



BOARD OF SELECTMEN
Town of Greenland • Greenland, NH 03840
575 Portsmouth Avenue • PO Box 100
Phone: 603.431.7111 • Fax: 603.430.3761
Website: greenland-nh.com

MINUTES OF THE BOARD OF SELECTMEN

Monday, August 25, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair John Penacho, Kevin Forrest, John McDevitt, Vaughan Morgan, Mo Sodini

Staff: Karen Anderson – Town Administrator

Chair Penacho opened the Board of Selectmen meeting at 7:05 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Swearing-In: Greenland Police Department

Chair Penacho told those present that the individuals being promoted have worked for the Town for a very long time. He, along with other members of the Board, was pleased they were promoted. Chief Laurent gave a brief background on each officer; swearing-in was done by Marge Morgan, Town Clerk. Citations were presented by Chair Penacho.

- a. Wayne Young – Sergeant: Sergeant Young's children, Ava and Brady, pinned his new rank.
- b. Dawn Sawyer – Lieutenant: Lieutenant Sawyer's brother, Jeff, pinned on her new rank; her daughter, Isabella, pinned on her badge.

II. ADMINISTRATIVE AND OTHER ITEMS

1. MS1: Summary Inventory of Valuation

The MS1 Report shows the assessed valuation of the Town by land and building. The assessed valuation used to create the tax rate was \$671,075.232. Utilities are counted separately for the State education tax; they don't pay that tax. The valuation for State education tax without utilities is \$649,697.06. Elderly exemptions dropped by one; veteran's credits increased by two.

MOTION: M. Sodini moved to accept the MS1 Report as presented by the Town Administrator. Second – K. Forrest; all in favor. **MOTION CARRIED**

2. MS5: Financial Report of the Town or City Budget

The MS5 is the financial report for the Town, and is based on last year; it expires on December 31, 2014. The key page in the report shows the Unassigned Fund Balance and Total Fund Equity. The Unassigned Fund Balance at the beginning of 2013 was \$977,923; the Town is concluding at \$924,354. The Committed Fund Balance shows \$259,000 which will be lapsing into the unassigned as of December 31, 2014.

MOTION: *V. Morgan moved to approve the MS5 Report as presented by the Town Administrator. Second – J. McDevitt; all in favor. MOTION CARRIED*

3. Recycling Services Proposals

Two bids were received: Waste Management and Eco Maine (current vendor). Materials hauled by Waste Management would be taken to Billerica, MA; Eco Maine would transport to Portland, ME. Mileage costs are lower to transport to Portland. Two options were provided by Eco Maine: (A) Neutral Program – no cost, no revenue; transportation would be the only expense; (B) Revenue Share (current program) – the Town receives a bill or check each month, depending on the recyclable market at the time.

The Town Administrator did a comparison for the Board. In 2012, there was a net revenue of \$1,100 (\$2,000 in revenue, \$900 in expenses); 2013 saw minimal revenue (\$472) and \$2,300 in expenses; 2014 is proceeding the same way with a net expense of \$1,300.

The Town Administrator recommended a three year contract with Eco Maine using the Neutral Program (Option A). If the Town stays with the Revenue Share program and the commodity price continued to drop, there will be a bill each month. It's also a risk—if the markets explode, revenue could change. The Neutral Program presents a risk: there would be no revenue in, but the Town wouldn't be paying anything out. Hauling fees would be the only expense, and are done by trip. The current cost is \$55 per trip; the cost is expected to drop when the Town's compactor goes online. Hauling will then be done by weight and not just volume.

The Town Administrator clarified that the contract is for three years with the Neutral Program and two years with Revenue Share. The representative from Eco Maine told the Board that regardless of the option selected, when the expiration date approached it would not be necessary to repeat the RFP process to change programs. She continued that they have not seen any significant improvement in the commodities market since 2009.

MOTION: *V. Morgan moved to approve the three year contract, Option A, with Eco Maine. Second – K. Forrest; all in favor. MOTION CARRIED*

The 75% Waste Management is similar to the Eco Maine Revenue Share program. The Town Administrator told the Board that Waste Management would not confirm their operating costs.

4. Tidewater Farm Road Culvert Repair

The Town Administrator updated the Board that the culvert repairs would be done this week. She has coordinated the work with Bourassa to allow for school buses. The culvert is not damaged, but has fallen. Pavement will be removed; the culvert will be lifted and packed underneath with gravel, then repaved.

