



**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE BOARD OF SELECTMEN**

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Monday, May 13, 2019 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Rick Hussey, Jim Rolston, Steve Smith  
Also Present: Matt Scruton - Town Administrator; Paul Hayden – Property Maintenance Supervisor,  
Road Agent; Wayne Young – Greenland Police Department; NH State Representative Dennis Malloy  
Late Arrival: NH State Senator Tom Sherman

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Chair Hussey opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being recorded.

<b>I. APPOINTMENT</b>
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1. 457(b) Plan: Wayne Young

Anne Murray, independent financial advisor, addressed the Board to discuss the 457(b) Plans offered by Security Benefit. The Town currently doesn't have a 457(b) Plan available to its employees. A. Murray works closely with Security Benefit. She works in school districts and municipalities in New Hampshire. She explained that each participant would have their own individual account. The account can be set up for pre-tax contributions, post-tax contributions or Roth contributions. There are approximately 13 different investment companies providing mutual funds within the structure or platform for the Security Benefit group; there are 53 different mutual fund choices. There is a 1% annual asset charge as well as annual operating expenses ranging from .3% to 1.3% depending on the fund elected.

W. Young added that currently full-time Police Department employees have a Group 2 Retirement plan in the State of New Hampshire. This type of plan has never been offered to Town employees; having a second or third retirement would help. He wanted to spearhead this type of plan for the younger employees starting their careers. There is no cost to the Town; however, it must be approved by the Board of Selectmen. Different options are available with the post-tax and pre-tax plans. He was aware another company was brought in earlier in the day with lower fees. Their plan was different than what A. Murray was providing. W. Young was looking for the Town to allow employees to invest in 457(b) Plan, and choose the plan and company. He added that if the Town does this, there should be more than one option.

J. Rolston asked if it was approved by the Board, would it be for any 457(b) Plan. A. Murray responded the individual would have the ability to choose their own vendor. J. Rolston clarified that the Town was giving approval for the plan to be set up, but not selecting a vendor. A. Murray responded that was correct; someone in the Town Office would have to sign off on the plan paperwork. S. Smith added he would be in favor of this; it would give the employees another option.

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M. Scruton noted the Board received two different plans, including one from the State of New Hampshire. He explained that the suggested motion allows the employee to choose a 457 Plan without restricting it to Security Benefit or the State plan. There is no cost to the Town.

MOTION: J. Rolston moved to approve the implementation of the 457(b) Plan and offer it to Town employees. There is no cost to the Town and no obligation for employees to participate. Second – C. Deorocki

Discussion: S. Smith requested that “it would be at the employees discretion and choice to join” be added to the motion.

AMENDED MOTION: J. Rolston moved to approve the implementation of the 457(b) Plan and offer it to Town employees. There is no cost to the Town and no obligation for employees to participate. It would be the employee’s discretion and choice to join. Second – R. Hussey; all in favor. MOTION CARRIED

### 2. Town Hall Streams Presentation: Eric Spenlinhauer

The possibility of streaming meetings live was discussed at the Board meeting on Monday, April 29, 2019. Eric Spenlinhauer, Town Hall Streams, addressed the Board. There will be a fixed dome camera on the back wall of the Conference Room that will focus on the Selectmen; the microphone will be mounted on the ceiling. There will be a switch to turn the camera on and off; a red light indicates the camera is on. The meeting will be broadcast when it’s scheduled and the camera is on. Greenland will have its own landing page on townhallstreams.com. The videos can also be embedded on the Town website or linked to Town Hall Streams from the website. It’s recommended to schedule meetings a month in advance. Residents won’t need to log in to view a meeting. Minutes and agendas can be uploaded to the site. Meetings can be indexed on the site, but must be done manually. Videos are kept for five years. The audio recording will still be done. An additional camera would capture when an audience member speaks. Town Hall Streams has the ability to do “picture in picture”.

