



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, December 28, 2015 – 7:00 p.m. – Town Hall Conference Room

Members Present: Vaughan Morgan, John McDevitt, John Penacho, Jim Rolston

Members Absent: Kevin Forrest

Staff: Karen Anderson – Town Administrator

Also Present: Tara Laurent – Chief of Police, Tim Collins – Emergency Management Director, Jeannie Brome – E911 Representative

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. PUBLIC HEARING

1. Acceptance of Donations (\$500) – Police Department: Shop With A Cop; Greenland Vets (\$500): Welfare Assistance

Shop With A Cop donations were received from DD Cook and REP; Greenland Vets made a donation toward Welfare Assistance.

MOTION: *J. Rolston moved to accept the donations and expend in 2015. Second – J. McDevitt; all in favor. MOTION CARRIED*

2. E-911 Changes: Road Names, Number Changes (RSA 231:133-a)

Chair Morgan told those present that although changes can be difficult and inconvenient, sometimes it's necessary. He continued that emergency services, both Town and mutual aid, have had difficulty locating addresses due to similar street names and/or out of sequence house numbering as well as multiple residences on one driveway. This has caused delays in emergency response times, which could cost a life. As Selectmen, they are obligated to remedy matters of safety. Pursuant to RSA 231:133-a, the Board was making address changes to expedite emergency response times.

Chair Morgan continued that the hearing was not whether or not the changes would be made; the Board had weighed the inconvenience vs. the safety factor. They determined the changes will be made in the interest of safety. The public hearing was being held to address comments and to answer questions regarding what needed to be done when addresses were changed.

Chief Laurent addressed the fact that Portsmouth Avenue was a pivotal and important road in Town, historically. She also stated that there would be a Portsmouth Avenue in Town; however, they were unsure which section. The 911 process was explained, as were the changes that were being made, the

necessity for the changes, and how they would be implemented. The meeting was opened to public comments.

Frank Hansler, 542 Portsmouth Avenue: He found it challenging that the “deal” was already done. He found it difficult to imagine that the older section of Town, with its historic value, will be changing its name; the other side by Suds N Soda is more residential. Owning an antique home in this community is like being a caretaker of the Town’s history. He couldn’t understand why they would want to change the historic value of the oldest road and section in Town. Although he understood the number scenario, he added that 20 years from now the history would be lost; giving a new name would be like taking the historic homes and putting them in another location. Portsmouth Avenue was at one time the main road in Town.

Chair Morgan stated that they appreciated the historic value of Portsmouth Avenue; safety concerns had to be weighed against inconvenience and historic values. He reiterated that the safety of residences was primary.

F. Hansler suggested that the change be made on the Suds N Soda side. T. Collins pointed out that there was historic value on that side as well. J. Brome stated that a proposed numbering scheme for the other side of Portsmouth Avenue could be given to the Board, noting there were over 80 addresses compared to approximately 30 on this side. She added that they were trying to make changes with the least amount of impact on residents.

Joe Fredericks, 480 Portsmouth Avenue: Questioned why the Portsmouth Avenue section on the Suds N Soda side couldn’t be renamed Greenland Road. Chief Laurent explained that Rt. 33 changes from Portsmouth Avenue to Greenland Road. That name couldn’t be used again even if that section of Greenland Road is changed to Rt. 33 because it would cause confusion. Responding to a question from J. Fredericks about why the entire stretch of Portsmouth Avenue needed to change, Chief Laurent explained that Post Road has the right-of-way where it intersects with Portsmouth Avenue near the Church.

Kelly Sinclair, 480 Portsmouth Avenue: Asked if the residents on that portion of Portsmouth Avenue and Post Road knew their address was going to change, Chief Laurent responded she didn’t think they did. He added that they were about to take the two most historic roads in Town and change the name of one. There would no longer be a Portsmouth Avenue in the core of its village.

Linda Griebisch, Director - Joan G. Lovering Health Center, 559 Portsmouth Avenue: Requested additional time when setting the effective date so changes could be made on their end. Chief Laurent agreed that six months would be fine; the effective date will be Wednesday, June 01, 2016. She reminded residents that the Town notifies the Post Office as well as utilities of the address changes; 911 also pushes information out to Google (they may not accept the information right away).

