



**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE BOARD OF SELECTMEN**

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Monday, June 30, 2014 – 7:00 p.m. – Town Hall Conference Room

*Members Present:* Chair John Penacho, Kevin Forrest, John McDevitt, Vaughan Morgan, Mo Sodini

*Staff:* Karen Anderson – Town Administrator

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Chair Penacho opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

The Selectmen viewed a video of the “Cold Water Challenge” that was held on Sunday, June 29, 2014, to benefit the Steve Arkell Family Trust. The Greenland Planning Board was challenged to participate.

Richard Weeks, resident of Greenland, told the Selectmen there is a 2” to 3” deep pothole in the road near the railroad tracks on Bayside Road. The Town Administrator has spoken to Jim Jones; he has ordered cold patch and will repair the hole at the same time he does Dearborn Road. R. Weeks also mentioned that the police need to pay more attention to drivers not stopping at the railroad tracks, turning right on red at Dunkin’ Donuts and other traffic violations. He also requested a speed limit sign be put up near his house on Great Bay Road. The Selectmen assured him they would speak to the Police Chief regarding his concerns.

**I. APPOINTMENT**

**1. Health Officer Candidates: Martha Wassell and Jeff Canfield**

Martha Wassell and Jeff Canfield, Deputy Health Officer, were present. Chair Penacho reminded those present that Wally Berg had recently retired as Health Officer. Both candidates addressed the Board, briefly describing their backgrounds and qualifications. The Town Administrator addressed M. Wassell’s concerns about the amount of time required for the Health Officer. Board members would like to see a more pro-active approach to health concerns. The Town Administrator added that the Town recently signed a contract with CodeRED for emergency notifications.

Chair Penacho stated that both candidates were well-qualified; M. Wassell added that they both had different strengths that would blend together very well. By-laws pertaining to the Health Officer can be found under RSA 128.

The Town Administrator told the Board the stipend for the Health Officer is \$1,200, which amounts to reimbursement for expenses.

***MOTION:*** V. Morgan moved to appoint Jeff Canfield as Health Officer and Martha Wassell as Deputy Health Officer. Second – K. Forrest.

DISCUSSION: V. Morgan stated that J. Canfield has been Deputy Health Officer for quite a while and knows the Town. He may also be more available for any issues during the day. M. Wassell has great qualifications, but may have conflicts during the day; both candidates would work well together. K. Forrest stated that looking at M. Wassell from a public health stand point, she may be able to bring new ideas forward. He asked members if being immediately available was the strongest criteria the Town needs, or is it the public health background. M. Sodini added he would like to see the Health Officer have a health background. K. Forrest added that with the Emergency Management Director stepping down at the end of the year, someone with emergency preparedness experience is a plus. J. McDevitt agreed M. Wassell is the more qualified candidate, but had concerns about availability. Chair Penacho also agreed that M. Wassell was the more qualified; with her qualifications, people would listen. In addition, she would have the hospital as a resource.

**MOTION:** V. Morgan moved to amend his motion, reversing the order. Second – K. Forrest.

**MOTION:** M. Sodini moved to approve the motion as amended appointing Martha Wassell as Health Officer and Jeff Canfield as Deputy Health Officer. Second – V. Morgan; all in favor. MOTION CARRIED

## II. ADMINISTRATIVE AND OTHER ITEMS

### 1. Unregistered Dog Warrant

**MOTION:** M. Sodini moved to forward the Unregistered Dog Warrant for 2014 to the Greenland Police Department for further action. Second – K. Forrest; all in favor. MOTION CARRIED

### 2. Road Bond Approval: Van Etten Drive

**MOTION:** M. Sodini moved to approve the applicant's estimate, reviewed by Altus Engineers, for the Van Etten Drive road bond in the amount of \$609,253. Second – K. Forrest; all in favor. MOTION CARRIED

### 3. Current Use Release

The Town Administrator told the Board the developer is closing out the Falls Way subdivision. This was the last remaining lot, and abuts conservation land. The three remaining unsold lots have been transferred from the developer to his business, using a different company name. The transfer was based on the value of \$200,000; minus the road infrastructure, the lot is being released at \$155,582.

**MOTION:** M. Sodini moved to approve the Current Use Release for 49 Ridgecrest Drive [Map R2, 47] in the amount of \$15,588. Second – V. Morgan; all in favor. MOTION CARRIED

### 4. Update: Dearborn Road & Caswell Drive

The Town Administrator met last week with Phil McDonald, Underwood Engineers. They are nearing 60% completion on the design for Dearborn Road; Caswell Drive design is at the 60% level for the Board's review. P. McDonald told the Town Administrator that recent bids for projects have come in much higher than anticipated. Bids are coming in high, or not at all, due to the amount of work available. P. McDonald's recommendation was to continue to the 60% level for Dearborn Road, start the meetings for residents, but delay the bidding process until January 2015 to be done as the first job in the spring. The engineer felt there would be more bids and better prices by waiting. Tim Collins, Bourassa Paving, agreed that delaying the bidding process would result in lower bids.