The cost for one camera, including installation, is \$250 per month; an additional camera is \$30 more per month. The fee includes unlimited meetings per month. There is no cost for the equipment; it’s warrantied for the life of the contract. The equipment is not portable and cannot be moved to another building for meetings. However, meetings in other buildings can be live streamed through their app using an iPhone or iPad.

Marcia McLaughlin, 47 Nantucket Place: Clarified that live streaming of meetings were for Selectmen only; the School Board and Library Trustees were not included. Chair Hussey responded that the Selectmen couldn’t require elected bodies to do anything. M. Scruton added that other Boards meeting in the Town Hall could have the option. Chair Hussey noted that the public, in a Town Meeting vote, could mandate live streaming of meetings for all Board, Commissions and Committees.

MOTION: C. Deorocki moved to approve the live streaming of Board of Selectmen meetings through Town Hall Streams. Other Boards, Commissions and Committees meeting in the Town Hall may or may not participate at this time. The annual cost is \$3,360 for two cameras. Second – R. Hussey; all in favor. MOTION CARRIED

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### 3. Greenland School Board: Maria Emory – Chairperson, John Balboni – School Board Member

Maria Emory, School Board Chairperson, addressed the Board. Also present was John Balboni, School Board member. The School Board has approved the 2019-2020 School Calendar. The School will be closed on election days; it will be a teacher workshop day. M. Emory commended the Police Department for their efforts during the recent lockdown at the School. She thanked them for keeping the students, staff and community safe. Per Chief Laurent's recommendation, there will be a new policy at the School for classroom volunteers; they will be required to be fingerprinted at their expense. The policy should be approved at the next School Board meeting on Monday, May 20, 2019. Fingerprinting will be done at the Greenland Police Department.

J. Rolston asked if there was some way to have the first three rows of parking in front of the School left empty on voting day. M. Emory will discuss that with the School Board. J. Rolston asked about the CIP; M. Emory will be attending the work session on Thursday, June 06, 2019. M. Scruton noted that Amy Ransom, SAU 50 Business Administrator, has been very helpful with the CIP.

M. Emory introduced John Balboni who is heading up the energy project approved by the voters in March. J. Balboni is working closely with EEI, the company in charge of the Energy Improvement Plan for the School. Chair Hussey went on the record that the boiler program wasn't going to save the School any money. J. Balboni responded that it may not save money efficiency-wise, but will save money on maintenance. EEI guarantees a certain amount of savings. Chair Hussey suggested they consider including the roof in the CIP with how often it needs to be repaired; there was a defect in engineering on the gym roof.

The Board thanked M. Emory and J. Balboni. The School Board meetings are the third Monday of the month, and the Selectmen were welcome to attend.

### II. APPROVAL OF MINUTES

#### 1. Monday, April 29, 2019

MOTION: J. Rolston moved to approve the minutes of Monday April 29, 2019. Second – S. Smith; all in favor. MOTION CARRIED

### III. OLD BUSINESS

#### 1. Coakley Update

The Portsmouth City Council will be holding a workshop meeting on Monday, May 20, 2019 at 6:00 p.m. to get an update from the Coakley Landfill Group. S. Smith stated he would try to attend that meeting.

#### 2. Weeks Library Update

A revised payment schedule for Lavallee|Brensinger needed Board approval. Revisions were noted in **bold** on page 2 of Amendment No. 2, Agreement between Weeks Public Library Board of Trustees and Lavallee|Brensinger Professional Architects.

Ed Scully, 3 Hillside Drive: Recently saw a Superior Court notice in the paper that involved Greenland. Chair Hussey responded that was to Quiet Title; the notice was part of the requirement. He further

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explained there was no deed giving the Library land to the Town of Greenland; we have the building but not the land. The attorney is attempting to contact the heirs through a legal notice in the paper; it must appear three consecutive Friday's.

Craig McLaughlin, 47 Nantucket Place: Explained that as part of the process, a guardian ad litem has been appointed by the court. Peter Loughlin, Town's Attorney, has recommended to the court an individual who will be given the assignment of locating the people. In addition to the notices in the newspaper, there will be an attorney acting on their behalf. A guardian ad litem is appointed because no one knows who the people are; there are heirs for over 122 years. There is an attorney who will be assigned to locate the heirs to see if anyone has a rightful claim to the property.