After further discussion regarding the historic value of Portsmouth Avenue, the Board was in agreement that they would like more information before making a decision which section of Portsmouth Avenue to change.

Three of the four residents at 506 to 512 Portsmouth Avenue were in attendance. They would like to name their drive Cold Spring Farm; J. Brome will check and let Chief Laurent know.

II. APPOINTMENT

1. Christian Smith, Beals Associates: Town-Owned Land @ Falls Way

The Town Administrator told the Board that Frank Catapano requested a postponement until the meeting on Monday, January 11, 2016, due to illness. The parcel, a narrow strip along the entrance to Falls Way adjacent to the side with animals, was deeded to the Town. The house abutting that strip is for sale; F. Catapano has reached an agreement with the seller of the property. He would like to subdivide that lot and create two parcels. The Town-owned land along that strip would be used to create a second driveway off Falls Way. He would like to leave the house in the front and build a house in the rear. The Town-owned land is not under a conservation easement; it is noted as unbuildable because of its shape. F. Catapano understands that he would not build on the parcel, but only use it for access to the rear lot.

Bob Simeone, 4 Falls Way: B. Simeone told the Board that he works for the Gove Group, and knows F. Catapano and Scott Gove; however, he also had a personal interest. His property abuts the entire length of the area being discussed. He was in favor of F. Catapano's proposal; his concern was someone building a duplex on that property.

The Town Administrator explained that the parcel was originally deeded over to the Town. Much of it was designated as conservation land, another parcel was deeded for recreation, and then the strip being discussed. J. McDevitt asked that the Planning Board approval be reviewed; the Town Administrator and F. Catapano had done that prior to the meeting. After reviewing the tax map, the Board was in agreement it could be settled without continuing to the next meeting. The Town Administrator added that a voluntary lot merger would be done.

MOTION: *J. Penacho moved to deed to Frank Catapano the parcel of land located on Map R7, 25A, at no cost to the Town. Second – J. Rolston; all in favor. MOTION CARRIED*

It was noted by the Town Administrator that F. Catapano's attorney would write and record the deed at their expense.

III. ADMINISTRATIVE AND OTHER ITEMS

1. Primex Contract

After going out to bid and speaking with various insurance markets, it was not advantageous for the Town to go forward in a commercial market. The Town is currently indemnified through State risk pools, and the liability is capped. Legislation is being proposed that would require the commercial market to institute liability limits for municipalities. Property Liability Trust is no longer available to write coverage, effective July 01, 2016. Primex will be covering Workers Comp and Property Liability insurance for the Town. They offered Property Liability at 9% for a two year cap increase, and a cap rate of 10% for Workers Comp for 2 years. If the Town's experience rate changes, the cap prevents a significant increase. The Property Liability is slightly higher than what is currently being paid; however, the Workers Comp is significantly lower. The net savings was approximately \$9,000.

J. Penacho clarified that the Town rate was set for this year; however, for the next two years rates could not increase more than 9% or 10% per year.

MOTION: J. Penacho moved to authorize the Town Administrator to sign the membership agreement for Workers Comp and Property Liability as well as the Contribution Assurance Program for Worker's Comp and Property Liability. Second – J. Rolston; all in favor. MOTION CARRIED

2. 2015 Encumbrances and End of Year Actions

- Defibrillator: The X-Series defibrillator was \$28,976. An E-Series defibrillator was also purchased; the trade-in allowance was applied to the E-Series. In July 2015, the Board motioned to pay \$13,846.03 (50% of the total) from the Fire Truck purchase. The E-Series was put on the new fire truck; the X-Series was put on the ambulance. The invoice shows that with the trade-in allowance, one defibrillator was free. Chief Cresta would like to pay the remaining balance from this year's funds. There is \$13,649 remaining in the fire truck appropriation warrant article. The balance of \$197.03 would be taken from the Fire Department budget. After a brief discussion, the Board was in agreement.

MOTION: J. Penacho moved to revise the motion of June 01, 2015, to authorize a payment of \$13,649 for the Zoll defibrillator to be paid from the Fire Truck Warrant Article rather than the Ambulance Special Revenue Fund. The remaining balance of \$197.03 is to be paid through the 2015 Fire Department budget. Second – J. McDevitt; all in favor. MOTION CARRIED

- Police Department Second Floor CRF: \$11,603 will be transferred into the General Fund to reimburse what was paid towards the completion of the second floor. There will be a warrant article to close the CRF.

