



**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE BOARD OF SELECTMEN**

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Monday, February 03, 2020 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Rick Hussey, Jim Rolston, Steve Smith

Also Present: Matthew Scruton - Town Administrator; Amy Bauer – Deputy Town Clerk; Ralph Cresta – Fire Chief

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Chair Hussey opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being live streamed and recorded.

<b>I. APPOINTMENTS</b>
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1. Amy Bauer - Town Report Cover

Amy Bauer, Deputy Town Clerk, presented cover photo options for the annual Town Report to the Selectmen. The Board selected the cover with the cruiser/motorcycle and fire engines/ambulance (public safety).

2. Chief Cresta – SAFER Grant

Chief Cresta discussed the SAFER (Staffing for Adequate Fire & Emergency Response) Grant with the Board. SAFER Grants were created to provide funding directly to fire departments and volunteer firefighter interest organizations to help them increase or maintain the number of trained “front line” firefighters available in their communities.

Chief Cresta stated applications opened today. The SAFER Grant pays approximately 75% the first year; the second year the Town would break even; the third year the grant pays approximately 35%. There would be a savings the first three years. Chief Cresta has applied for the grant. The grant would be included in the 2021 budget cycle. Two to four additional staff would be needed to fill the full-time positions.

C. Deorocki asked what would happen if the Town was awarded the grant but didn’t get any people, how do you maintain training the number of “front line” firefighters. Chief Cresta responded the money also goes toward training of the people. S. Smith added he thought there was a stipulation for hiring a certain number of people. C. Deorocki asked if it came with a pool of firemen that wanted jobs. Chief Cresta responded “no, sir”. C. Deorocki: there was no guarantee? Chief Cresta: no, we’ll have to go through the hiring process. C. Deorocki stated he was all for it.

MOTION: C. Deorocki moved to authorize Chief Cresta to apply for the SAFER Grant. Second – S. Smith

## DRAFT: SUBJECT TO CHANGE

Discussion: Chair Hussey stated he would like to see the proposals first; J. Rolston agreed. Chair Hussey asked for additional information at the next meeting (Monday, February 17, 2020); the deadline for the grant is March 13, 2020. Motion withdrawn by C. Deorocki.

### 3. Building Inspector

The Building Inspector has given his notice; he has taken a job in the Town of Hampton and his last day will be Friday, February 14, 2020. TA Scruton gave the Board the list of options he had researched. Surrounding towns were unable to provide a regional collaboration service with Greenland. Stratham indicated they would be available to help for a couple of weeks, if needed. TA Scruton has contacted MRI; they provide staffing for various town positions. There is an individual in the area that could potentially provide one to two days per week, short or long term. TA Scruton felt it may fill a gap; hiring a new Building Inspector could not be done within the next two weeks. There are a number of projects that need to be overseen.

The current position is full-time at 40 hours per week. There would be cost savings if the position were cut back to part-time. TA Scruton reviewed cost comparisons with the Board (copy on file). MRI indicated it would be easier to find a part-time Building Inspector rather than full-time.

Chief Cresta offered another option to the Board: a full-time person from the Fire Department, either on staff or hire a Deputy Chief, could also do building inspections. That person would be able to do fire inspections, fire calls, EMS paperwork, etc., in addition to Building Department functions; it could be five days per week. That would give the Fire Department three people during the day for calls. Chief Cresta suggested something similar before the current Building Inspector was hired; the Selectmen were not interested. Chief Cresta felt this would be a good avenue to explore, adding it would provide more coverage in Town. Chair Hussey felt it was an option. His biggest concern was if the Building Inspector went on a fire call while contractors were waiting on a job site for an inspection; that was a problem in the past. Chief Cresta stated there should be an understanding that the person did not have to go on all calls unless it was serious or a third person was needed. Chair Hussey asked Chief Cresta for additional information.

R. Hussey would like input from the Planning Board; TA Scruton will contact the Chairman. TA Scruton encouraged the Board to make a short-term fix considering the two-week time frame the Town was given. The MRI contractor could be utilized until no longer needed. TA Scruton recommended utilizing MRI for the short-term at the rate of \$65 per hour, two days per week until someone fitting the needs of the Town can be recruited.

MOTION: S. Smith moved to authorize the Town Administrator to enter into a temporary agreement with MRI to provide a part-time Building Inspector to the Town of Greenland at the rate of \$65 per hour, two days per week until the Town determines it no longer requires their services. Second – J. Rolston; all in favor. MOTION CARRIED

## II. PUBLIC HEARING

### 1. Acceptance of Donation to Fire Department

The Fire Department has received a \$100 donation from Kathleen Massett in Hampton.

## DRAFT: SUBJECT TO CHANGE

MOTION: J. Rolston moved to accept the donation from Kathleen Massett in the amount of \$100 to the Fire Department. Second – S. Smith; all in favor. MOTION CARRIED

### 2. Acceptance of Donation to Cemetery Trustees

The Cemetery Trustees received a donation in the amount of \$1,000 from Robin Hughes.

MOTION: S. Smith moved to accept the donation to the Cemetery Trustees in the amount of \$1,000 from Robin Hughes. Second – J. Rolston; all in favor. MOTION CARRIED

## III. PUBLIC COMMENTS

*Individuals wishing to speak must sign in prior to the meeting. Time limit: 3 minutes per individual. The total time allotted shall not exceed 20 minutes, unless extended by the Board.*

## IV. APPROVAL OF MINUTES

### 1. Tuesday, January 21, 2020

MOTION: C. Deorocki moved to approve the minutes of Tuesday, January 21, 2020. Second – R. Hussey; all in favor. MOTION CARRIED

## V. OLD BUSINESS

### 1. Weeks Library Update

There was no update.

