



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, April 15, 2019 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Rick Hussey, Jim Rolston, Steve Smith
Also Present: Matt Scruton - Town Administrator; Liz Cummings – Bookkeeper; Chief Tara Laurent – Police Department; Chief Ralph Cresta – Fire Department; Paul Hayden – Property Maintenance Supervisor, Road Agent

Chair Hussey opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Ambulance Billing

Chief Cresta addressed the Board regarding changing ambulance billing companies. The Fire Department currently uses Comstar and is charged 5.5%. The company Chief Cresta would like to use charges 7%; however, they are more aggressive with their billing and collections. They are responsible for billing, which is taken off the run sheets; they bill for all ambulance supplies and meds that are used on the patient. Comstar requires a 60 day notice in order to change. Chief Cresta anticipates an increase in revenue of approximately 10%, but can't guarantee. M. Scruton added that the change in companies would result in labor savings for the Town. There are currently many administrative reports that Comstar doesn't help with that can be generated through MBS. C. Deorocki noted that we're getting more for the dollar with a 1.5% difference.

MOTION: C. Deorocki moved to approve the change in ambulance billing companies from Comstar to Medical Business Services, LLC effective immediately. Second – S. Smith; all in favor. MOTION CARRIED

The 1.5% was based on over \$100,000. Chief Cresta hoped it would increase to \$150,000, adding they were missing a lot of the billing with Comstar. Chief Cresta stated they would like to start with MBS on July 01, 2019.

2. Burning Brush at the Transfer Station

The Forest Warden came down last week and met with Chief Cresta, Paul Hayden and M. Scruton. Chief Cresta stated there needed to be a clear area 50' from the edge of the burn pile and another 8' section. The Forest Warden recommended that if burning was going to be done that there be a road up to the top of the berm. Chief Cresta felt there may be a problem burning brush with Bramber Green being in such close proximity.

Chair Hussey stated that they were looking to burn smaller piles more frequently as the weather permits. The chipping bill is approaching \$10,000 per year; the Board was trying to cut that bill. Since 2012, the Town has spent \$27,530 in chipping. Chair Hussey suggested only burning when it was cold. Chief Cresta stated it was recommended there be a water supply on site when burning. Permits would be needed from the State and Chief Cresta. The piles at the dump now can't be burned; they're over 4" (piles over 4" can't be burned). Chief Cresta was concerned about the smoke in the center of Town and Bramber Green.

C. Deorocki asked if chipping had been put out to bid or if it was just a contracted deal, or has it gone out. P. Hayden stated it was done for free for the chips at one time, and thought it may have gone out to bid twice. Responding to a question from R. Hussey, P. Hayden stated Rye did their own chipping weekly and put the chips into a pile; residents are allowed to take what they want. Chief Cresta added commercial items are not allowed in Rye. M. Scruton added that commercial is charged \$25 per truck load in Greenland; residents are not charged. One way to reduce chipping brush is to charge residents \$25 per truck load.

Another option would be to purchase a chipper and train someone to operate. Board members felt that option would be expensive. Chief Cresta suggested getting a price for one day. P. Hayden stated one day can't be guaranteed, noting wind and storms. Suggestions included charging residents for brush and not allowing commercial brush. Further discussion was continued to a future meeting.

3. Glenn Page: Dearborn Road Paving

Glenn Page, 269 Dearborn Road, addressed the Board. Great Bay Drive West (now Waters Edge) is currently being repaired: putting in a culvert and resurfacing the road. He requested that the former Great Bay Drive (approximately 300') be repaved or have an overlay done while the equipment was on Waters Edge; that section is in terrible condition. C. Deorocki added that in his opinion, that little stretch of road fell in the cracks (no pun intended). Had it been named Dearborn Road last year, or two years ago, it would have been done right down to the end. They talked about getting it done when looking at the trees; how do we get this done, at least with an overlay. P. Hayden stated he would contact Lyman for a price; they contracted paving, not the Town.