MOTION: J. Rolston moved to authorize the withdrawal of \$11,603 plus accrued interest from the Police Department Second Floor CRF, and close the account. Second – J. Penacho; all in favor. MOTION CARRIED

- Road Improvement CRF: A motion is needed to withdraw funds for the road work that has been done in Town. The total will be \$168,000; \$94,260 – Dearborn/Caswell; \$73,740 – paving that was approved in 2015 and done on five roads in the fall.

MOTION: J. Penacho moved to authorize the withdrawal of \$168,000 from the Road Improvement CRF to be transferred into the General Fund. Second – J. McDevitt; all in favor. MOTION CARRIED

- Dearborn/Caswell Project: Funds are available and contracts exist; this will be the amount for the retainage. Encumbering the funds will prevent the warrant article from lapsing.

MOTION: J. McDevitt moved to encumber \$46,702.29 for the Dearborn/Caswell project balance of the contracts. Second – J. Rolston; all in favor. MOTION CARRIED

- Default Budget: The draft budget, with the Selectmen's and Budget Committee's recommended budgets as well as warrant articles, was given to the Board. Warrant articles were briefly reviewed. Chair Morgan told the Board that Chief Cresta may submit a warrant article for night coverage: two people per night at \$50 each (total of approximately \$35,000); night problem is a problem. This will be in addition to what has been submitted as part of the budget. There was a discussion about the Fire Department stipend account being used for night coverage. The Selectmen would like more information from Chief Cresta before a warrant article is approved.

The default budget is \$3,667,813. Last year's operating budget was \$3,568,078; it was increased by \$99,735 due to the increase in the number of elections and contractual increases.

MOTION: J. Rolston moved to approve the default budget in the amount of \$3,667,813. Second – J. Penacho; all in favor. MOTION CARRIED

There were no one time expenditures to remove. It was clarified that if the proposed budget did not pass, the default budget would still be a bottom line budget. The difference between the default budget and the proposed budget is approximately \$248,000.

3. Other Business

- Salt: Salt was delivered last week. Jim Jones stores salt in a Town shed. J. Penacho stated his salt should be removed immediately and stored in his own location. There was a concern about liability.
- Temporary Storage Permit: The Building Inspector received a permit for a temporary storage trailer on Van Etten Drive during construction.

MOTION: J. Penacho moved to approve the Building Inspector's recommendation for the construction trailer on Van Etten Drive for a period of one year. Second – J. Rolston; all in favor. MOTION CARRIED

- Recycling the day after Christmas was discussed. Many residents agreed to bring their recycling back on Wednesday because the bin was filled. Someone brought in three loads of cardboard on Saturday and the bin filled quickly.

4. Approval of Minutes: Monday, December 14, 2015

MOTION: J. Penacho moved to approve the minutes of Monday, December 14, 2015. Second – J. Rolston; three in favor, one abstain (J. McDevitt). MOTION CARRIED

IV. ACCOUNTS PAYABLE – THURSDAY, DECEMBER 30, 2015

1. Payroll Manifest 26

MOTION: J. McDevitt moved to approve Payroll Manifest 26 in the amount of \$46,406.49. Second – J. Rolston; all in favor. MOTION CARRIED

2. General Fund Manifest 27

MOTION: J. McDevitt moved to approve General Fund Manifest 27 in the amount of \$98,649.90. Second – J. Rolston; all in favor. MOTION CARRIED

3. Medical Deductible Expendable Trust Manifest 26

MOTION: J. McDevitt moved to approve Medical Deductible Expendable Trust Manifest 26 in the amount of \$6,347.23. Second – J. Rolston; all in favor. MOTION CARRIED

4. Police Special Revenue Fund Manifest 12

MOTION: *J. McDevitt moved to approve Police Special Revenue Fund Manifest 12 in the amount of \$626.60. Second – J. Rolston; all in favor. MOTION CARRIED*

V. ADJOURNMENT

MOTION: *J. Penacho moved to adjourn at 8:45 p.m. Second – J. McDevitt; all in favor. MOTION CARRIED*

NEXT MEETING

Monday, January 11, 2016 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, January 11, 2016