MOTION: J. Rolston moved to approve the revised payment schedule as noted in Amendment No. 2 of the Agreement between Weeks Public Library and Lavalley|Brensinger. Second – R. Hussey; all in favor. MOTION CARRIED

### 3. Road/Paving Update

8 Fairway Drive: A quote was received from Bourassa Construction in the amount of \$4,950. At a prior Board meeting it was decided to do the repair.

MOTION: J. Rolston moved to approve the quote from Bourassa in the amount of \$4,950 to repair the drainage at 8 Fairway Drive. Second – C. Deorocki; all in favor. MOTION CARRIED

A number of other quotes were received for various paving projects in Town: Windsor Green, Cemetery Lane, Transfer Station road, Water's Edge and extending the overlay to Carlton Drive. Water's Edge to Carlton Drive is the extension of Dearborn Road across the tracks; the quote is from Lyman's, the company doing the work in that area. J. Rolston stated the overlay needs to go to the railroad track. R. Hussey stated there are problems with the snowplowing budget; how will this affect that goal by spending money on paving. Will it drain the budget? M. Scruton responded that was why he gave them to the Board to review, not necessarily to approve tonight until there is a better feel of the budget. It was M. Scruton's recommendation to hold them. J. Rolston noted that the paving at Water's Edge starts soon; if it's not done for \$10,000, the Town will be doing it next year for more. The equipment will already be in the area.

C. Deorocki noted that grants were received for Water's Edge from the emergency repairs. He added the Town received money to build the whole road. This was brought up by a citizen at the last meeting; there should be some money in the pool to take care of all these fixes. J. Rolston stated the dump road needed to be fixed; C. Deorocki stated all these needed to be done. Chair Hussey recommended holding off on a decision about Cemetery Lane.

P. Hayden thought Water's Edge would be paved in six to eight weeks. It was suggested at the last meeting to do the paving while the equipment was there. P. Hayden explained what needed to be done at Windsor Green. R. Hussey asked why the same type of repair couldn't be done at Cemetery Lane. P. Hayden stated that by the time that work was done, the price would be pretty close to the quote.

C. Deorocki noted that Bourassa agreed to crack seal the Town Hall parking lot and repair the entrances of Tuttle Lane and Town Square at no expense to the Town. He questioned if we were satisfied with that before granting them anymore. P. Hayden responded "yes"; after meeting with him over a week ago, he agreed to do the repairs at his cost. For the record, the Board was good with that decision.

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MOTION: J. Rolston moved to approve the quotes from Bourassa in the amount of \$18,350 for the following road repairs/paving: Windsor Green (\$1,000), Transfer Station road (\$7,350), and Water's Edge (\$10,000). Second – S. Smith; all in favor. MOTION CARRIED

#### 4. Maloney Field Parking

The City of Portsmouth contacted M. Scruton about the future purchase of privately owned land abutting the Greenland Well. "No parking" signs have been posted on the telephone poles as a reminder that there is no parking within a 400' radius of the well. M. Scruton has contacted Consolidated Communications about obtaining used telephone poles and pole sections; they will be glad to provide poles to the Town if a liability waiver is signed. The poles could be used to defer parking within that radius.

J. Rolston asked if it was going to take away parking that is already in use. M. Scruton stated it would depend on how it was laid out. S. Smith stated the well radius was almost to the end of the ballfield. Chair Hussey stated the poles could also be used to prevent people from driving on the fields. P. Hayden noted people drive across the fields. Poles, eyebolts and chains would also work. J. Rolston was concerned about snowmobilers; P. Hayden suggested posting "no motorized vehicles" signs.

M. Scruton has learned that the Recreation Committee is considering putting up a fence along the outfield area. P. Hayden stated they've talked about a chain link fence along the outfield for softball. C. Deorocki stated a few little things would make a big difference up there.