If the scope of work exceeds the estimate given the Town, the Town Administrator will go out and review the site with the contractor; she has to place her trust in contractor's working with the Town. She told the Board that Bourassa will more than likely honor their price and do the repair at no additional cost.

J. McDevitt questioned Bourassa receiving many of the bids for Town work. The Town Administrator responded that they aren't consistently the low bid on some of the major projects, but they are on the smaller ones. M. Sodini added that many companies opt not to bid on small jobs. The Town Administrator continued that Bourassa was not the low bid on Back Bay Terrace, but the Board opted to use them based on their historical knowledge of that area. V. Morgan added that other factors are taken into consideration when awarding bids.

Chair Penacho suggested that the Town Administrator look at Dearborn Road; cold patch may be needed in spots it's wearing out. Addressing a concern from J. McDevitt regarding road repairs in the winter, the Town Administrator stated there is cold patch in stock. Jones normally does pothole repairs prior to the winter. Chair Penacho asked if a skim coat could be done now on Dearborn; the Town Administrator will check with him.

5. NHMA Legislative Policy Delegate

The Board must appoint a delegate to attend the meeting in September and then give that delegate direction on how Greenland should be represented. This will give NHMA direction on what member communities would like to see happen with legislative action. The committee is very careful not to align community against community. Chair Penacho stated that if there is an increase in taxes and the State starts to downshift, he would not support that. If something is State mandated, no town should accept any downshifting going forward.

MOTION: V. Morgan moved to appoint the Town Administrator as the delegate for the NHMA Legislative Policy recommendations. Second – K. Forrest; all in favor. **MOTION CARRIED**

6. Approval of Minutes: Monday, August 11, 2014

MOTION: M. Sodini moved to approve the minutes of Monday, August 11, 2014. Second – V. Morgan; all in favor. **MOTION CARRIED**

7. Other Business

- NH Fires and Emergency Medical Services Awards: M. Sodini read into the record a letter received by Chief Cresta. The Greenland Volunteer Fire Department will be receiving an award at the 23rd Annual Awards Recognition Presentation on Monday, September 29, 2014, 6:30 p.m. in Concord.
- **MOTION:** K. Forrest moved to add Karyn Soltis-Habeck to the Veterans Memorial at Remembrance Park. Second – V. Morgan; all in favor. **MOTION CARRIED**
- Veteran's Memorial, Remembrance Park: K. Forrest told the Board there are 22 additional names they are trying to validate. V. Morgan added the memorial is moving along; their next meeting is Saturday, September 06, 2014. Everything appears to be on schedule, and the water is done.
- Michael DiCroce, candidate for Rockingham County Attorney: Introduced himself to the Board; they are the prosecutors for the Police Department.
- Senator Nancy Stiles: Addressed the Board; several items were discussed including traffic concerns on Rt. 33. J. McDevitt noted that Greenland is heavily impacted by what happens at Pease, yet has no voice with the PDA.

- Chris Muns, State Representative (Hampton) and candidate for State Senate: Briefly addressed the Board.

III. ACCOUNTS PAYABLE – THURSDAY, AUGUST 28, 2014

1. Payroll Manifest 18

MOTION: J. McDevitt moved to approve Payroll Manifest 18 in the amount of \$53,057.03. Second – V. Morgan; all in favor. MOTION CARRIED

2. General Fund Manifest 18

MOTION: V. Morgan moved to approve General Fund Manifest 18 in the amount of \$354,225.24 (School - \$280,000). Second – J. McDevitt; all in favor. MOTION CARRIED

3. Medical Deductible Expendable Trust Manifest 17

MOTION: V. Morgan moved to approve Medical Deductible Expendable Trust Manifest 17 in the amount of \$1,413.31. Second – K. Forrest; all in favor. MOTION CARRIED

4. Police Special Revenue Fund Manifest 08

MOTION: J. McDevitt moved to approve Police Special Revenue Fund Manifest 08 in the amount of \$314. Second – V. Morgan; all in favor. MOTION CARRIED

IV. ADJOURNMENT

MOTION: M. Sodini moved to adjourn at 8:15 p.m. Second – K. Forrest; all in favor. MOTION CARRIED

NEXT MEETING

Monday, September 08, 2014 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: September 08, 2014