



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, June 16, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair John Penacho, Kevin Forrest, Vaughan Morgan, Mo Sodini

Members Absent: John McDevitt

Staff: Karen Anderson – Town Administrator

Chair Penacho opened the Board of Selectmen meeting at 7:02 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Fire Truck Contract: Chief Cresta

The Board reviewed the fire truck contract in the amount of \$465,136. An 80% payment was approved at the meeting on June 02; also included was a \$100 per day penalty if delivery was made after 330 days. After looking at several different payment options, Chief Cresta has requested the 80% payment option contract, with the \$100 penalty, be signed by the Board.

MOTION: M. Sodini moved to sign the contract with KME to purchase the new Engine 2, taking advantage of the 80% payment. Second – K. Forrest; all in favor. **MOTION CARRIED**

A federal exemption certificate was included, relieving the Town of the Federal Excise Tax.

MOTION: M. Sodini moved to authorize the Town Administrator sign the tax exemption certificate. Second – K. Forrest; all in favor. **MOTION CARRIED**

A bond will be issued and production of the fire truck will begin when the signed contract is received by KME. Expected delivery is May 2015.

II. ADMINISTRATIVE AND OTHER ITEMS

1. 2014 Inventory Forms

The Town Administrator explained this was an annual process done by the Town during a revaluation year. Done in 2013, she recommended it not be done this year.

MOTION: K. Forrest moved to recommend not using the 2014 Inventory Forms (PA-28). Second – V. Morgan; all in favor. **MOTION CARRIED**

2. Joint Meeting with Planning Board: Roles and Responsibilities in Land Use

The Planning Board requested a meeting with the Board of Selectmen to discuss code enforcement and roles and responsibilities of the Planning Board, Board of Selectmen and Building Inspector. The initial meeting was scheduled for Wednesday, June 25, 2014; the Planning Board Chairman has requested the meeting be changed to Thursday, June 26, 2014.

M. Sodini stated that after reviewing the Building Inspector's job description, it was not within his duties to review mylars, site plans and compliance with approved plans. M. Sodini suggested applicants be told during the site plan review that they must pay the Town Engineer to ensure compliance. A bond, similar to a road bond, may be a possible solution.

The meeting will be changed to Thursday, June 26, 2014 at 7:00 p.m.

3. Road Bond: Hickory Lane

MOTION: *M. Sodini moved to accept the road bond for Hickory Lane as presented at \$110,000. Second – V. Morgan; all in favor. MOTION CARRIED*

4. Library Trustee Resignation/Appointment

Julie Gilston has submitted a letter of resignation because she is moving out of Town. The Library Trustees have requested Marcia McLaughlin, an alternate, be appointed until March 2015.

MOTION: *V. Morgan moved to approve Marcia McLaughlin as a trustee to the Weeks Public Library. Second – K. Forrest; three in favor, one abstain (M. Sodini). MOTION CARRIED*

5. Reversal of Involuntary Merger: 23 Holly Lane [Map U7, 7]

The Town Administrator explained that in 1979 towns had the ability to merge lots under the same ownership. Approximately 23 lots were merged involuntarily in Greenland. Lots can be unmerged until December 31, 2016.

MOTION: *M. Sodini moved to restore the property located at 23 Holly Lane [Map U7, 7] to its pre-merger status under RSA 674:39-aa. Second – K. Forrest; all in favor. MOTION CARRIED*

6. Coakley Land Hearings: RSA 41:14(a)

Sanctuary Health Care has contacted the Town Administrator about moving forward with the RSA 41:14(a) process to purchase Town-owned land on Breakfast Hill Road adjacent to the Coakley Landfill. She reminded the Board that they decided to hold public hearings rather than a Town Meeting warrant article.

M. Sodini stated that an assisted living facility may be taxing on the Town's services, and had concerns about allowing the sale of that land. Following a brief discussion, the land (approximately 47 acres) will be put out to sealed bid, and two public hearings will be held. The Town Administrator reminded the Board that the process is non-binding. The Conservation Commission and Planning Board will be asked to submit comments.

7. Request for Meeting: Michael DiCroce

A letter has been received from Michael DiCroce, County Prosecutor, requesting a meeting with the Board; he's running for County Attorney. The Board was in agreement that he could introduce himself at the end of a meeting, but not be scheduled as an appointment.

8. Approval of Minutes: Monday, June 02, 2014

MOTION: *M. Sodini moved to approve the minutes of Monday, June 02, 2014. Second – K. Forrest; all in favor. MOTION CARRIED*

9. Other Business

- Hillside, Meadow, McShane: The Town Administrator recently received a phone call from Barbara McMillan, one of the DES representatives who was on site in Back Bay Terrace. Eben Lewis, also DES, would like to meet with the Selectmen, Town Administrator, Underwood Engineers and possibly a representative from Bourassa Paving. He would like to discuss what needs to be done and the best approach. The Town Administrator felt DES is willing to work with the Town. The official compliance form will be done after meeting with the Board. The Board would like Underwood to start the hydrology. Chair Penacho requested a cost summary of the project to date.
- Fireworks: There has been a complaint made to the Police Department about a fireworks display on Pickering Brook. A permit has been issued each year for the fireworks. The individual filing the complaint has threatened to sue the Town if a permit for fireworks is issued this year. The Police and Fire Chiefs, with the State Fire Marshall, have been to the address in question. The site is safe for the fireworks, and some very specific regulations have been put in place. Both parties have been informed of the regulations, and a permit has been issued.
- Health Officer: The two candidates for Health Officer will be present at the meeting on Monday, June 30, 2014.

III. ACCOUNTS PAYABLE – THURSDAY, JUNE 19, 2014

1. Payroll Manifest 13

MOTION: *V. Morgan moved to approve Payroll Manifest 13 in the amount of \$41,875.63. Second – K. Forrest; all in favor. MOTION CARRIED*

2. General Fund Manifest 13

M. Sodini questioned a bill from the Town Attorney. The Assistant Attorney for the City of Portsmouth contacted the Town Attorney, and the Town was billed. The Board was in agreement that the City of Portsmouth should be billed, not the Town. The General Fund Manifest 13 was reduced by \$58.30.

MOTION: *V. Morgan moved to approve General Fund Manifest 13 in the amount of \$207,831.22. Second – M. Sodini; all in favor. MOTION CARRIED*

3. Medical Deductible Expendable Trust Manifest 12

MOTION: *V. Morgan moved to approve Medical Deductible Expendable Trust Manifest 12 in the amount of \$4,073.34. Second – M. Sodini; all in favor. MOTION CARRIED*

IV. ADJOURNMENT

MOTION: *M. Sodini moved to adjourn at 8:00 p.m. Second – K. Forrest; all in favor. MOTION CARRIED*

NEXT MEETING

Thursday, June 26, 2014 – Joint Session with the Planning Board, Town Hall Conference Room, 7:00 p.m.

Monday, June 30, 2014 – Town Hall Conference Room, 7:00 p.m.

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, June 30, 2014