P. Hayden asked as a member of the Cemetery Committee, are they allowed to do that without making a decision on what was done with the land. C. Deorocki stated this was gone over last time and the cemetery was not an issue. M. Scruton added that at some point cemetery land needs to be purchased by the Town. C. Deorocki commented that it's kind of been walked over as a Board last time; there was no vote. Chair Hussey stated the Cemetery Trustees needed to make a recommendation to the Board on land they wanted to own and maintain.

R. Hussey suggested tabling the telephone poles until the Board had a better understanding of what P. Hayden could get from the Rec Committee if they were talking about a fence. P. Hayden stated the telephone poles would be used to allow parking almost up to the playing fields, which they do now. Chair Hussey added he was trying to protect the well radius and fields. P. Hayden noted people drive across the fields and PVC is used for water mains out there.

MOTION: J. Rolston moved to approve the use of telephone poles to prohibit parking near the Greenland well. The poles will be from Consolidated Communications at no cost to the Town. The Board authorizes the Town Administrator to sign a liability waiver. Second – R. Hussey; all in favor. MOTION CARRIED

C. Deorocki asked if old telephone poles were the best thing to be burying around this well. Chair Hussey: if they're outside the well radius, yes.

#### 5. Snow Removal Equipment Storage

Several pieces of snow removal equipment remain on Town property. M. Scruton noted that Jim Jones had removed the larger trucks; the contract states equipment should be removed by April 15. At the end of the salt shed there are still snow plows and equipment remaining in the garage. M. Scruton has

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spoken to J. Jones and walked around the buildings with him. He indicated it has been past protocol to allow equipment to be stored in the garage bays and the equipment was available should the Town have an emergency. He can clean up and remove some of the plows; he would like leave a couple of the backup plows.

R. Hussey asked P. Hayden if plows could be stored in the open area between the salt shed and the Public Works building. P. Hayden responded there isn't that much room and it's narrow. R. Hussey questioned why all the equipment is needed. The plows out back are rusting and look bad; they should be gone. There's no harm leaving the equipment in the garage for an emergency.

J. Rolston commented that last year J. Jones met with the Board for a pre-snow conference. That needs to be scheduled again. The contract states that all the snow removal equipment should be removed by April 15<sup>th</sup>; why does the Board have to go over it every year? J. Rolston suggested charging him rent; \$50 per day as long as it's there. J. Rolston stated that J. Jones should be told the Town needs all the bills in a timely manner so there were no surprises.

C. Deorocki stated he felt it behooved the Town to have a loader on site; an extra truck doesn't hurt. In case of emergency, it's that much time saved. As far as outside goes, he felt it should all be cleaned up. Anything to do with snow removal has got to go. Leaving the equipment in the building is a good handshake deal; as far as clean it up and everybody's happy and safe and sound—see you in the fall.

MOTION: C. Deorocki moved that all snow removal equipment outside should be removed from Town property no later than June 01, 2019. Second – J. Rolston; all in favor. MOTION CARRIED

### 6. Other Old Business

Internet and Comcast: M. Scruton reported that he was unable to negotiate lower fees. The quoted fees were already reduced because Greenland is a municipality. M. Scruton is scheduling an internet upgrade.

## IV. NEW BUSINESS AND ADMINISTRATIVE

### 1. Approval of Temporary Storage Container

Stu Gerome is requesting approval of a temporary storage container on his property at 57 Vardon Lane for four to six months while his house is being built. It is not visible from the road. Zoning Ordinance Article 3.7.5 allows temporary storage containers with permission of the Board for construction or bona fide emergencies for a period of one year.

MOTION: J. Rolston moved to approve the permit for a temporary storage container at 57 Vardon Lane for a period of six months. Second – R. Hussey; all in favor. MOTION CARRIED

### 2. Hiring of Seasonal Help

M. Scruton updated the Board that 14 applications have been received for the seasonal help position. A number of applicants will be able to start immediately. M. Scruton and P. Hayden would like to proceed with interviewing and hiring. M. Scruton requested to be authorized by the Board to hire the applicant without having to come back to the Board; that would add another two weeks to the hiring process. P.

