



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, May 27, 2020 – 6:30 p.m. – Virtual via Zoom

Members Present: Jamie Connelly, Rick Hussey, Jim Rolston, Steve Smith, Rich Winsor
Also Present: Matthew Scruton - Town Administrator

Chair Smith opened the Board of Selectmen meeting at 6:30 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being held virtually through Zoom and recorded by video and audio. A checklist to ensure meetings are compliant with the Right-to-Know Law during the State of Emergency was read into the record by Chair Smith.

Attendance of Selectmen was taken by roll call: J. Connelly - aye, R. Hussey - aye, J. Rolston - aye, R. Winsor – aye, S. Smith - aye.

I. APPOINTMENTS

1. COVID-19 Update, Grants, Town Hall Hours: Dennis Cote, Emergency Management Director

Dennis Cote, Emergency Management Director, updated the Board on COVID-19. We are in Phase I of the opening. The numbers are maintaining or dropping slightly for new cases. D. Cote felt it would be approximately a week before the impact of Phase I openings is known; Phase II is scheduled for June 01, 2020. Greenland had two positive cases of COVID-19 within the last few weeks, bringing the total to seven. D. Cote cautioned phasing the opening of the Town Hall to the public. He was in favor of the staff working Monday through Friday and using the drop box.

D. Cote stated the grants are ready to be “kicked off”: tallying what the Town has and systematically filing for specific items on specific grants. First Responder stipends will be handled by department heads; taxes are reimbursable through the CARES Act grant.

J. Rolston asked D. Cote’s opinion on opening the Town Hall to the public, perhaps requiring face masks. D. Cote responded it was at least two weeks away; he did not feel comfortable due to the two new cases in Greenland. June 15, 2020 was a possibility and would be in line with other communities. Most Town Offices are opening very systematically. D. Cote did not believe that the Greenland Town Hall was set up for social distancing. Mandatory masks for the public could be discussed at some point. D. Cote continued that he would like to see the Town Hall staff have a full week of Monday through Friday to find some of the shortfalls. The building would have to be marked for social distancing and guidelines posted (masks required when entering the Town Hall).

R. Winsor questioned D. Cote about getting children back on fields and practicing. D. Cote responded that the Task Force has been in discussions with some of the major sports (example: Seacoast United). A lot of precautions are needed such as no groups of over six, even with an instructor. This will really

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limit some of the sports; guidelines may not be completed at this point (example: if Rec decides they want to petition to open up some areas next week, they must have the guidelines in place).

MOTION: J. Rolston moved to have the Town Hall staff working in the building Monday through Friday, keeping the building closed to the public until further notice. Meetings will be done remotely. Second – J. Connelly; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

II. PUBLIC HEARING

1. Acceptance of Donation to Conservation Commission

Last year Barry Pasternak, Van Etten Drive, worked with the Conservation Commission and donated trees and plantings in the meadow area of Van Etten Drive. Peter and Nancy Brown, Van Etten Drive, have offered to pay for the maintenance of those trees on an annual basis. The Conservation Commission accepted the donation at their meeting on Wednesday, May 13, 2020; the Board of Selectmen will also need to accept the donation.

Conservation Commission Chairman, Laura Byergo, joined the meeting. She clarified that the Brown's offered to provide fertilizer and ash borer treatment for three existing trees in the meadow and not the new trees planted with Barry Pasternak's donation. The Conservation Commission was happy with the donation and felt it would be good for those trees.

L. Byergo has requested that a map of the Conservation Commission trail be added to the Town website; they will try to put it up at the trail head. Signage has been completed as part of an Eagle Scout project. L. Byergo will send the map to the Administrative Assistant as requested by TA Scruton.

L. Byergo noted that there are still electrical wires hanging on Van Etten Drive. There is a lot of spooled wire near the beginning of the trail that has not been removed and asked that the wire be picked up. TA Scruton will contact the company he had previously spoken to about picking up remaining wire.