There was a discussion regarding changing the bidding process to the winter months. Chair Penacho suggested reviewing roads with an engineer to develop a list of which should be a priority. The consensus of the Board was to change the cycle for road bidding.

A draft letter for the residents of Caswell and Dearborn was included in the packets. Constant Contact, or a similar program, will be used for this project. Residents will receive a letter in the mail asking them to email the Town if they are interested in receiving updates by email. Residents that don't have an email address will be updated by mail.

The 60% design completion point is when the engineers will meet with the Board. There will be two designs for Dearborn: one addresses visibility issues with a view easement; the other involves taking land as a way of softening the curb. Cost estimates will also be available at the 60% level.

The Town Administrator will be meeting with Eben Lewis, NHDES, and Phil McDonald, Underwood Engineers, on Wednesday afternoon, July 03, 2014. They will be discussing permitting issues and options for Hillside Drive. The Town Administrator will give the Board a full report following the meeting.

#### 5. Transfer Station Concepts

Altus Engineers was asked to review the proposed site for the compactor; they have provided three options. Options A and B are how two employees would like the site; Option C is the recommendation from Altus. The major difference between Options A and B were the orientation of the compactor. The Town Engineer felt any of the options would work; however, his recommendation was Option C.

Traffic flow was a concern for the Selectmen. The goal is to get the paid debris away from the trash, where most of the activity takes place; Option C offered the best traffic flow. J. McDevitt requested a narrative on why the engineer recommended design Option C. The Board requested Paul Hayden and Kevin Van Etten be asked to attend the next meeting on Tuesday, July 14 to discuss options.

The compactor is on order; bids have been received for the pad and electricity. The project will also need final approval from NHDES. The Board would like to make a decision on the location of the compactor at the meeting on Monday, July 14.

The salt shed is on hold pending the status of gravel and relocation.

#### 6. Approval of Minutes: Monday, June 16, 2014

**MOTION:** V. Morgan moved to approve the minutes of Monday, June 16, 2014. Second – M. Sodini; four in favor, one abstain (J. McDevitt). **MOTION CARRIED**

#### 7. Other Business

- K. Forrest reviewed the Remembrance Park Criteria, created by the Greenland Vets Memorial Committee, with the Board. All information must be validated on a DD214 that will be sent to the committee. Six service members have been validated through DD214's; their names will be added to the memorial. When the GVMC is no longer functioning, the Town Administrator will be responsible for verifying data.

**MOTION:** K. Forrest moved to add the following six names to the monuments at Greenland Stones and to authorize the Town Administrator to collect the data as part of the identification process: Michelle L.

*Hazzard-Brooker, William L. Thompson, Roy H. Chisholm, Jr., Eric W. Berg, David M. Gill, and David H. Peterson. Second – J. McDevitt; all in favor. MOTION CARRIED*

- V. Morgan commented that the paving on Depot Road, and gravel and shoulder work on Charles Drive done by the Town of Stratham was a good coordination of resources between towns, and appreciated the Town Administrator taking action. The Town Administrator has contacted and thanked the Town of Stratham.
- The Board received a report from DRA regarding the revaluation in their packets. DRA has approved the results.
- Chair Penacho addressed the need to review the Board of Selectmen/Planning Board joint work session with the Building Inspector. His intention was to make sure the Selectmen were in agreement. Chair Penacho and J. McDevitt will meet with the Building Inspector for informational purposes.
- There is a current use issue regarding Greenside Up. The Town Administrator will have the assessor review the site this week to estimate the acreage that is being used for material storage and a processing type operation. The area being used qualifies for current use; there is a possibility that there will not be enough acreage remaining for any of the land to qualify for current use. After further discussion, it was suggested to involve the Town Attorney.

**MOTION:** *M. Sodini moved to request that the Town Attorney advise the Town what action can be taken on Greenside Up. Second – J. McDevitt; all in favor. MOTION CARRIED*

### III. ACCOUNTS PAYABLE – THURSDAY, JULY 03, 2014

#### 1. Payroll Manifest 14

**MOTION:** *K. Forrest moved to approve Payroll Manifest 14 in the amount of \$42,889.77. Second – M. Sodini; all in favor. MOTION CARRIED*

#### 2. General Fund Manifest 14

**MOTION:** *K. Forrest moved to approve General Fund Manifest 14 in the amount of \$1,581,224.58 (School - \$1,000,000). Second – M. Sodini; all in favor. MOTION CARRIED*

#### 3. Medical Deductible Expendable Trust Manifest 13

**MOTION:** *K. Forrest moved to approve Medical Deductible Expendable Trust Manifest 13 in the amount of \$1,554.65. Second – M. Sodini; all in favor. MOTION CARRIED*

### IV. ADJOURNMENT

**MOTION:** *M. Sodini moved to adjourn at 8:47 p.m. Second – V. Morgan; all in favor. MOTION CARRIED*

### V. NEXT MEETING

Monday, July 14, 2014 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, July 14, 2014