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Hayden has indicated he could use another person right away. J. Rolston noted the lawns would have to be mowed for Memorial Day.

MOTION: J. Rolston moved to authorize the Town Administrator to interview applicants for the seasonal part-time employee position and hire a suitable candidate at the rate of \$15 per hour. Second – S. Smith; all in favor. MOTION CARRIED

### 3. Central Signal Alarm

When Central Signal was in the Town Hall doing testing, they mentioned a red strobe and siren could be installed in the Fire Department in case of an emergency in the Town offices. The Fire Department currently can't hear the fire alarm in the Town Hall. He recommended the red strobe being wired to the Fire Department.

The Town Hall alarm system on the front door can be programmed for up to eight users to have their own code when entering the building. M. Scruton questioned if that would be necessary with the video cameras. Only the person opening the door and locking it at night would be logged; it won't log everyone coming through. J. Rolston didn't feel additional codes were necessary with the cameras.

MOTION: J. Rolston moved to approve the installation of a red strobe in the Fire Department in case of an emergency in the Town Hall. Second – R. Hussey; all in favor. MOTION CARRIED

### 4. PDA Update

At the request of Dennis Malloy, NH State Representative, M. Scruton will be addressing the NH State Senate Executive Departments and Administration Standing Committee on Thursday, May 16, 2019, regarding Greenland's possible seat on the PDA. M. Scruton provided email addresses for members of that committee for anyone who would like to support House Bill 243.

Senator Sherman has been working with the PDA on a compromise. The original was to add a representative from Greenland, which would make membership even rather than odd. One option was to add two new members. Senator Sherman and Martha Fuller-Clark have been working on a way of getting Greenland representation without changing the actual number. The other stipulation would be who the second member was, with Greenland being one; they would like to keep the second representative as local as possible. Newington currently has ample representation. The bill is going to committee this week; they are working on an amendment. There has been some push back because the abutter has a smaller amount of land within Pease. Senator Sherman would prefer a voting member. Greenland would have a voice and be able to react to the changes that are occurring rather than hearing about them later. Senator Sherman recommended that in the near future someone should attend the meetings; one of the comments has been that the meetings are public and Greenland has never attended. It would be a smart on an unelected basis to have someone attend the meetings.

Senator Sherman has been working with Commissioner Shaheen pushing to get Greenland on the map for Rt. 33. It's not in the capital budget or in the 10 year plan; it's not anywhere and doesn't exist. If it doesn't exist on any of those levels, it's not a priority. He recommended meeting with the RPC. The first phase would be a study.

Chair Hussey stated he would like to see the George Bush Highway opened for traffic going to I-95; Rt. 33 wouldn't have to be used to get to the on-ramps. He felt it would make a big difference in traffic. Rt.



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33 is being used to avoid tolls and because Rt. 16 is a mess. Chair Hussey noted it would be cheaper than rebuilding Rt. 33. Senator Sherman questioned if Greenland would really want four lanes on Rt. 33.

Senator Sherman has been trying to keep Greenland's representation on the PDA and Rt. 33 as two separate issues. Greenland should have representation on the PDA as an abutter. He's focusing on the Rt. 33 issue with the Commissioner and RPC. He felt opening the George Bush Highway may be an interesting idea that hasn't been considered; he will pursue that.

Senator Sherman asked the Board if they envisioned Rt. 33 being full up to speed. Some Board members were doubtful; C. Deorocki felt it was inevitable. When he was a kid it was two lanes and a couple of lights, no turn lanes. It went to two lanes after the Sunoco Station, maybe, racing to get to school in the morning. Progression is progression, and it's coming no matter what you do. Sooner or later it's going to come. If it's gridlock twice a day, emergency services can't provide the services they're supposed to and goes back to safety. To that point, it's inevitable; you have to. If you can't get an ambulance through Town to Portsmouth Hospital or Exeter Hospital the other way, what good is a nice little town? He understood it was blunt, but it was inevitable.

