



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, September 08, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair John Penacho, John McDevitt, Vaughan Morgan, Mo Sodini

Members Late: Kevin Forrest (7:15 p.m.)

Staff: Karen Anderson – Town Administrator

Chair Penacho opened the Board of Selectmen meeting at 6:55 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. NON-PUBLIC [RSA 91-A:3, II(d)]

1. Chip Hussey, Conservation Commission Chairman: Land Purchase - RSA 41:14(a)

The non-public session was not held.

I. ADMINISTRATIVE AND OTHER ITEMS

1. Waste Hauling Bids

Two bids were received: Waste Management and Casella. Currently the cost per haul is \$155; the low bid was from Waste Management at \$210 per haul; Casella was \$244 per haul. With all hauling features included, the annual cost to Waste Management would be approximately \$32,392 (effective January 01, 2015); the current cost is \$27,846. Waste will be hauled to Covanta in Haverhill, MA; demo will be hauled to the Waste Management facility in Rochester.

MOTION: *M. Sodini moved to award the bid for municipal solid waste and bulky demo to Waste Management. Second – J. McDevitt; all in favor. MOTION CARRIED*

2. Chip Hussey, Paul Sanderson: Rockingham Planning Commission

The Town Administrator explained that the Planning Board had requested to meet with the Selectmen. She continued that a contract for the Circuit Rider had been received in early summer. It had been put on hold and not paid because the Town didn't have a Circuit Rider at the time (the previous Circuit Rider left in May). A bill was received last week in the amount of \$2,500 for two months of services from RPC (Glen Greenwood was the interim); the annual contract is \$22,000.

All previous Circuit Riders have been employees of the Rockingham Planning Commission and assigned two or three different towns. RPC is now looking to hire a consultant as the Circuit Rider. The Town pays dues of approximately \$3,000 annually for membership. M. Sodini added that with an RPC

consultant, continuity was a question. He continued that the Town has already lost five months of planning.

P. Sanderson addressed the Board and updated them on the Planning Board discussion on Thursday, September 04, 2014. Hourly rates on the recent invoice and the RFQ were discussed. Hours on the invoice were not in question; the rate charged was a concern.

P. Sanderson reiterated that if the Town remained with RPC, there would be no control over the consultant. However, the Town could still retain its membership and hire its own consultant. He explained to the Board that the Circuit Rider contract had expired, and the new contract had not been signed. S. Gerrato told the Board that he had contacted RPC with his concerns, but had not heard back from them. It was his feeling that grants weren't been given to RPC, and they're subsidized through grants. J. McDevitt asked if research had been done to find someone locally to provide that service to the Town. P. Sanderson responded that he had been invited to apply for the position, but had not.

Responding to a question from J. McDevitt, P. Sanderson told the Board that he was not representing the Planning Board. However, it was discussed at the work session that members would address the Selectmen; the Planning Board had not made any decisions but wanted to make the Selectmen aware of their concerns.

Based on the previous Circuit Rider contract, the Town could hire a planner for 400 hours, including 24 meetings, at \$50 per hour and stay within the budgeted amount of \$22,000. The planner would then answer directly to the Planning Board and/or the Board of Selectmen and maintain a schedule based on the Town's needs. J. McDevitt stated that he would like to see a plan from the Planning Board stating their needs. The Board of Selectmen would need to sign the contract with the consultant due to finances being involved. P. Sanderson stated he would like the planner to be a part-time Town employee: the Town would have some ability to supervise and seek corrective action, if necessary. Chair Penacho stated that the criteria should be established by the Planning Board.

J. McDevitt would like to review the pros and cons of three options: staying with RPC, a part-time Town employee, and/or hiring a consultant. M. Sodini asked about the possibility of a Planning Board work session on Thursday, September 11 to expedite things. He reiterated that the Planning Board has been without a Circuit Rider since May, and he didn't want to wait until January to start the interview process. J. McDevitt suggested that the Selectmen Chair contact the Planning Board Chair. P. Sanderson assured the Board that the Planning Board is taking the matter seriously and its members are in agreement. Chair Penacho stated it's a Planning Board decision and they needed to make their recommendation to the Selectmen. P. Sanderson will try to arrange a special meeting with the Planning Board.

Before any action is taken on the invoice, J. McDevitt requested that the Town Administrator ask for justification of the rate: Circuit Rider vs. Assistant Director.

3. Transportation Advisory Committee Appointment

S. Gerrato is the TAC representative and the Town Administrator is the alternate. J. McDevitt felt appointing representatives was a Planning Board issue. He added that the TAC meetings are important to the Town due to Route 33.

