

**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE BOARD OF SELECTMEN**

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Monday, December 23, 2019 – 6:30 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Rick Hussey, Jim Rolston, Steve Smith  
Also Present: Matthew Scruton - Town Administrator

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Chair Hussey opened the Board of Selectmen meeting at 6:30 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being live streamed and recorded.

**I. ACCOUNTS PAYABLE – THURSDAY, DECEMBER 26, 2019**

1. Payroll Manifest 26

MOTION: J. Rolston moved to approve Payroll Manifest 26 in the amount of \$58,766.77. Second – R. Hussey; all in favor. MOTION CARRIED

2. General Fund Manifest 26

MOTION: S. Smith moved to approve General Fund Manifest 26 in the amount of \$2,052,870.37 (School - \$1,850,000). Second – J. Rolston; all in favor. MOTION CARRIED

**II. PUBLIC COMMENTS**

Individuals wishing to speak must sign in prior to the meeting. Time limit: 3 minutes per individual. The total time allotted shall not exceed 20 minutes, unless extended by the Board.

There were no public comments.

**III. APPROVAL OF MINUTES**

1. Monday, December 09, 2019

S. Smith amended “Police Equipment Capital Reserve Fund”, page 6: add “ballistic” to vest(s).

MOTION: J. Rolston moved to approve the minutes of Monday, December 09, 2019, as amended. Second – S. Smith; all in favor. MOTION CARRIED

IV. OLD BUSINESS

1. Weeks Library Update

There was no update at this time.

2. Road Agent Job Description

There have been numerous questions regarding the Road Agent job description. M. Scruton prepared a draft job description based on his research of other municipalities and suggestions from S. Smith. It's open-ended and allows the Town to work with the applicant to determine exact responsibilities and rate of pay. M. Scruton recommended the position not exceed an average of 10 hours per week (520 hours per year).

Chair Hussey stated for the record that the Town has not ever had a job description for the Road Agent. He suggested a stipend of \$3,000 per year. S. Smith suggested decreasing the "Culverts" line in the proposed budget and creating a new line item for Road Agent. Chair Hussey noted there are two culverts that may need to be replaced. J. Rolston agreed with an annual stipend of \$3,000 to start.

MOTION: J. Rolston moved to approve the job description for Road Agent, terms and rate of pay (\$3,000 annual stipend and wage of \$16 per hour). Second – S. Smith; all in favor. MOTION CARRIED

3. Budget Update

M. Scruton updated the Board that the next Town budget review will be Thursday, January 09, 2020; the public hearing will be Tuesday, January 14, 2020 (snow date: Tuesday, January 21, 2020). The Board of Selectmen will meet one more time before the public hearing. The Budget Committee has asked that the Selectmen consider using some of the capital reserve funds to fund new and/or existing CRF's, reducing the road paving line and create a warrant article, how does the Board want to handle highways, etc. The Selectmen will discuss the budget at the meeting on Monday, January 06, 2020. M. Scruton asked the Board to look at the CIP recommendations from the Planning Board. Chair Hussey suggested if the Board was considering decreasing the Highway line, it should be moved to the Road Maintenance CRF. He also suggested a warrant article for starting a capital reserve fund in the amount of \$50,000 for the future fire station.

4. Equalization Study

The assessor prepared the 2019 Equalization Study for the Board's approval and signature.

MOTION: C. Deorocki moved to approve the 2019 Equalization Study as prepared by the assessor. Second – S. Smith; all in favor. MOTION CARRIED

5. Other Old Business

Town Seal: S. Smith stated there is a Town Seal with a brick house and minuteman emblem. He asked if there was an official Town Seal. J. Rolston thought the brick house and minuteman was the Police Department seal; the pilgrim is the Town Seal.

**V. NEW BUSINESS AND ADMINISTRATIVE**

**1. Zoning Amendments**

Storage Units: The Building Inspector has submitted a zoning amendment to the Planning Board that would take the authority away from the Board of Selectmen to grant a permit for storage units. That amendment would give the Building Inspector the authority to grant those permits. M. Scruton did not recommend this change to the amendment. Chair Hussey questioned why the Selectmen were the last to be informed. M. Scruton has spoken to the employee and was told the process started with the Planning Board. The employee felt he was streamlining the process. Chair Hussey stated the Selectmen should be approached first.

S. Smith, the Selectmen's representative to the Planning Board, stated the Building Inspector was trying to streamline paperwork. S. Smith has not received any direct complaints. M. Scruton stated the Planning Board was aware this amendment had not been discussed with the Selectmen.

MOTION: J. Rolston moved to not approve the amendment to Article III. Second – S. Smith; all in favor. MOTION CARRIED

Mixed Use Overlay District: Chair Hussey stated he had no problem with the Planning Board's recommendations for Rt. 33. However, he had a major problem with doing anything around the Coakley Landfill. That's all ledge and blasting will need to be done to build in that area; groundwater direction could be changed by blasting. Chair Hussey, on the record, stated he was not in favor of selling that property and would not be in favor of going forward in that area. He felt plans for Rt. 33 were a very good idea.

J. Rolston agreed with Chair Hussey regarding the Breakfast Hill Road area. The Board has dealt with the issue for several years and he was not in favor of blasting and water flowing where it did not belong. R. Hussey agreed with J. Rolston; it would not be a good idea with the Coakley issue. C. Deorocki agreed with the Board. S. Smith stated that area was not discussed in depth other than it was already zoned industrial. It wasn't really making that big a change because of the existing zoning. He felt the proposed district was geared more towards the Rt. 33 area. S. Smith continued that he agreed with Chair Hussey; he did not think the Town was ready to sell that parcel for tax purposes yet.

**2. Other New Business**

Waste Management Contract: M. Scruton noted the Town's contract with Waste Management expired at the end of the month. The 2019 rate was \$190.96 per haul and \$86 per ton. The new rate will be \$225 per haul and \$102 per ton, which reflects increases in costs throughout the industry. M. Scruton recommended approving the contract. M. Scruton will provide that Board with an analysis of the debris side of the Transfer Station.

MOTION: R. Hussey moved to authorize the Town Administrator to sign Amendment Two of the Waste Management Contract and renew the agreement with Waste Management for bulky debris, construction and demolition debris for a two-year period beginning January 01, 2020 and terminating December 31, 2021, unless extended. Second – S. Smith; all in favor. MOTION CARRIED

Pease Water Study: S. Smith noted that Seacoast Online had a lengthy article about the Pease water study, PFAS and the effects on people who have worked or lived in that area. They are looking for

## DRAFT: SUBJECT TO CHANGE

people to participate in their PFAS health study. Anyone living, working or going to school in that area should be tested.

### VI. ADJOURNMENT

MOTION: C. Deorocki moved to adjourn at 6:55 p.m. Second – J. Rolston; all in favor. MOTION CARRIED

### NEXT MEETING

Monday, January 06, 2020 – 7:00 p.m., Town Hall Conference Room

Submitted By – Charlotte Hussey, Administrative Assistant

Approved: 