R. Hussey suggested adding another lane going into Pease at the Rt. 33 entrance. It would be two lanes turning onto Pease. C. Deorocki stated leaving at night, there's one right hand turning lane to get out of Pease; two turning lanes were needed going Rt. 33 West, two going I-95 South, and one going I-95 North, even two going I-95 North into Portsmouth. You have a left hand lane and right hand lane; it's just not enough to handle the flow. It backs up into the base. It's the Bay; Great Bay causes the traffic because there's only a couple ways around it. You have to alleviate that with enough space on the roads that we have.

D. Malloy reminded the Board that the Senate hearing was Thursday at 9:45 a.m. in the Legislative Office Building. The priority is for Greenland to get a vote on the PDA. J. Rolston asked if there was any thought that the Chairperson would not vote and just put on one seat for Greenland. Senator Sherman responded not really; there are some half votes (Newington and Portsmouth split a vote). Getting Greenland a half vote may be a possibility. The main thing was to get Greenland on in a way that's not disruptive to the process. J. Rolston noted that Greenland having a half vote would alleviate a tie. Senator Sherman added that someone else would give up a half vote. He was optimistic it would be successful.

Senator Sherman, addressing Coakley, is working with the Attorney General's Office to get funding. He didn't feel taxpayers should be liable for this (municipal water or remediation). Stratham, East Kingston and Brentwood have had new detects; this will be a statewide issue. In his mind, there is no way the State of NH can afford the cleanup. Senator Sherman is trying to seek damages from the responsible parties. He is also the Vice Chair of the Drinking Water Advisory Council.

### 5. Other New Business

First Half Tax Warrant: The Town Clerk has prepared the first half tax warrant for 2019. The data has been reconciled between the Tax Collector's software and assessing software. The current tax rate is \$15.79.

MOTION: S. Smith moved to approve the 2019 First Half Tax Warrant in the amount of \$6,692,361. Second – C. Deorocki; all in favor. MOTION CARRIED



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Removing Conference Room Maps: Chair Hussey and M. Scruton discussed removing the maps in the Conference Room. It was noted that the Planning Board still uses the maps. R. Hussey suggested moving the maps to another wall. It will be discussed with Mark Fougere, Planning Board Consultant, when he's here this week. C. Deorocki stated it needs to be cleaned up a lot in here. The poor guy couldn't hook up his stuff without banging his head and the table's in the way, the podium, and the American Flag is buried in the corner. The whole building is a sham; every building the Town owns is in shambles. It's all falling apart. Get a maintenance guy in here to fix it up.

NH State Police ESZ/ENS Acceptance Letter: J. Rolston asked if this would alleviate the Greenland Police from some of their calls. M. Scruton will check with Chief Laurent. S. Smith thought it was related to the 911 calls the State Police respond to; he didn't think it would change response protocols. 911 is trying to cut down on the number of duplicate calls.

Public Comment Section at Board of Selectmen Meetings: This item will be on the agenda for the meeting on Tuesday, May 28, 2019.

Reminder to Selectmen: Chair Hussey reminded Board members that they could not act on their own. If a policy or situation is not agreed upon, it must be brought to the Board before action can be taken in either a public or non-public session.

### V. ACCOUNTS PAYABLE – THURSDAY, MAY 16, 2019

#### 1. Payroll Manifest 10

MOTION: J. Rolston moved to approve Payroll Manifest 10 in the amount of \$58,862.58. Second – S. Smith; all in favor. MOTION CARRIED

#### 2. General Fund Manifest 10

MOTION: R. Hussey moved to approve General Fund Manifest 08 in the amount of \$247,094.31 (School - \$180,000). Second – J. Rolston; all in favor. MOTION CARRIED

### VI. ADJOURNMENT

MOTION: J. Rolston moved to adjourn at 8:37 p.m. Second – S. Smith; all in favor. MOTION CARRIED

### NEXT MEETING

Tuesday, May 28, 2019 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Administrative Assistant

Approved: