



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, August 05, 2019 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Rick Hussey, Jim Rolston, Steve Smith

Also Present: Matthew Scruton - Town Administrator; Sharon Hussey-McLaughlin – Recreation Committee Chairperson

Chair Hussey opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being live streamed and recorded.

I. APPOINTMENT

1. Rockingham Planning Commission – Tim Roache, Executive Director

Tim Roache, Rockingham Planning Commission Executive Director, addressed the Board. He saw RPC as a collection of communities that came together as dues paying members. Communities take advantage of RPC as resource. RPC provides a forum for issues that cross municipal boundaries so communities can work together. When necessary they can be a collective voice to address issues within the State. They have a highly qualified staff of planners including transportation and land use, as well as those with environmental experience. T. Roache continued that if the Planning Board was using the services of Mark Fougere, the Town should think of RPC as the bench; they can step in and help as needed.

T. Roache referred to Rt. 33 traffic concerns and Lonza, stating they are working internally at the office. They have access to congestion data collected by the Federal Highway Administration from the last five years. They are able to show five minute intervals of traffic congestion on any segment of road. T. Roach stated he was hoping to have a broader conversation with Stratham and Portsmouth, looking at the corridor and determining what it needs to be for everybody in the region, hopefully finding some solutions. He asked the Board to keep RPC in mind as the Town was dealing with traffic on Rt. 33. They will work with the Town Administrator and Town staff.

The Metropolitan Planning Organization is a federal designation. Any urbanized area with a census of more than 50,000 people must have a MPO; RPC serves in that role and deals with the State's 10 year transportation plan. That plan is done on a two year cycle, on a rotating basis, almost continuously; DOT wants communities to prioritize their needs. T. Roache encouraged the Selectmen to attend GACIT (Governor's Advisory Commission on Intermodal Transportation) meetings. The RPC can provide assistance with land use, the Master Plan, and the MS-4 (Stormwater). Community surveys are also part of their services offered.

T. Roache explained the financial aspect: transportation work done by RPC has to be matched even though it is federally funded. Approximately half the dues from every community are used to match the

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work to make sure the transportation planners are there to do the different analysis. They also help communities with smaller projects.

One way RPC is trying to save communities money is with electricity aggregation. They are bringing communities together and pooling electric accounts, putting them out to bid and getting a reduced rate for municipalities. T. Roache would like to bring Greenland on board when the Town's current contract expires.

T. Roache would like Greenland to consider RPC as a resource and reach out to them for all aspects of transportation, planning and land use. J. Rolston asked if RPC researched federal grants. T. Roache responded RPC can research and help write grants. They have also managed the grant for communities after it has been awarded. Chair Hussey stated they should open the George Bush Highway (Ashland Road) on Pease; T. Roache stated they needed to have a broader conversation about that. They would be happy to facilitate that and bring other communities into the discussion.

2. Parking at Maloney Field – Recreation Committee

M. Scruton met with Brian Goetz and Al Pratt, City of Portsmouth, at Maloney Field to discuss parking. The Recreation Committee has moved the fencing; it was in their budget and anticipated. Portsmouth still had concerns about the well buffer due to the expansion of parking availability. They will be installing additional fencing to establish a larger protective buffer around the well at their expense; it will be connected to the Rec fencing and include a gate to allow pedestrian traffic. M. Scruton has updated S. Hussey-McLaughlin regarding the fencing. The Town wants to do all it can to protect the Greenland well. No Board action was needed. M. Scruton added that the fence looks great and should satisfy the City of Portsmouth.

It was noted that the State was on Post Road repairing a culvert that collapsed. Chair Hussey stated that budget time was approaching. The Board has proposed several times that the Rec Committee hire someone to handle the business side. S. Hussey-McLaughlin responded that most Rec members are away and there hasn't been a meeting this summer; they will discuss it at the September meeting. The Board needed to know what the individual would be doing so a salary could be discussed.

Chair Hussey suggested emailing members about the possibility of hiring someone to handle the day to day details. M. Scruton added they could disseminate information but not collectively poll members under the Right-to-Know Law. Budget information could be shared with members by going through the Administrative Assistant; a discussion could not be started outside of a public meeting. "Reply All" could not be used.

II. PUBLIC HEARING

1. Acceptance of Donation to Police Department – National Night Out

A donation from Mercedes-Benz of Portsmouth in the amount of \$500 was received for National Night Out, which will be held on Tuesday, August 06, 2019.

MOTION: C. Deorocki moved to accept the donation of \$500 from Mercedes-Benz of Portsmouth to the Police Department for National Night Out. Second – J. Rolston; all in favor. MOTION CARRIED

III. PUBLIC COMMENTS

Individuals wishing to speak must sign in prior to the meeting. Time limit: 3 minutes per individual. The total time allotted shall not exceed 20 minutes, unless extended by the Board.

IV. APPROVAL OF MINUTES

1. Monday, July 22, 2019

MOTION: C. Deorocki moved to approve the minutes of Monday, July 22, 2019. Second – R. Hussey; four in favor, one abstain (S. Smith). MOTION CARRIED

V. OLD BUSINESS

1. Coakley Update

There was no update available.