L. Byergo has contacted Fish and Game regarding the hunter safety zone. In order to receive signage and Fish and Game support, the Town will need to sign a statement agreeing to leave the majority of the land open to hunting. It was her understanding that was the intent for the land where the trail was located as Town conservation land.

L. Byergo has been asked to put up a sign for people to pick up after their dogs on the trail. She would also like to include a sign to keep dogs leashed due to it being a habitat area.

R. Winsor thanked the Conservation Commission for all their hard work. He would like to see the agreement with Fish and Game regarding the hunter safety zone before any decisions were made. L. Byergo stated the agreement was two sentences: "I agree that as conditioned participation in the operation of land share, I will leave the majority of my land open to hunting. I understand that failure to do so or misuse of the signs may result in termination of my participation in this operation land share program". L. Byergo added that the main point of the signs was so people were aware that shooting was not allowed in a particular direction.

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J. Rolston asked L. Byergo if there were plans to put up a station near the signage for dog waste bags. She agreed that could be done, noting the plastic bags would need to be refilled and an expense for the Conservation Commission that could be taken from the warrant article as a trail expense.

MOTION: R. Winsor moved to accept the donation from Peter and Nancy Brown for maintenance of trees in the meadow area of Van Etten Drive. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

MOTION: R. Winsor moved to grant the authority to sign the document as read into the record this evening by Laura Byergo and to post “No Dog Waste” signs as applicable.

Discussion: J. Connelly suggested adding leash law language to the motion. L. Byergo stated that the more a trail is used, the more wildlife will avoid the area. The trail does not cut across the heart of the area but across some of the more fertile areas. Dogs running the trail extends the impact of humans on the wildlife habitat. There is also politeness to other hikers. J. Rolston thought there was a State ordinance for dogs to be on a leash.

AMENDED MOTION: R. Winsor moved to grant the authority to sign the document as read into the record this evening by Laura Byergo. Further, R. Winsor moved to grant the Conservation Commission the ability to apply the leash law as appropriate to the trail system. Second – J. Connelly; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

Veronica Bodge, Conservation Commission Summer Intern: Veronica Bodge joined the meeting. L. Byergo stated that V. Bodge would help the Conservation Commission do its easement monitoring, trail work and other projects as needed. The timeframe will be approximately six weeks during the summer. V. Bodge will be paid \$15 per hour through the warrant article, which is applicable to work done by summer interns. L. Byergo was hoping to eventually move the summer intern pay to the Conservation Commission budget. L. Byergo briefly reviewed V. Bodge’s background.

MOTION: J. Rolston moved to hire Veronica Bodge as the Conservation Commission summer intern for a salary not to exceed \$1,500. Second – R. Hussey; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

Chair Smith thanked V. Bodge and welcomed her to the Town of Greenland. L. Byergo noted V. Bodge would be starting in June.

J. Connelly addressed the electric wire issue on Van Etten Drive. TA Scruton stated he has called the problem in to the company and will contact them again. There are a lot of old lines that may have been part of the development and look like they were not connected to anything but discarded by the pole. Chair Smith thought they may have been part of the campground that was located on Liberty Lane at one time. L. Byergo noted the wire is at the bottom of a pole and connects to a wire that continues to Rt. 33 along the pole. It has been disconnected at one end and was 99% sure it is not live.

III. PUBLIC COMMENTS

All comments should be emailed to comments@greenland-nh.com. Comments made by email or phone will be monitored during the meeting and directed to the Board of Selectmen.

Chair Smith reminded those people wishing to comment that the time limit was three minutes or as directed by the Chairman. He continued that discussion would be limited to agenda items. The Board would not be taking anything under advisement other than they would not be making motions on any items; it was public comment only and the Board would not be voting on any issues.

Several abutters to 11 Sunnyside Drive called to voice their concerns with work being done on that property. Chair Smith stated that the stop work order issued by the interim Building Inspector was reversed at the meeting on Monday, May 11, 2020; the property owner was not in violation of the excavation that was being done on the property.

R. Winsor responded that he sympathized with the abutters; property rights can be a very touchy issue. They have property rights as does their neighbor. R. Winsor explained the use “woodland” was not a defined use in the Town’s zoning. He used the example of a childcare facility changing to a restaurant; that would be a change of use. Cutting down trees is a property owner’s right—it can be done without a permit, there is no oversight and never has been. R. Winsor continued that from a planning perspective, the Town looks at these things with an eye to the “spirit of the ordinance”. The spirit of the ordinance is to align with commercial excavation as referenced in RSA 155-E:2. Topographical adjustments are not included in that RSA; that is something the property owner is allowed to do. Excavation referenced in the Town’s zoning is intended to be a commercial operation where sand and gravel is processed and sold. That is not what is happening at that property. R. Winsor stated that the homeowner was upfront that they had spoken to the prior Building Inspector about what they wanted to do, eventually building a garage. The prior Building Inspector gave the appropriate advice. R. Winsor explained that there was no permit required until the homeowner intends to build a structure. The “bait and switch” that they were going to install a lawn was due to the interim Building Inspector forcing their hand to get a permit for a structure they did not intend to build. They are putting in a lawn. If a structure is to be built, they will need firm plans to get a permit. They can do topographical adjustments. When it is done, it must be returned to a 3:1 slope and loamed and seeded; that will control the erosion.

R. Winsor assured the abutters that this was not taken lightly. Advice was sought from the Planning Board as well as legal review in order to reach the Board’s conclusion.

IV. APPROVAL OF MINUTES

1. Monday, May 11, 2020

R. Winsor correction: Other New Business, paragraph 4, page 6 – “maintained to a 3:1 slope” should be “finished to a 3:1 slope”.

MOTION: R. Winsor moved to approve the minutes of Monday, May 11, 2020, as amended. Second – J. Connelly; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes.
MOTION CARRIED

V. OLD BUSINESS

1. Weeks Library Update

Several construction reports were received including a report from the Building Inspector.

2. Weeks Library Bond

At the request of the Board, the Town Treasurer contacted Cambridge Trust (currently holds the bond) regarding adjusting the interest rate. The federal rate has been reduced and the Board wanted to look into the possibility of refinancing the bond. Cambridge Trust was not willing to consider any adjustments unless the Town transferred the majority of its accounts to their bank. Currently most of the Town's operating accounts are held by Provident Bank. Cambridge Trust did not indicate the amount of the adjustment. A lot of work would be involved in making the transition, but it would be possible. The Treasurer could reach out to Cambridge Trust for more information with the Board's approval.

R. Winsor stated that Cambridge Trust should be asked for their thoughts if the Town moved its account to their bank. He also wanted to understand what the position would be if the note were paid off early; he was unsure of the feasibility. It was his understanding that the money was in an account with a small deficit for the small draw that has been taken. He suggested the Town may be able cover that in the short term from the budget in an effort to secure a new note at a lower rate. If Cambridge Trust did not want to do anything, the Town could go elsewhere.

TA Scruton stated in theory that was a position the Town could pursue. In order to issue a new bond, it may require additional approval at the next Town meeting. It is generally required that bonds go to Town meeting. That issue would need to be investigated. R. Winsor responded that time is of the essence. If parallel paths were to be run, questions could be asked without making a commitment and the Town Attorney could be contacted for his advice. Chair Smith agreed with R. Winsor, adding that the Town should look further into changing banks. R. Hussey suggested contacting DRA or NHMA about what would be best for the Town (there would be no cost to the Town).

Marcia McLaughlin, Library Trustee Chairman: The origination cost for the initial bond as passed in 2018 was in excess of \$15,000. M. McLaughlin stated that if the Town chose to renegotiate the bond, the cost should not be charged to the building project; it should be paid from the Town budget—the Library Trustees were not making the request.

