suggested, similar to other appointments. Criteria will be developed if approved by the Town. The salary may also have to be increased in the future. Also mentioned was the position of Town Clerk/Tax Collector being considered by appointment.
- Tax Rate Impact Summary  
K. Forrest suggested several slight revisions to the information. J. Penacho requested page numbers be added.

K. Forrest stated that there may also be a warrant article from the Recreation Committee to establish a capital reserve fund for the Maloney Fields. Chair Morgan stated that he would like to a "pie chart"

added to the inside cover indicating percentages of the budget from the Town, State and School. The Board would like to see another draft because going to final print.

7. Approval of Minutes: Monday, December 28, 2015

**MOTION:** J. Penacho moved to approve the minutes of Monday, December 28, 2015. Second – K. Forrest; four in favor, one abstain (K. Forrest). **MOTION CARRIED**

8. Other Business

Chair Morgan stated that he would like to receive “pre-agenda notifications” during the two week period leading up to a Board meeting. He further explained that as items are added to the agenda, the Board should be notified and any documentation included. J. Penacho added that he would like to receive packets on Thursday rather than Friday. J. Rolston requested “possible other topics” be included.

J. Penacho questioned whether J. Jones’ trucks were being washed on Town property. His concern was the salt or other contaminants from the truck beds. He would like the Town Administrator to check.

Referring to correspondence received from the Rockingham County Department of Corrections, J. McDevitt suggested that inmate labor be used to work on the trail system. If inmate labor is used for any work in Town, lunch would have to be provided. There is no cost to the Town to take advantage of this program.

IV. ACCOUNTS PAYABLE – THURSDAY, JANUARY 14, 2016

1. Payroll Manifest 01

**MOTION:** J. McDevitt moved to approve Payroll Manifest 01 in the amount of \$42,138.25. Second – J. Rolston; all in favor. **MOTION CARRIED**

2. General Fund Manifest 01

**MOTION:** K. Forrest moved to approve General Fund Manifest 01 in the amount of \$200,077.03. Second – J. Rolston; all in favor. **MOTION CARRIED**

**AMENDED MOTION:** K. Forrest moved to approve General Fund Manifest 01 in the amount of \$167,747.03. Second – J. McDevitt; all in favor. **MOTION CARRIED**

Chair Morgan asked that two bill from Jones snow plowing bills in the amount of \$32,330 be held until they could be reviewed with the Town Administrator.

3. Medical Deductible Expendable Trust Manifest 01

**MOTION:** J. Penacho moved to approve Medical Deductible Expendable Trust Manifest 01 in the amount of \$4,439.11. Second – J. Rolston; all in favor. **MOTION CARRIED**

After the expenditure of the above amount, the remaining balance in the account will be \$925.42. That is the amount returned to the General Fund if there are no additional medical bills submitted.

**MOTION:** K. Forrest moved to go into non-public session at 9:05 p.m.

V. NON-PUBLIC – RSA 91-A:3, II(d)

1. Purchase of Land

Public session reconvened at 9:25 p.m.

VI. ADJOURNMENT

**MOTION:** J. Penacho moved to adjourn at 9:27 p.m. Second – J. Rolston; all in favor. **MOTION CARRIED**

NEXT MEETING

Monday, January 25, 2016 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, February 08, 2016