### 2. Coakley Update

An update on the Coakley Landfill was received this week from the EPA. A link was included to a stormwater investigation report (95 pages) as well as the Deep Bedrock Investigation Interim Report (646 pages).

### 3. Abatement

The Board had approved the abatement for 8 Boxwood Path at their meeting on Tuesday, January 21, 2020. The refund amount was \$420.

MOTION: J. Rolston moved to approve the abatement refund to the resident at 8 Boxwood Path in the amount of \$420. Second – C. Deorocki; all in favor. MOTION CARRIED

### 4. Review of Deliberative Session

TA Scruton informed the Selectmen they could update their recommendations on three articles (copy on file) that were amended at Deliberative Session on Saturday, February 01, 2020. The Budget Committee did not meet to amend their recommendations to those articles; their recommendations remain the same.

## DRAFT: SUBJECT TO CHANGE

Article 08 – Road Improvement Capital Reserve Fund: amended on the floor for funds to come from the Unreserved Fund Balance rather than general taxation. Taking \$200,000 from the Unreserved Fund Balance will affect the Town's ability to cover its costs in the event of an emergency or any situation where the fund balance may be needed. It could also impact bond ratings. The Unreserved Fund Balance will still be within the recommended range by DRA. Bayside Road will probably not be repaired this year due to \$200,000 being cut by the Budget Committee. The Board's options may be limited when reducing the tax rate by using \$200,000 from the Unreserved Fund Balance to fund the CRF. TA Scruton did not recommend Article 08 and suggested it may not pass given that the Budget Committee is not recommending it. The Selectmen had a lengthy discussion about recommending/not recommending Article 08 as amended.

MOTION: R. Hussey moved to not recommend Article 08 – Road Improvement Capital Reserve Fund as amended at the Deliberative Session on Saturday, February 01, 2020. Second – C. Deorocki; four in favor, one against (J. Rolston). MOTION CARRIED

Article 14 – Public Works Building Capital Reserve Fund: the amount of \$15,000 was changed on the floor to \$0.00. TA Scruton did not recommend Article 14; it did not accomplish the Selectmen's goal. Chair Hussey stated for the record that the individual made some comments that the Town Equipment Capital Reserve Fund could be used for building maintenance. There is no such language in what was passed by the Town. The Town Equipment CRF is for Town capital equipment; there is nothing stating siding, doors, windows, or Town maintenance.

MOTION: C. Deorocki moved to not recommend Article 14 - Public Works Building Capital Reserve Fund as amended at the Deliberative Session on Saturday, February 01, 2020. Second – S. Smith; all in favor. MOTION CARRIED

Article 15 – School Resource Officer: amended on the floor to add language. The Board did not change their recommendation.

### 5. Other Old Business

There was no other old business to discuss.

## VI. NEW BUSINESS AND ADMINISTRATIVE

### 1. Bond Reduction – Bramber Valley Age Restricted Housing, Dorado Investments

The bond reduction request from Dorado Investments for the Bramber Valley Age Restricted Housing development has been reviewed by Altus Engineering. They recommended reducing the bond from \$30,000 to \$10,000 and retaining a \$5,000 construction bond pending resolution of the remaining site issues as noted in their letter of January 06, 2020. Michael Green, Dorado Investments, corrected the amount should be \$5,000 for minor road repairs and \$5,000 construction maintenance.

MOTION: J. Rolston moved to approve the bond reduction for the Bramber Valley Age Restricted Housing development, Dorado Investments to \$10,000 pending resolution of the remaining site issues as recommended by Altus Engineering. Second – R. Hussey; all in favor. MOTION CARRIED

## DRAFT: SUBJECT TO CHANGE

### 2. Veteran's Tax Credit

The resident at 24 Riverside Lane qualifies for the Veteran's Tax Credit in the amount of \$600.

MOTION: J. Rolston moved to approve the Veteran's Tax Credit for the resident at 24 Riverside Lane in the amount of \$600. Second – S. Smith; all in favor. MOTION CARRIED

### 3. President's Day Meeting Date

The Board meeting on Monday, February 17, 2020, is President's Day, which is a holiday. Does the Board wish to move the meeting to Tuesday, February 18, 2020? The Finance Director will need permission from the Board to submit payroll on Tuesday morning, February 18, 2020; the Board will approve the manifest at the meeting that night.

S. Smith will not be available on Tuesday, February 18, 2020. The Board agreed not to change the date of the meeting; the Selectmen will meet on Monday, February 17, 2020.

### 4. Other New Business

There was no other new business to discuss.

## VII. ACCOUNTS PAYABLE – THURSDAY, FEBRUARY 06, 2020

### 1. Payroll Manifest 03

MOTION: R. Hussey moved to approve Payroll Manifest 03 in the amount of \$54,714.02. Second – J. Rolston; all in favor. MOTION CARRIED

### 2. General Fund Manifest 03

MOTION: J. Rolston moved to approve General Fund Manifest 03 in the amount of \$357,409.17 (School - \$180,000). Second – C. Deorocki; all in favor. MOTION CARRIED

### 3. Police Special Revenue Fund Manifest 01

MOTION: R. Hussey moved to approve the Police Special Revenue Fund Manifest 01 in the amount of \$38,643.06. Second – J. Rolston; all in favor. MOTION CARRIED

## VIII. NON-PUBLIC

### 1. Personnel [RSA 91-A:3, II (c)]

Held after Deliberative Session on Saturday, February 01, 2020.

## IX. ADJOURNMENT

MOTION: S. Smith moved to adjourn at 7:46 p.m. Second – R. Hussey; all in favor. MOTION CARRIED

## NEXT MEETING

Monday, February 17, 2020 – 7:00 p.m., Town Hall Conference Room

Submitted By – Charlotte Hussey, Administrative Assistant

Approved: