



**BOARD OF SELECTMEN**  
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**MINUTES OF THE BOARD OF SELECTMEN**

Monday, August 24, 2015 – 7:00 p.m. – Town Hall Conference Room

*Members Present:* Vaughan Morgan, Kevin Forrest, John McDevitt, John Penacho, Jim Rolston

*Members Absent:*

*Staff:* Karen Anderson – Town Administrator; Tara Laurent – Chief of Police; Tim Collins – Emergency Management Director

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

**I. PUBLIC HEARING**

1. Proposed E-911 Changes

The proposed number changes discussed at the meeting on Monday, August 10, 2015, will make those addresses 911 compliant. Chief Laurent recommended approving the number changes as presented. Chair Morgan opened the hearing to public comments. There being none, he closed the public hearing and returned to the Board.

**MOTION:** *K. Forrest moved to adopt the new address numbering as outlined in the public hearing document. Second – J. Rolston; all in favor. MOTION CARRIED*

Changes will be effective Monday, January 04, 2016.

**II. ADMINISTRATIVE AND OTHER ITEMS**

1. Sea-3

K. Forrest introduced Fred Mason to the Board. F. Mason requested that the Selectmen send a letter from the Town to the Site Evaluation Committee suggesting that Sea-3 not be exempt from the site evaluation certification process. F. Mason reviewed the proposed letter with the Board. Chair Morgan clarified that he was asking the Board to support the Attorney General's actions.

J. McDevitt agreed that the expansion of Sea-3 was a significant local issue; the rail traffic through Greenland will have an impact. He continued that in order to make a decision he would need significant additional information, including the paperwork from all involved parties. If the Board opted to send a letter in the future, some of the wording would need to be changed. F. Mason told the Board it would be helpful to send a letter sooner rather than later; hearing dates have been scheduled for October 14 and 15, 2015.

J. Penacho stated this has been discussed by the Board before; the Board elected not to be involved. He has not changed his mind; the courts will decide what happens. He continued that he understood the safety issues and that the railroad was a different issue than the site. The issue with residents is the railroad, not the site; he was not overly concerned with the site.

J. Rolston didn't feel he had enough information to make a decision. K. Forrest reminded the Board that letters had been sent to the New Hampshire congressional delegation from the railroad perspective for safety concerns. He also stated this issue had not been previously discussed by the Board. There was discussion about sending a letter to the Newington Planning Board although it had not been formally requested. The Board discussed that one town should not get involved in another town's decisions. He continued that this letter would endorse the State Attorney General's initiative. The risk/reward of a letter like this is if it's filed; he didn't see a downside to the Town of Greenland sending a letter. Residents would appreciate the Town protecting their interests from a safety standpoint by not endorsing a site evaluation exemption.

F. Mason added that Greenland residents would incur costs that are needed to protect the crossings. Those in proximity of the rail line will see property values diminish; therefore, revenues to the Town will diminish. J. Penacho stated that if they were going to submit a letter and argue, it's strictly about safety. F. Mason stated that there are financial and economic considerations as well. J. Penacho reiterated that the issue is safety and not financial.

K. Forrest agreed that safety should be the focus of the letter. The Site Evaluation Committee's purpose is to look at the project from a safety perspective as it may impact Greenland and to conduct an independent safety study. The letter should endorse those aspects.

Chair Morgan suggested continuing this item to a future meeting, allowing the Board time to review any documentation.

## 2. Greenside Up

Billing has gone out for the legal expenses incurred by the Town. James Coombs has met on site with the Building Inspector and Planning Board's engineer. An agreement was reached on the site work that needed to be done. J. Coombs projects that the work will be complete two weeks early.

## 3. Letter from Weeks Library

J. Rolston commented he was disappointed that the Trustees were going ahead with plans to expand the Library in its current location. He felt a new Library should be built with adequate parking. The survey done by the Library in 2012 was briefly discussed. With a population of approximately 3,000 residents, are the 112 returned surveys a good sample when moving forward with the decision to expand the Library? K. Forrest commented that with taxpayers being affected, everyone should be afforded an opportunity to respond to a survey. J. Penacho added that the current site was not expandable and there was no parking. K. Forrest stated that the decision to expand the Library should be based on a needs assessment more than a site assessment.

## 4. Veteran's Credit

This is for a new resident on Riverside Lane who qualifies based on his years in service and overseas service.

**MOTION:** K. Forrest moved to approve the Veteran's Credit for the resident at 24 Riverside Lane. Second – J. McDevitt; all in favor. MOTION CARRIED

5. Tree on Willowbrook Avenue

The Town Administrator told the Board she was in the process of getting three quotes on the removal of the dead tree on Willowbrook Avenue. It is on Town property, is dead and should be removed. The other tree the resident asked to have taken down is still alive. It was hit by a snow plow last winter, and there is some damage; however, the tree is recovering.

6. MS-1: Summary Inventory Valuation

The Town Administrator explained this report was used to set the tax rate. The net valuation is \$687,121,432; in 2014 it was \$671,075,000. The net valuation for the State Education Tax is \$664,783,400 which is an increase over 2014 (\$649,697,000). There is a significant increase in valuation; there is a decrease in exemptions. In 2014, exemptions were \$3.2 million; this year they are \$2.4 million.

**MOTION:** J. Penacho moved to accept the 2015 MS-1: Summary Inventory Valuation report as presented by the Town Administrator. Second – K. Forrest; all in favor. MOTION CARRIED

7. MS-535: Financial Report of the Town Budget

The Town Administrator explained this report is based on the 2014 audit and where the Undesignated Fund Balance is determined. At the end of the year, it had increased to \$1,649,059. The Government Accounting Standards Board recommends that towns maintain between 8% and 12% of the overall budget for fund balance, and are not allowed to exceed 17%.

**MOTION:** J. Penacho moved to accept the 2015 MS-535: Financial Report of the Town Budget as presented by the Town Administrator. Second – J. McDevitt; all in favor. MOTION CARRIED

8. CIP Committee Selectmen's Rep

The first meeting of the CIP Committee will be held on Wednesday, September 02, 2015, at 6:00 p.m. in the Town Hall Conference Room. There has been a Selectmen's rep on the committee in past years. J. Penacho volunteered to be the Board's rep.

9. Liaison Reports

- Library: J. Rolston attended a workshop for the Library expansion. Potential architects were discussed.
- Recreation Committee: The July meeting was cancelled. The next meeting is scheduled for Wednesday, September 02. Fall sports have been posted on the Rec website and registrations are underway. The 2016 budget will be discussed.
- Police Department: They are still waiting for the lift to arrive in order to complete the second floor.
- Building Inspector: More in-depth reports are being submitted.

10. September 07, 2015 Meeting (Labor Day)

There will not be a Board of Selectmen meeting on Monday, September 07, 2015 due to the Labor Day holiday. It is, however, a payroll and manifest meeting. The Town Administrator requested she be

authorized to have the bookkeeper prepare payroll on Tuesday morning, September 08, to be submitted electronically. A majority of Board members will need to sign the manifests between 3:00 p.m. that afternoon and noon on Wednesday, September 09. NH Retirement is the only payable manifest that must be done; that is due by September 15, 2015, or a penalty will be assessed. The Town Administrator reminded the Board that the statute does allow payroll and manifests to be signed outside a regular meeting.

#### 11. Approval of Minutes

##### a. Monday, July 27, 2015

**MOTION:** J. McDevitt moved to approve the minutes of Monday, July 27, 2015, as revised with the addition of "Second – J. Rolston; all in favor. MOTION CARRIED" to Item 2 – Recreation Committee Appointment. Second – J. Rolston; all in favor. MOTION CARRIED

##### b. Monday, August 10, 2015

K. Forrest added the following to Item 1 – Proposed E-911 Changes: The Board was in agreement that 911 would be used for numbering any new subdivisions as it will provide an additional quality control check that would mitigate the risk of numbering errors.

**MOTION:** K. Forrest moved to approve the minutes of Monday, August 10, 2015, as amended. Second – J. McDevitt; four in favor, one abstain (J. Penacho). MOTION CARRIED

J. McDevitt told the Board that the Subdivision Regulations specifically states the Building Inspector assigns the house numbers. The Planning Board will be revising that section so all new subdivision numbering will be sent to 911.

#### 12. Other Business

- Boy Scouts: Two Boy Scouts were present who are working on their Citizenship and Community Merit Badge. One of the requirements is to attend a Town or regional function to learn how local government works.
- Deb Beck, 1039 Portsmouth Avenue: She was advised to make the Selectmen aware that she received three more cow tickets and has four cows that were let out. D. Beck also told the Selectmen that someone is letting the cows out of the barn; she is trying to get the situation resolved. In addition, last Thursday morning (August 13), Rockingham Dispatch contacted her about a calf being out. J. McDevitt suggested she put up a game camera. She is going to put a gate up in front of the barn, and will also speak to the Police Chief.

### III. ACCOUNTS PAYABLE – THURSDAY, AUGUST 27, 2015

#### 1. Payroll Manifest 17

**MOTION:** J. Rolston moved to approve Payroll Manifest 17 in the amount of \$45,768.34. Second – J. McDevitt; all in favor. MOTION CARRIED

2. General Fund Manifest 17

**MOTION:** K. Forrest moved to approve General Fund Manifest 17 in the amount of \$427,982.08 (School - \$300,000). Second – J. McDevitt; all in favor. MOTION CARRIED

3. Medical Deductible Expendable Trust Manifest 17

**MOTION:** K. Forrest moved to approve Medical Deductible Expendable Trust Manifest 17 in the amount of \$1,219.72. Second – J. Rolston; all in favor. MOTION CARRIED

IV. ADJOURNMENT

**MOTION:** K. Forrest moved to adjourn at 8:04 p.m. Second – J. Rolston; all in favor. MOTION CARRIED

NEXT MEETING

Monday, September 07, 2015 – NO MEETING: HOLIDAY; manifests to be signed between noon on Tuesday, September 08, 2015 and 3:00 p.m. on Wednesday, September 09, 2015

Monday, September 21, 2015 – 7:00 p.m., Town Hall Conference

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, September 21, 2015