2. Weeks Library Update

Attorney Loughlin has indicated that once the report from the Guardian Ad Litem was available, there would be an immediate and final hearing. The Guardian Ad Litem did not attend the most recent hearing. This may cause further delays. Chair Hussey noted the Guardian Ad Litem was not hired by the Town. Marcia McLaughlin, 47 Nantucket Place, added the Guardian Ad Litem was on vacation during the hearing.

3. Personnel Policy

The Personnel Policy was adopted at the meeting on Monday, July 22, 2019. Several items required further review and discussion by the Board, M. Scruton, Chief Laurent and Chief Cresta.

MOTION: S. Smith moved to adopt the Personnel Policy with revisions. Second – C. Deorocki; all in favor. MOTION CARRIED

4. Other Old Business

There was no discussion.

VI. NEW BUSINESS AND ADMINISTRATIVE

1. Bond Reduction – Seavey Way

Beals Associates has requested a bond reduction for the Seavey Way development on Breakfast Hill Road. The request was reviewed by Altus Engineering; they are recommending a bond reduction to no less than \$44,326. Due to confusion with the letter from Altus and the recommended bond amount to be retained, the Board opted to adjust the amount to \$48,326.

MOTION: J. Rolston moved to approve the requested bond reduction for Seavey Way to \$48,326 as recommended by Altus Engineering. Second – S. Smith; all in favor. MOTION CARRIED

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2. Halloween Date

Nationwide, there have been petitions circulating to change Trick or Treat to the last Saturday in October (October 26, 2019). Chief Laurent stated this is the biggest and most important date to schedule every year because parents get very upset. The date is normally October 30 if there is not a sports event or overnight school trip; that date is clear of conflicts this year. Saturday, October 26, 2019 is also a clear date. Board members preferred the traditional date of October 30. It can be discussed next year if it appears to be a problem.

MOTION: J. Rolston moved to approve Greenland's Trick or Treat date as Wednesday, October 30, 2019, from 5:30 p.m. to 7:30 p.m. Second – C. Deorocki; all in favor. MOTION CARRIED

3. Veterans Credits

Requirements for Veterans Credits, effective in 2020, have been met based on NH residency and time served.

MOTION: J. Rolston moved to approve the All Veterans Tax Credit of \$600 for the resident at 50 Magnolia Lane (Map R7, 70), effective April 2020. Second – S. Smith; all in favor. MOTION CARRIED

MOTION: J. Rolston moved to approve the All Veterans Tax Credit of \$600 for the resident at 39 Vernita Drive (Map U6, 11), effective April 2020. Second – S. Smith; all in favor. MOTION CARRIED

MOTION: J. Rolston moved to approve the Disabled Veterans Tax Credit of \$3,000 for the resident at 368 Breakfast Road (Map R1, 12), effective 2019. Second – S. Smith; all in favor. MOTION CARRIED

4. Other New Business

R. Hussey stated that the sign donated by the Historical Society for Hillside Cemetery was installed this past weekend by members of the Board of Selectmen.

Chair Hussey stated many of the Eagle Scout projects donated to the Town are in a state of disrepair. He has spoken to a member of the Historical Society about the sign fading at the gazebo; they are going to look into what can be done.

M. Scruton announced there will be a PDA meeting on Thursday, August 15, 2019, 8:00 a.m., at 55 International Drive. Even though Greenland doesn't have an official seat yet, it would be a great idea if someone from the Town was there as a representative.

M. Scruton has received quotes for the repair of the building at Caswell Field. Funds were encumbered in 2018 in the amount of \$8,010. The individual who was going to do the repairs is no longer interested or unable to do the work. Chair Hussey noted there is a savings of almost \$1,400. M. Scruton added that funds could not be encumbered for another year.

MOTION: C. Deorocki moved to approve the new contractor in the amount of \$6,617. Second – R. Hussey; all in favor. MOTION CARRIED

Chair Hussey stated for the record the company is Pro Partners Home Improvement Services. Work should be started within three to four weeks.

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VII. ACCOUNTS PAYABLE – THURSDAY, AUGUST 08, 2019

1. Payroll Manifest 16

MOTION: R. Hussey moved to approve Payroll Manifest 16 in the amount of \$53,871.16. Second – S. Smith; all in favor. MOTION CARRIED

2. General Fund Manifest 16

MOTION: J. Rolston moved to approve General Fund Manifest 16 in the amount of \$399,971.92 (School - \$285,000). Second – C. Deorocki; all in favor. MOTION CARRIED

An invoice for a fire extinguisher was held for clarification of charges. Chair Hussey noted that the invoice to the Cemetery Trustees for mowing is missing dates of service and has not been approved for payment by the Cemetery Trustees. That invoice will be paid on this manifest; future invoices will need to include dates of service and be approved for payment by the Cemetery Trustees.

3. Capital Fund - Library Manifest 05

MOTION: S. Smith moved to approve Capital Fund – Library Manifest 05 in the amount of \$1,613.68. Second – J. Rolston; all in favor. MOTION CARRIED

VIII. ADJOURNMENT

MOTION: J. Rolston moved to adjourn at 7:45 p.m. Second – C. Deorocki; all in favor. MOTION CARRIED

NEXT MEETING

Monday, August 22, 2019 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Administrative Assistant

Approved: