



BOARD OF SELECTMEN
Town of Greenland • Greenland, NH 03840
575 Portsmouth Avenue • PO Box 100
Phone: 603.431.7111 • Fax: 603.430.3761
Website: greenland-nh.com

MINUTES OF THE BOARD OF SELECTMEN

Monday, October 06, 2014 – 6:45 p.m. – Town Hall Conference Room

Members Present: Chair John Penacho, Kevin Forrest, John McDevitt, Vaughan Morgan, Mo Sodini

Staff: Karen Anderson – Town Administrator

Chair Penacho opened the Board of Selectmen meeting at 6:56 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Brian Goetz, City of Portsmouth: Water Supply and Projects

Brian Goetz, Deputy Director of Public Works for the City of Portsmouth, addressed the Board to provide various updates. Household Hazardous Waste Collection Day will be held on Saturday, October 25. An inter-municipal sewer agreement was executed with Greenland in November 2013; Portsmouth is ready to accept Greenland's sewer. The main obstacle is the pipes. If the sewer system were to expand, it wouldn't add to the existing systems at Lowe's/Target and the truck stop. As people connect, they could offset the cost. Exeter has approached the City Manager in Portsmouth indicating they are doing a Master Plan to include sewer improvements at their Waste Water Treatment facility. The cost is expected to be \$30 million to \$50 million. Exeter would like to regionalize, and Stratham has approached them. Stratham has also contacted Portsmouth, hoping to connect over to the Pease Waste Water facility. B. Goetz suggested that if that happens, Greenland work with Stratham. He continued that Portsmouth is looking at regional options; the cost of upgrading the Pierce Island treatment facility is over \$80 million.

B. Goetz stated that Portsmouth has supplied water to Greenland since the 1950's. The fire hydrants are also supplied by Portsmouth. The City of Portsmouth does a Master Plan every ten years for the water system. They are trying to improve some of the pressures on the Greenland side. The City has talked to the State about putting the Greenland pipes on the Pease pressure zone. Water quality would be different; the Haven well was contaminated with PFC's and is offline. There is minimal detection (trace levels) in other wells in the area that have been tested; wells are tested every other week. The Greenland well had no detection.

Another option is to create Greenland's own pressure zone, which would be much more expensive (approximately \$4.5 million). B. Goetz explained what would need to be done to create a pressure zone. The existing water system has adequate fire supply and the tank has a capacity of 7.5 million gallons. To transfer to the Pease zone would mean adding a pressure reducing valve to isolate the system; the pump at the Greenland well would have to be upsized (cost: approximately \$600,000). They also looked at looping the Holly Lane/Moulton Avenue area due to deficient pressures. The report didn't show any improvement, and not worth the investment.

The City Council has approved the \$1 million of bonding to upgrade the Greenland well. A new well will be drilled adjacent to the existing well. There will be upgrades to much of the equipment, which is "tired". The consultant will determine if there is enough room on the lot to do the needed upgrades. They plan on drilling 10' from the existing well and will be on the same aquifer. The protective radius around the existing well is 400'; they are grandfathered for a new well. Chair Penacho requested to be notified what's inside the adjusted radius that may impact what the Town does. The consultant's study should be started in December; B. Goetz will update the Town on progress. They will have to go through the State and a Large Groundwater Withdrawal permit will be needed; they anticipate this to be a two to five year process. Several communities are being looked at for alternative well sites, including Greenland. J. McDevitt stated the Selectmen would like to be informed as soon as practical of the Greenland sites.

B. Goetz discussed the Seavey Way development with the Board. The Rye Water District has been approached and won't supply water because it would be an expansion of their service territory. The City of Portsmouth has a franchise to serve in Greenland; they have approached the Rye Water District to wholesale water through Portsmouth to the development.

Annual Hydrant Fee: The Town Administrator reminded the Board that for budgetary purposes, there are 67 hydrants in Greenland @ \$150 each, an increase from \$100 each.

2. Wally Berg: Remembrance Park Veteran's Memorial Update

W. Berg told the Board that everything is on schedule and there are no significant problems. Barring any unforeseen circumstances, Greenland's "D-Day" will be Veteran's Day (Tuesday, November 11). Hopefully, they will be able to fire the cannon. The agenda for the dedication ceremony will be reviewed at a committee meeting on Thursday, October 09.

W. Berg updated the Board on the minor areas still to be completed which includes: lighting to be installed, mulch/grade after the dedication, box to cover the meter, new flag, cannons and monuments will be covered until the ceremony, no mowing of that area.

The preliminary agenda was also discussed. The Board suggested that parking be at the school. W. Berg was concerned about parking for VIP's; J. McDevitt suggested cordoning off Park Avenue for VIP and handicap parking. Chair Penacho strongly recommended the majority of parking be done at the school, with Park Avenue used for VIP and handicap parking. The committee will present their final plans to the Board of Selectmen and the Chief of Police for approval.

W. Berg is expecting some surplus funds when the project is completed. A letter will be written from the committee to the Town of Greenland, donating the surplus funds to be used for the inscription of additional names to the stones.

II. ADMINISTRATIVE AND OTHER ITEMS

1. Preliminary Review: 911 Address Changes

Chair Penacho has spoken to Chief Laurent regarding the proposed 911 address changes. The 911 Committee made the recommendations. There will be a public hearing on Monday, October 20. The public and Board can ask any questions of the committee at that time. The Board will make their

decision at the meeting on Monday, November 03, based on public feedback and recommendations from the 911 Committee.

2. Road Bond Approval: Van Etten Drive

The Board reviewed the road bond recommendation from Altus Engineering. They are recommending the developer bond the amount of \$264,680. The bond can either be cash or letter of credit from a financial institution.

MOTION: *M. Sodini moved to approve the road bond for Van Etten Drive in the amount of \$264,680. Second – V. Morgan; all in favor. MOTION CARRIED*

3. Transfer Station Improvements: Enclosure

The Town Administrator explained that the Transfer Station employees requested a roofing system be installed over the recycling compactor allowing staff and residents to be under cover during inclement weather; materials and labor will cost \$3,708. The permanent structure will have wooden supports and a heavy plastic corrugated roof, will include lighting, and be bolted to the concrete. Paving the rest of the site is \$80,000. J. McDevitt stated he would like to see the long range plans for the Transfer Station. V. Morgan suggested that signage be looked at in the future. The Town Administrator told the Board that the Town has new points through “America, The Beautiful” and for new signs. She has asked Transfer Station staff for their suggestions for signage. Also suggested was to make a display gauge on plywood to show residents how the compactor was paying for itself; a whiteboard will be done at the trash site showing what the cost was that week for waste hauling.

MOTION: *K. Forrest moved to approve \$3,708 for the enclosure over the compactor. Second – V. Morgan; all in favor. MOTION CARRIED*

DISCUSSION: There is \$1,700 remaining in the warrant article. The remainder of the funding will come from the Maintenance of the Transfer Station line item.

4. Request for Additional Funding: Town Clock

Dick Hazzard, Church Trustee, spoke with the Town Administrator regarding additional clock repairs. The clock faces are very loose; the cost to tighten them is \$2,970. If funding is not available through the Town, they will go forward with the repairs. The Church is planning on presenting a warrant article at Town Meeting to replace the money (\$2,500) that was unused and lapsed two years ago. The consensus of the Board was to not move forward and let the Church present a warrant article.

5. Veteran’s Credit

Two Veteran’s Credit forms were presented to the Board; both qualify based on years of service.

MOTION: *K. Forrest moved to approve the Veteran’s Credit for the properties at 42 Maple Drive and 13 Skyview Drive, in the amount of \$500 each (total of \$1,000). Second – V. Morgan; all in favor. MOTION CARRIED*

6. Tax Write-Off

The principal requested by the Town Clerk to be waived was due to tax payments being received July 01 and posted on July 02.

MOTION: K. Forrest moved to approve the tax write-off in the amount of \$9.84 (principal) due to irregularities in the system. Second – V. Morgan; all in favor. MOTION CARRIED

7. Warrant for General Election

The warrant needs to be signed by the Board of Selectmen and posted for the elections on November 04, 2014.

MOTION: J. McDevitt moved to approve the General Election Warrant for November 04, 2014. Second – V. Morgan; all in favor. MOTION CARRIED

8. Approval of Minutes: Monday, September 22, 2014

MOTION: V. Morgan moved to approve the minutes of Monday, September 22, 2014. Second – J. McDevitt; all in favor. MOTION CARRIED

9. Other Business

- Fire Department Calls: The Town Administrator reviewed the information included in the packets regarding fire department calls during the period January through September. Response times rival those of other departments. The report was issued by the State for ambulance service and does not include fire calls.
- Recreation Committee: The Board briefly discussed background checks and whether the Town should create a policy that would apply to all volunteer organizations within the Town. M. Sodini reminded the Board that it was mandated years ago by the Selectmen that coaches would have background checks. K. Forrest clarified that the Rec Committee would like the process defined. M. Sodini countered that not doing background checks was wrong, and they should have been done all along. He also stated that Rec Committee background check records should be kept in the Town Office. The Town Administrator will create a procedure for volunteer background checks and add it to the Policy Handbook. V. Morgan suggested that checks and balances be put into place so the Board of Selectmen is aware background checks are being done. A list of volunteers should be given to the Town Administrator who will verify background checks have been completed. M. Sodini further stated that Rec Committee permanent records should be maintained in the Town Office.

III. ACCOUNTS PAYABLE – THURSDAY, OCTOBER 09, 2014

1. Payroll Manifest 21

MOTION: K. Forrest moved to approve Payroll Manifest 21 in the amount of \$45,211.19. Second – V. Morgan; all in favor. MOTION CARRIED

2. General Fund Manifest 21

MOTION: K. Forrest moved to approve General Fund Manifest 21 in the amount of \$65,209.90. Second – V. Morgan; all in favor. MOTION CARRIED

3. Medical Deductible Expendable Trust Manifest 20

MOTION: V. Morgan moved to approve Medical Deductible Expendable Trust Manifest 20 in the amount of \$2,491.40. Second – J. McDevitt; all in favor. **MOTION CARRIED**

IV. NON-PUBLIC

1. Personnel Matters/Evaluations [RSA 91-A:3, II(a)]

MOTION: V. Morgan moved to adjourn into non-public session at 9:00 p.m. Second – J. McDevitt; four in favor, one against (M. Sodini). **MOTION CARRIED**

MOTION: V. Morgan moved to seal the minutes. Second – K. Forrest; all in favor. **MOTION CARRIED**

MOTION: V. Morgan moved to leave the non-public session at 10:26 p.m. and return to public session. Second – K. Forrest; all in favor. **MOTION CARRIED**

V. ADJOURNMENT

MOTION: V. Morgan moved to adjourn at 10:26 p.m. Second – K. Forrest; all in favor. **MOTION CARRIED**

NEXT MEETING

Monday, October 20, 2014 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, October 20, 2014