David Wolowitz, 100 Waters Edge: He noted that Great Bay Drive East was repaved at no cost to the Town. When the culvert washed out, the Selectmen appropriated funds for emergency repair. He was informed by the former Town Administrator that the Town was reimbursed through FEMA. He was also informed that another grant was received for Great Bay Drive West. He continued that there was a fair amount of money that was not expended, or recouped, in addition to what was budgeted. It was his hope that the section of Dearborn Road could somehow be included. The upside was that it would be a better road, the downside was that people drive over that particular section unsafely; signage would be helpful. The "Dead End" sign on Waters Edge is knocked over; D. Wolowitz requested it be brought up right.

G. Page asked that a sign for "Dearborn Road" be put up; there is a Waters Edge sign. He continued with paving: roads around the area have been done; the only section not done was the stretch formerly known as Great Bay Drive.

Responding to R. Hussey's question regarding a "Slow Children" sign in that area, P. Hayden stated everything down there has never been Town signage; it was a private road. Chair Hussey stated the Board would wait for pricing.

II. PUBLIC HEARING

1. Acceptance of Donation to Fire Department

The Fire Department received a donation in the amount of \$300 from Sandralynn Marasco, 345 Post Road; there was no specific purpose.

MOTION: C. Deorocki moved to open the public hearing. Second – R. Hussey; all in favor. MOTION CARRIED

There was no public comment.

MOTION: J. Rolston moved to close the public hearing. Second – R. Hussey; all in favor. MOTION CARRIED

MOTION: J. Rolston moved to accept the donation from Sandralynn Marasco to the Fire Department in the amount of \$300. Second – S. Smith; all in favor. MOTION CARRIED

III. APPROVAL OF MINUTES

1. Monday, April 01, 2019

MOTION: C. Deorocki moved to approve the minutes of Monday April 01, 2019. Second – J. Rolston; all in favor. MOTION CARRIED

IV. OLD BUSINESS

1. Coakley Update

The Town received a letter from H. Turner Jones III and his wife, Wendy Stanley Jones, regarding their concerns about the possibility of water being brought into the Breakfast Hill area homes. It was noted that residents would be required to connect to the water line. C. Deorocki stated well water may test cleaner than what they would be connecting to; why would they do that? It makes the whole thing that much more difficult. W. Jones stated the water pressure would drop. She was also concerned about the carcinogens. T. Jones noted that W. Jones currently sat on the Seacoast Cancer Cluster Commission. There is an opening for a representative on that Commission. There is a resident who is interested; W. Jones stated she had forwarded his resume to M. Scruton. It was noted by M. Scruton that there are currently no applicants.

2. Weeks Library Update

The Board received Amendment No. 2 to the Lavallee|Brensinger contract. Also included was a letter from the Library's attorney, Derek Durbin, and a reference to the 2018 warrant article which states it is under the authorization of the Board of Selectmen to accept and expend on behalf of the Town....(copy on file).

There is reference in the letter from Attorney Durbin regarding the timely payment of invoices. After looking at the invoice dates, there may be some delay in processing due to the timing of when the

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Library Trustees approve the invoices and the Board of Selectmen meet. M. Scruton noted they are paid in a timely manner after they are received by the Town and authorized by the Board of Selectmen.

M. Scruton has received a draft Petition for Cy Pres and Proposed Order dealing with the charitable trust restrictions to the Library and a draft Petition to Quiet Title from Attorney Loughlin. The Board will need to vote on moving forward to Superior Court with these documents.

MOTION: J. Rolston moved to authorize Attorney Loughlin to file the Cy Pres, Proposed Order and Petition to Quiet Title with Superior Court. Second – S. Smith; all in favor. MOTION CARRIED

Coleen Penacho, Tidewater Farm Road, questioned the letter from Attorney Durbin and their concern for invoices not being paid in a timely manner and would there be a change in the process. M. Scruton explained there was a question about timely payments; the matter was looked into by the Town. Invoices were now stamped when received from the Library; he was certain they were being paid in a timely manner when received by the Town. The invoices are approved at the Trustee level and submitted to the Town from the Library Trustees. There are multiple Boards approving the invoices, resulting in the delay. He felt it was mentioned in the letter as part of the broader legal issues.