MOTION: *V. Morgan moved to appoint Steve Gerrato to the Transportation Advisory Committee, and the Town Administrator as the alternate. Second – K. Forrest; all in favor. MOTION CARRIED*

4. Approval of Minutes: Monday, August 25, 2014

MOTION: *M. Sodini moved to approve the minutes of Monday, August 25, 2014. Second – K. Forrest; all in favor. MOTION CARRIED*

5. Other Business

- Intent to Cut: Tom and Alison Brackett, 22 Brackett's Point, have submitted an Intent to Cut on 10 of their 70 acres on Point Lodge Road. Once approved, the Town Administrator will have them mark the area to be cut to ensure it's not in the area in Current Use.

MOTION: *V. Morgan moved to approve the Intent to Cut at Brackett's Point [Map R14, 14]. Second – J. McDevitt; all in favor. MOTION CARRIED*

- Weekly Reports: Chair Penacho reviewed the weekly report from the Town Administrator. The concrete forms for the compactor are up at the Transfer Station, leveling was in the process, forms should be removed on Wednesday; Friday the electrician will mark the trench for the electrical conduit and it will be dug on Monday. Lake Fabrication will bolt the machine in place once the work is complete. The Town Administrator anticipates being up and running by Saturday, September 20. Training will be done when the Transfer Station is closed; all Transfer Station employees will be trained.
- Mutrie Property: The Town Administrator met with the Building Inspector and the regional builder for Habitat for Humanity. The builder is working with Beverly Mutrie, who has been talking to Habitat for Humanity; plans have been drawn for a duplex. They are planning to meet with Piscataqua Savings Bank, who holds the note. There has been discussion about putting a memorial for Chief Maloney on the property; the Town Administrator and Building Inspector felt that would not be appropriate. Habitat will build one duplex, two units; they will be condominiumized and under separate ownership. The mortgage payment will be based on what the new homeowner can comfortably afford, and restrictions are placed on the property.
- Salt Shed: The salt shed will be located as previously discussed with the opening facing Krasko Field. The better quality construction building will be used. Rather than building it on ecology blocks, it will be put on Rubb's new pre-fabricated Rubb Blocks. Total for the salt shed: \$44,260; the warrant article was for \$58,000.
- Covanta: The Town Attorney is still reviewing. The Town Administrator has spoken to Waste Management about the unpaid invoices. Service to Greenland residents will not be stopped.
- Coast: The Town Administrator has a meeting at Coast on Wednesday.
- Tidewater Farm Road: There was a discussion about the divets on Tidewater Farm Road. K. Forrest asked that the corner of Orchard Hill and Tidewater Farm be checked for repair.
- Conservation Commission Land Purchase: M. Sodini questioned the public hearing procedure for the purchase of land by the Town. The Town Administrator stated that according to the warrant article, the Conservation Commission and Board of Selectmen could authorize the purchase of land without public hearings or a Town Meeting, but will research the procedure. M. Sodini questioned the Conservation Commission's ability to negotiate to buy land; they are appointed by the Board of Selectmen. The Town Administrator added that they can't make any binding agreements. Chair Penacho commented it was more of an informational meeting with the Conservation Commission.
- Recreation Committee: K. Forrest told the Board that the Recreation Committee would like to do background checks on coaches. Even though waivers have been signed and notarized, they've never been submitted because the Rec Committee didn't want to pass the expense on to the coaches. Chief Laurent can do a local background check at the Police Department, and is willing to do that at no cost for the Town. By law, there is no requirement; however, for liability purposes it needs to be

done. *M. Sodini left the meeting for an ambulance call.* The Rec Committee would like to start background checks beginning with fall sports. The local check is not as comprehensive as the State check. Chair Penacho recommended a comprehensive check be done initially; if they plan on continuing, a local check should be done annually. The Board would like to see the local check done immediately.

- Remembrance Park: Two names will be added to the memorial.

MOTION: *K. Forrest moved to approve the following names to be added to the Veterans Memorial at Remembrance Park: Thomas Toth and Edward Kolhase. Second – V. Morgan; all in favor. MOTION CARRIED*

- Elections: Chair Penacho noted that the Attorney General's office requires the Selectmen have a quorum present at elections at all times.

II. ACCOUNTS PAYABLE – THURSDAY, SEPTEMBER 11, 2014

1. Payroll Manifest 19

MOTION: *K. Forrest moved to approve Payroll Manifest 19 in the amount of \$45,892.93. Second – V. Morgan; all in favor. MOTION CARRIED*

2. General Fund Manifest 19

MOTION: *K. Forrest moved to approve General Fund Manifest 19 in the amount of \$247,674.44 (School - \$150,000). Second – M. Sodini; all in favor. MOTION CARRIED*

3. Medical Deductible Expendable Trust Manifest 18

MOTION: *K. Forrest moved to approve Medical Deductible Expendable Trust Manifest 18 in the amount of \$1,791.32. Second – V. Morgan; all in favor. MOTION CARRIED*

III. ADJOURNMENT

MOTION: *V. Morgan moved to adjourn at 8:19 p.m. Second – K. Forrest; all in favor. MOTION CARRIED*

NEXT MEETING

Monday, September 22, 2014 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, September 22, 2014