R. Winsor stated that the debt service on the bond is huge and interest rates have dropped exponentially; the Town could save a lot of money. There was a discussion about the amount of money that could be saved by renegotiating bond. J. Rolston's concern was the Town was putting itself at risk if it went to Town meeting. The economy could improve and rates go back up in the time it took to renegotiate the bond. He felt the project should move forward and stay with the remaining bond. J. Connelly would like to know the interest rate before any assumptions could be made. R. Winsor stated it was the Board's responsibility as stewards of the Town's money to explore that. Responding to a question from J. Rolston, R. Winsor stated that if it had to go to Town meeting, the Board could not move expeditiously enough to do anything. The Finance Director joined the meeting. The interest is paid every six months; the principal is \$225,000 a year. Interest is paid twice, principal once. Interest was approximately \$80,000.

MOTION: Chair Smith moved to table the discussion until the meeting on Monday, June 08, 2020, so further research can be done. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

Discussion: R. Winsor requested an amendment to the motion. He would like to run concurrent paths: (1) what was Cambridge Trust willing to do if accounts were moved; (2) is the Town in a financial

position to pay off the bond in a short term if refinancing can be secured; and (3) does a new bond need to go to Town meeting? He would like to have that information for the next meeting in order to make decisions. He suggested obtaining hypothetical interest rates and calculations as to what that would represent for annual savings and total savings for the life of the bond. J. Rolston asked for clarification on the length of the bond. Chair Smith stated it was a 20-year term at 3.14%. J. Connelly would like to compare a fixed rate vs. a variable rate; the current bond is 10 year fixed, 10 year variable. He requested two different options. TA Scruton will ask the Treasurer to pursue that with Cambridge Trust.

3. Coakley Update

Minutes from the Coakley Executive Committee meeting on May 06, 2020 were emailed to the Board.

4. RPC MS-4 Stormwater Management Contract

Rockingham Planning Commission manages the Town's MS-4, which is an unfunded mandate that passed federally and applies to a number of communities in New Hampshire and along the Seacoast. Funding was included in the 2020 budget for RPC to continue managing the MS-4 as recommended by the Budget Committee and Board of Selectman and was approved at Town Meeting. RPC managing the Town's MS-4 will keep Greenland compliant with the federal requirement. TA Scruton recommended signing the contract.

Julie LaBranche, Rockingham Planning Commission, joined the meeting. The contract covers years two and three; year two was just completed. TA Scruton noted that RPC manages the MS-4 requirements for other communities. J. LaBranche explained the services provided for MS-4.

J. LaBranche suggested if the Board approved the Year Two contract, it be extended to July 30, 2020; the annual report for Year Two is due 90 days after the permit ends. Additional time may be needed to complete the Stormwater Pollution Prevention Plan. R. Winsor asked for clarification on what was required for the Stormwater Pollution Prevention Plan. J. LaBranche explained what areas and facilities would be involved.

J. LaBranche requested that the Planning Board review their Stormwater Regulations that were adopted recently. Those regulations and any revisions need to be compliant with the MS-4 requirements. There are very specific requirements that must be met as well as how to manage a development site.

MOTION: J. Rolston moved to approve the MS-4 Stormwater Management Contract with Rockingham Planning Commission, covering tasks for Years Two and Three of the MS-4 Permit. Second – R. Hussey

Discussion: RPC does not have the capacity to do some of the tasks in Year Three; the Town Engineer may have to complete those tasks. J. LaBranche explained that the Year Two contract would cover tasks one through four; Year Three would be tasks seven through nine.

Responding to a question from R. Winsor, J. LaBranche stated that MS-4 has been appealed; the EPA has released a revised version of the permit. Some of the requirements for stormwater management have been relaxed. An agreement is in the process of being finalized.