Chair Hussey stated at the beginning of the Library process, money was being spent from the Library Future Growth fund that was not authorized by the Library Trustees. As part of an accounting correction, he requested that \$219,289.37 be transferred from the bond to the Capital Reserve Fund. C. Penacho questioned that amount not being approved by the Library Trustees. She reviewed her requests for payment from the Trust Funds and found the architect invoices went through the Library Trustees; some of them were sent to C. Penacho from Denise Grimse. Marcia McLaughlin was at the Board of Selectmen meeting when they were approved. C. Penacho didn't see anything in the minutes where the Library Trustees did not approve those invoices. The invoices went to the Library Trustees before they came to the Board of Selectmen.

Marcia McLaughlin, 47 Nantucket Place, stated each time a bill was submitted to the Selectmen for consideration, it was written on the invoice that it be paid from the bond after the bond money became available. If it was not written on the invoice, a specific request was made at the Board meeting. C. Penacho agreed it happened at later meetings, but not from the beginning of the vote.

C. Deorocki and C. Penacho asked the purpose of transferring the funds. Chair Hussey responded that the Selectmen improperly took the money from the wrong account. C. Penacho noted that the bond was not issued when the first invoices were paid; the bond had not been issued when payments were initially made from the Capital Reserve Fund. Chair Hussey stated they were not authorized to pay them from the CRF.

M. McLaughlin stated she received a document from Liz Cummings, Bookkeeper, giving specific amounts of each of the payments that were made. She also received a communication from C. Penacho. Chair Hussey stated he wanted to be shown where the Trustees authorized payment from the CRF. Liz Cummings, Bookkeeper, stated that every request to the Board of Trustees to receive money to go into the Library bank account was approved by the previous Town Administrator. Chair Hussey stated he wasn't accusing the Trustees of anything; they did what they were told. L. Cummings stated the funds were not improperly requested; the guidelines she was given were followed--every request given to the Trustees had to be on a particular form and signed by the Administrator, which she did. If that was improper, a process needs to be established: if the Library Trustees had to approve it, it should be done similar to the manifests that the Selectmen approve. Chair Hussey was in agreement. L. Cummings

continued that according to the Library minutes, that responsibility was given to Dale Rockefeller as long as it is within the contract and meets the budget requirement. She recommended it be changed to the Library Trustees; the Board has to approve it on a manifest if it's bond. If it comes from the CRF, it would have to be the same process.

C. Penacho showed the Board invoices that were authorized for payment in July prior to the bond. The only place the money could come from was the CRF. There were several other similar bills; invoices could not be paid from a bond that wasn't issued. The Library Trustee authorized payment. M. McLaughlin agreed with C. Penacho.

Chair Hussey withdrew his motions and continued the discussion until further research could be done. John Penacho, Tidewater Farm, addressing Chair Hussey, stated that should have been done before the motion was made to reverse all the funding; it was misappropriating his authority. Chair Hussey disagreed.

3. Parking at the Weeks Library and Parish Hall

At the Board meeting on Monday, April 01, 2019, there was a discussion about parallel parking only in front of the Library and Parish House. There is currently head-in parking that blocks the travel lane as well as the sidewalk. Chief Laurent had a meeting with the Department of Transportation at the direction of the Selectmen at the meeting on March 04, 2019. DOT stated that any parking, parallel or otherwise, was unsafe at that location. DOT will not put up signs allowing parallel parking; the only option is signs for "No Parking".

Chief Laurent stated that DOT will not put up "No Parking" signs unless the Town has an ordinance or expands its current ordinance for no parking. Chief Laurent clarified that if the Board wanted the area marked so it could be properly enforced, the Town would have to go through the proper channels for an ordinance that states there is no parking in that area. If the Town allows parking, the State will take themselves off the liability table.

J. Rolston stated there has been parking in front of the Library and it is dangerous to back out. He would like to see the Town allow parallel parking in front of the Library. Parking has been allowed there since the Library was built, and we'll just take our chances. He didn't see why they would give up five parking spaces that have been there for basically 120 years.

Chief Laurent stated the maximum number of spaces that can fit there is four. DOT and the Police Department are concerned that even with parallel parking when a door is open, the vehicle is off the white line 5" or 6"; people go into the other lane to give the vehicle enough room. Parking in that area also blocks the view of vehicles coming out of the Parish Hall driveway. In addition, there is traffic from Church Lane merging onto Post Road.

C. Deorocki's concern was the increasing car count in the last five years. It's incredible since all the apps have come out. That alone was the tipping point for him. It's not 150 years ago; there are too many cars.

Chief Laurent stated the Town could make its decision; however, that was her recommendation. J. Rolston asked if the State would be agreeable to lowering the speed limit to 25 from there to the School. Chief Laurent responded that they wouldn't; that had been discussed. Speeds are very specific in the statute as they pertain to towns based on residences, businesses and the roadway.

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Laura Byergo, Caswell Drive, suggested allowing painted parking on Post Road along the residential side of the Green as well as a pedestrian crosswalk. She mentioned how the impervious surface is growing in the seacoast and Greenland, and its impact on water quality. She suggested the Town look at maximizing its current use of impervious surfaces before thinking about adding them any place else.

Don Miller, Post Road, from the beginning of Post Road to the entrance at Bramber Green is posted at 30 mph, then changes to 35 mph. Chief Laurent stated that the average person driving Post Road is nine miles per hour over the speed limit.

T. Jones, Ridgecrest Drive, stated there is a line of traffic when children are being picked up at the School. Chief Laurent was in agreement. W. Jones added there is a lot of activity at the Parish Hall; people accessing the food pantry need to be able to park in front of the Parish Hall. By removing that parking, there would be an impact on the Library and Parish Hall. L. Byergo suggested a sign warning of vehicles pulling out; Chief Laurent noted it was a State road.

Chief Laurent understood it would be difficult; however, it was about safety. J. Rolston asked how many accidents have happened in front of the Library in the last five years. Chief Laurent didn't feel comfortable answering that question. She had no accidents that she could prove were from backing out of the Library. There have been some very serious crashes in front of the Library area. She didn't want to be misquoted or for anyone to think she was trying to sway someone; facts are facts.

C. Deorocki added that the area has become bad with the amount of traffic heading into North Hampton off Portsmouth Avenue. There's a lot going on in that area that increases every day. It's about safety—one fatality, one dismemberment, one real bad accident is all it takes. It shouldn't take that. It's happened too many times in this Town in the past. It was time to be proactive. L. Cummings stated it might be time to train the people going to the Library to park at the School, which is where they'll be parking when the expansion is done.

4. Road Update

P. Hayden provided a road update that included a five year road plan. A quote was received from Bourassa Construction for a shim and overlay or reclaim on Bayside Road and the Transfer Station exit. M. Scruton and P. Hayden had a pre-construction meeting with Underwood Engineers regarding Waters Edge. A lot of road work hasn't been done due to budget constraints.

- Portsmouth Avenue is an overlay from the stop sign to the State intersection
- Anne's Lane and Alden Avenue are overlays

P. Hayden stated that Underwood Engineering was paid to do a 10 year plan for road maintenance, and the Town has been behind since year one. The report recommends investing \$500,000 every year to bring the roads up; it doesn't include the reconstruction of Bayside Road. The Town has had the report for three years, and the first 1 ½ years have been completed. The Transfer Station needs to be done.

5. Town Hall Parking Lot Repair

P. Hayden has tried to contact Gary Bourassa about the paving job. An overlay was done on the parking lot; P. Hayden was told it would be fixed last year and it hasn't been done. Tuttle Lane was done at the same time and it hasn't been repaired.

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A quote was received in the amount of \$1,440 from ABS Sealcoat to repair the cracks in the Town Hall, Fire Department and Police Department parking lots as well as the paved area at the Transfer Station. The cracks happened after the areas were paved by Bourassa Construction in November 2017. M. Scruton encouraged the Board to postpone their vote on repairing the cracks until P. Hayden heard back from G. Bourassa.

MOTION: S. Smith moved to table further discussion until more information is available. Second – J. Rolston; all in favor. MOTION CARRIED

6. Cancer Cluster Appointment

M. Scruton updated the Board on a recent call from DC Bates, Committee Researcher with the NH House of Representatives, regarding the Town's representation on the Seacoast Cancer Cluster Commission. Maria Emory was previously appointed by the Board but has resigned due to other commitments; the Town will need to find a replacement. Suggestions have been made; however, no applications have been received. M. Scruton recommended the appointment be continued until applications are received.

7. Other Old Business

Budget Work Session: Chair Hussey stated the Town is \$13,000 short on snowplowing and there's still six months left. He recommended the Selectmen have a work session on the budget on Monday, April 22, 2019. C. Deorocki will not be available. L. Cummings stated she is working on getting the Board budget balances; however, the spreadsheet has "myst-appeared". The budget is thin and the Board was going to have trouble finding what they want by cutting a little. She suggested a warrant article for a 2% contingency of the budget. She stated there is a Capital Reserve Fund with money in two different places: \$2.50 for every vehicle registration and the other is the money put aside in warrant articles. Vehicle registration is less flexible; if it can be shown that it effects transportation (Transfer Station may apply), they may be able to take money from that account. The main one would be the CRF for paving; if money is transferred from the paving budget to fill in some of the gaps, they could backfill from the CRF. However, repairing Bayside Road would be gone. L. Cummings continued there are not big places to pull from; this was one of the slenderest budgets she's seen from the Town. A change to plowing may also have to be considered. L. Cummings will try to be at the work session on Monday, April 22, 2019.

Maloney Field: M. Scruton updated the Board that the Town received a quote for a wetland scientist to evaluate the field. He referred members to Item 5 in the FYI section of the informational packet. The Building Inspector has met with Eric Weinrieb, Altus Engineering, and Eben Lewis, NHDES, regarding the proposed updates. He has also contacted the Rockingham County Conservation District. M. Scruton provided the Board with an estimate of the cost for a Soil Scientist to evaluate the area. If wetlands are found, it doesn't include the surveying costs; it's only for a determination of wetlands in the area of the proposed field. There is still a concern about parking. The Recreation Committee will pay the cost of the wetland evaluation. J. Rolston suggested referring it to them for a decision; the Board was in agreement. M. Scruton will contact the Recreation Committee Chairman.

Fire Station Building Committee: Chair Hussey stated that the Committee dissolved after Town Meeting. The Board voted to have the engineering work continue on the project.

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MOTION: Chair Hussey moved to appoint Steve Smith and Richard Hussey to the Fire Station Building Committee to replace the two former Selectmen on that Committee; and to reappoint Ralph Cresta, Dennis Cote, Don Miller, Dennis Malloy and Bob Krasko to the Committee. Second - J. Rolston

Discussion: C. Deorocki: why do we need that? Chair Hussey: they still have work to do. C. Deorocki: isn't that project done? It didn't get passed by the vote. The Town voted "no". Why do we need a committee? Don Miller, Post Road, responded that the Town voted "no" on that article this year; does that mean that the need goes away? C. Deorocki: in the opinion of the vote, it wasn't needed as much. D. Miller: the Board of Selectmen hired MRI to do a survey. As a result, the Board of Selectmen decided there was a need. It's up to this Board to reappoint a committee to continue if the need exists. If the Board doesn't feel there's a need for a fire station, vote "no". C. Deorocki: his only question was why do we need this? D. Miller: the need for a fire station has not gone away because the Town didn't want to spend the money. The Town doesn't decide the need; they decide how to spend the money for the need. Chair Hussey stated that some residents were looking at the bonds that will be retired in the next three to five years. They felt that would be a more appropriate time for a fire station bond. The engineering won't really change. Chair Hussey wasn't in favor of any additional property being purchased. If it's moved closer to the Town Hall, a fourth bay could be added. He wanted to do it right and keep a flat tax bill. It's a good idea; the taxes have taken some huge hits and they'll take another one this year. If taxes keep spiking, people will be priced out. Funds were encumbered to continue the engineering; it was discussed at the last meeting. M. Scruton stated there was \$37,300 for civil engineering and \$17,000 for structural engineering. It was voted four to one at the prior Selectmen's meeting to continue with the engineering for the proposed fire station. The Board needed to determine if the Building Committee would be helpful in directing the engineering; if not, who would they like to direct the engineering. Funds can only be encumbered for one year and cannot be transferred. M. Scruton added the reasoning was to complete the engineering work so the design will be in place for a future warrant. L. Cummings commented that the federal government periodically funds projects that are "shovel ready". She suggested that during the time frame the project is being worked on there may be the possibility of federal funds.

MOTION: Chair Hussey moved to appoint Steve Smith and Richard Hussey to the Fire Station Building Committee to replace the two former Selectmen on that Committee; and to reappoint Ralph Cresta, Dennis Cote, Don Miller, Dennis Malloy and Bob Krasko to the Committee. Second - J. Rolston; three in favor, one opposed (C. Deorocki), one abstain (J. Rolston). MOTION CARRIED

V. NEW BUSINESS AND ADMINISTRATIVE

1. Families First Buses

There have been concerns about the two Families First buses parking at the maintenance building. They were given permission to park there by the Selectmen in 2009; the understanding was they would pay for the electricity used. The issue was brought to the Board again in 2016. The electric bill from November 2014 through February 2015 was \$1,549.69; Families First paid \$600. That was the last payment received from Families First. The electric bill from November 2018 through February 2019 was \$1,553.40. When the buses are not plugged in during the warmer weather, the electric bill for the maintenance building is approximately \$150. The Town is not currently getting reimbursed by Families First for the electricity they use; however, they are not being billed by the Town.

Families First paid for the connection; there isn't a separate meter which makes it difficult to determine their share of the electric bill. M. Scruton asked the Board for direction: should Families First have a

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separate meter installed for the buses and have Eversource bill them directly? Or, is this an in-kind donation being made by the Town to Families First?

C. Deorocki asked if they serviced Greenland; M. Scruton couldn't find any information on their website that they serviced Greenland. It is possible that residents are going to the locations where the buses are parked for health care. J. Rolston stated they are a good organization; however, they made an agreement they would pay for the electricity. He agreed a separate meter should be installed and the bill sent directly to Families First. The Town is giving them free parking; they only pay for the electricity.

C. Deorocki asked where the concerns were raised from. M. Scruton responded the concerns were about parking; both Chief Cresta and P. Hayden could use the space for Town equipment. Chief Cresta would like to park Fire Department trailers and equipment in those spaces. It would benefit the Town to have vehicles under cover and sheltered from the weather. C. Deorocki asked if the goal was to terminate the contract with Families First. M. Scruton responded that the goal was to seek direction as to (a) whether or not the Town would like the buses to park there, or (b) should another meter be installed.

P. Hayden stated that Chief Cresta approached him to use one side of the maintenance building for the fire trailer that must be plugged in and under cover. During the winter the buses use both sides of the building; there's one plug on each side of the building. J. Rolston asked if there would be room for the trailer if another plug was installed. P. Hayden stated parking can accommodate one bus and trailer or two buses under cover. C. Deorocki noted that we're growing as a Town and will need the space.

Chair Hussey stated he, personally, agreed with Jim; it was a good organization that helps people out. He felt Families First should pay for electricity and install their own meters. C. Deorocki stated they would have to pay to have the meters installed, another outlet, or whatever has to happen. They're going to have to come up with the money. Do we eat some of the numbers or come up with back pay? If they don't want to do that, maybe it's time to move on and we'll take over the space for ourselves. Leave the ball in their court; he didn't want to yank their parking spots from them. They're a great organization. It's got to be good for both sides.

The Fire Department trailer is plugged in 24/7. There is equipment in the trailer that needs to be charged. An extension cord was used this past winter. It was in one section of the highway shed, but has been moved.

Chair Hussey recommended contacting Families First. R. Hussey asked to have a copy of their insurance on file. J. Rolston would like M. Scruton to contact the Director at Families First rather than send a letter. M. Scruton clarified that the Board was looking for insurance for liability reasons and they would need to pay to have a meter installed and be billed directly.

2. Town's IT Specialist

The Town's IT Specialist, Doug Poulin - Swifttide Technologies, will be discontinuing his services as of June 30, 2019; he covers Police, Fire and the Town Hall. He is putting together a list of other firms that might be interested and available. M. Scruton recommended the Town develop an RFP; the Police Department needs are different from those of the Fire Department and Town Hall. M. Scruton will ask D. Poulin to help draft the RFP based on his work with the Town.

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MOTION: J. Rolston moved to authorize the Town Administrator to develop an RFP for IT Specialist services for the Town Hall and Fire Department. Second – S. Smith; all in favor. MOTION CARRIED

3. Solar Exemptions

Six solar exemptions were received; all have been issued building permits.

MOTION: S. Smith moved to approve the solar exemptions as requested for: 19 Cushman Way – Map R10, 26E; 21 Cushman Way – Map R10, 26F; 14 Nantucket Place – Map R11, 58; 2 Orchard Hill – Map R12, 23E; 100 Winnicut Road – Map R10, 18A; and 52 Vardon Lane – Map R5, 33. Second – J. Rolston; all in favor. MOTION CARRIED

4. Current Use Release

A new home is being built at 51 Great Bay Road and qualifies for Current Use Tax in the amount of \$15,000.

SUGGESTED MOTION: J. Rolston moved to approve the Current Use Tax for the property located at 51 Great Bay Road (Map R12, 52) in the amount of \$15,000. Second – C. Deorocki; all in favor. MOTION CARRIED

5. Other New Business

C. Deorocki asked that Board members review the Guidelines for Public Comment in Local Government for discussion at the next meeting. He would like to incorporate some of that into the Board meetings to add a little more structure.

VI. ACCOUNTS PAYABLE – THURSDAY, APRIL 18, 2019

1. Payroll Manifest 08

MOTION: Chair Hussey moved to approve Payroll Manifest 08 in the amount of \$58,138.81. Second – S. Smith; all in favor. MOTION CARRIED

2. General Fund Manifest 08

MOTION: J. Rolston moved to approve General Fund Manifest 08 in the amount of \$310,477.51 (School - \$180,000). Second – R. Hussey; all in favor. MOTION CARRIED

3. Capital Fund - Library Manifest 03

MOTION: Chair Hussey moved to approve Capital Fund – Library Manifest 03 in the amounts of \$4,779.94. Funds are to be taken from the bond proceeds. Second – J. Rolston; all in favor. MOTION CARRIED

VII. NON-PUBLIC [RSA 91-A:3, II (a)]

1. Personnel

MOTION: Chair Hussey moved to enter into non-public at 8:45 p.m. Second – J. Rolston; roll call vote - all in favor. MOTION CARRIED

The Board returned to public session at 9:30 p.m.

MOTION: C. Deorocki moved to seal the minutes of the non-public session indefinitely. Second – Chair Hussey; all in favor. MOTION CARRIED

C. Deorocki would like to discuss live streaming of meetings. Chair Hussey would like the Town to look at 529 Portsmouth Avenue to determine if it's safe or should be condemned.

VIII. ADJOURNMENT

MOTION: J. Rolston moved to adjourn at 9:35 p.m. Second – S. Smith; all in favor. MOTION CARRIED

NEXT MEETING

Monday, April 22, 2019 – 7:00 p.m., Work Session, Town Hall Conference Room

Monday, April 29, 2019 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: 