R. Winsor recommended approving the contract for Year Two and approving Year Three at a later date. There are still lawsuits pending for MS-4 and issues to be resolved. TA Scruton noted that Year Three starts this year (July 01, 2020 through June 30, 2021). R. Winsor asked for clarification on Year Two of

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the contract; was the Board approving a contract from last year. TA Scruton explained that Year One was for work RPC completed previously. Year Two started July 01, 2019 through June 30, 2020. Work has been done during Year Two. J. LaBranche recommended if the Board only approved Year Two, they extend the date to July 30, 2020. Year Three will be more complicated.

After discussion about signing the contract for Years Two and Three vs. Year Two only, J. Rolston withdrew his motion; R. Hussey withdrew his second to the motion.

MOTION: R. Winsor moved to accept the terms of the permit for Year Two for a total \$5,000 and extend the term to July 30, 2020 for execution by RPC at which time they will come forth with a proposal for Year Three for consideration. Second – J. Connelly; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

TA Scruton will coordinate access to the facilities that RPC needs to review. Responding to a question from J. Connelly, J. LaBranche stated there could be fines involved for non-compliance. Adoption of the updated Stormwater Management Plan has been scheduled for Monday, June 22, 2020.

5. Building Inspector/Code Enforcement Officer Roles and Responsibilities

As requested, the Building Inspector's job description was emailed to members of the Planning Board and ZBA for their input; a few responses were received. The Board discussed who the Building Inspector/Code Enforcement Officer should report to; TA Scruton noted that Police and Fire report directly to the Board of Selectmen. He considered the Building Inspector a specialty area and recommended that the Building Inspector report to the Selectmen. J. Rolston suggested changing the regulations so the Building Inspector could handle enforcement issues; he had the knowledge. It was decided the Building Inspector/Code Enforcement Officer would report directly to the Board of Selectmen.

MOTION: R. Winsor moved that the Building Inspector report to the Board of Selectmen, with bottom line responsibility to the Town Administrator for administration of personnel issues such as vacation, approvals and the like. Second – J. Connelly roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

There is a Town vehicle that is available most of the time to the Building Inspector. If the Building Inspector uses his personal vehicle for Town business, he is reimbursed for mileage.

6. Other Old Business

There was no other old business to discuss.

VI. NEW BUSINESS AND ADMINISTRATIVE

1. Exemptions and Tax Credits

MOTION: Chair Smith moved to approve the solar exemption for ABC Portsmouth Avenue LLC in the amount of \$30,000. Second – J. Connelly; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

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MOTION: Chair Smith moved to approve the disabled veterans credit in the amount of \$4,000 for the resident at 7 Meloon Road. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

MOTION: Chair Smith moved to approve the veterans tax credit in the amount of \$750 for the resident at 23 Shore Drive. Second – R. Winsor; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

MOTION: Chair Smith moved to approve the veterans tax credit in the amount of \$750 for the resident at 40 Sleepy Hollow Drive. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

MOTION: Chair Smith moved to deny the elderly exemption for the resident at 18 Coastal Way as recommended by the assessor. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

2. Comcast Extension Agreement

TA Scruton stated the Town has received a two-year extension to the cable agreement with Comcast. The time period is from April 2020 through April 2022. The agreement brings in a small amount of revenue to the Town.

MOTION: J. Rolston moved to approve the Cable Television Franchise Agreement, contract period April 2020 through April 2022, with Comcast of Maine/New Hampshire, Inc. Second – R. Hussey; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

3. Disposal of Police Cruiser

The Police Department has a cruiser that has served its useful life and is no longer needed. Last year, Lambert's Auto Salvage crushed the car; they document the crushing process and take pictures. Revenue to the Town was \$225 for the cruiser last year. Lambert's is also recommended by Chief Cresta. If the Town opts to offer the cruiser for resale, Chief Laurent would like the vehicle rekeyed and decals removed (cost estimate to rekey the vehicle: \$250 to \$300; cost to remove decals is unknown). Resale value of the car would likely be \$400 to \$600. TA Scruton recommended crushing the vehicle with the agreement that the Town would receive pictures of the crushed cruiser. R. Winsor suggested contacting Chief Cresta about his team letting out their aggressions on the cruiser prior to crushing. TA Scruton will contact Chief Cresta about the Fire Department using the cruiser for training exercises prior to it being crushed.

MOTION: R. Winsor moved to have the cruiser crushed after such time as the Fire Chief has had the opportunity to optimize any training opportunity utilizing the chassis as is. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

J. Rolston questioned when the snowplow contractor would be removing his trucks. TA Scruton has spoken to him; some vehicles have been removed, a few are still on site. Vehicles are typically left in the garage for the summer. TA Scruton reminded the Board that the snow removal agreement needed to be reviewed and updated at a later date.

4. Town Equipment

During the budget hearings, a member of the Budget Committee suggested the Town might consider selling any equipment it did not plan to continue using. There are riding mowers that have not been used as well as a trailer behind the garage with a leaf blower attachment. If the Board opts to sell the equipment, there are municipal online auction sites TA Scruton could research and select from, or it could be done through sealed bid.

R. Winsor requested a list of assets to dispose of and suggested sealed bids. TA Scruton will have a list available for the next meeting. Chair Smith recommended Municibid which is an online municipal auction service. R. Winsor asked TA Scruton to research any fees that may be charged. TA Scruton stated the biggest advantage of using an online auction listing service would be the exposure to potential bidders. J. Connelly suggested govdeals.com as another potential site.

MOTION: Chair Smith moved to table further discussion to the meeting on Monday, June 08, 2020. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. MOTION CARRIED

5. Other New Business

Audit: J. Connelly asked if document preparation was on schedule for the audit. The Finance Director is preparing documents and is aware of the due date. The Board discussed how to relieve some of the workload from the Finance Director. Chair Smith added it was also due to COVID-19 and the staff working remotely two days a week.

Tax Warrant: Selectmen signed the tax warrant earlier in the day. Tax bills have been printed and are ready to be mailed. TA Scruton thanked the Town Clerk for working very diligently on taxes; there have been a number of software related issues and reconciling to Vision (the assessing program). J. Rolston stated he had spoken to the Town Clerk: the tax bills were going out soon and the Town would not need to borrow money in anticipation of taxes.

R. Winsor suggested the staff look at the plan for 2021 and the division of workload. He wanted a good plan in place so this was not repeated in 2021. He suggested discussing it the second week in July. The Finance Director felt the best time would be after the audit, which will go into the first week in July. TA Scruton stated he would like it done before the budget process started. A solution may be to hire a “floater” to work where needed. R. Winsor suggested the first meeting in August and would like to see an outline of responsibilities.

Deadlines: J. Connelly stated that he would like a list of the DRA deadlines. R. Winsor suggested a calendar of expectations and deliverables for the Town. J. Connelly suggested a master calendar.

VII. ACCOUNTS PAYABLE – THURSDAY, MAY 28, 2020
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Note: Due to COVID-19 and meetings held virtually by Zoom, manifests are signed prior to the meeting.

1. Payroll Manifest 11: \$59,630.84
2. General Fund Manifest 11: \$1,423,625.65 (School: \$1,351,224)

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3. Capital Fund – Library Manifest 02: \$4,833.13
4. Police Special Revenue Manifest 06: \$295
5. Ambulance Special Revenue Manifest 03: \$12,628

VIII. ADJOURNMENT

MOTION: J. Rolston moved to adjourn at 9:30 p.m. Second – R. Winsor; roll call vote: J. Connelly - yes, R. Hussey – yes, J. Rolston - yes, R. Winsor – yes, S. Smith – yes. All in favor. MOTION CARRIED

NEXT MEETING

Monday, June 08, 2020 – Time to be Announced, Virtual via Zoom

Submitted By – Charlotte Hussey, Administrative Assistant

Approved: