



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, March 25, 2024 – 6:30 p.m. – Town Hall Conference Room

Members Present: Laura Malloy, Vaughan Morgan, Steve Smith, Paul Stanley, Stephan Toth

Staff Present: Paul Sanderson, Town Administrator

Also Present: Marge Morgan, Town Clerk; Vincent Marconi – Moderator; Tara Tucker – Police Chief; Wayne Bertogli – Police Department; Dennis Malloy, State Representative

Chair Smith opened the Board of Selectmen meeting at 6:30 p.m. A roll call was taken, and it was announced a quorum was present and the meeting was being live-streamed and recorded. S. Smith congratulated S. Toth on being elected to the Board of Selectmen.

1. Reorganization of the Board

MOTION: V. Morgan moved to nominate S. Smith as Board of Selectmen Chairman. Second – L. Malloy; four in favor, one abstained (S. Smith). MOTION CARRIED

MOTION: L. Malloy moved to nominate V. Morgan as Board of Selectmen Vice Chairman. Second – P. Stanley; four in favor, one abstained (V. Morgan). MOTION CARRIED

MOTION: V. Morgan moved to nominate P. Stanley as the Selectmen's Rep to the Budget Committee. Second – L. Malloy; four in favor, one abstained (P. Stanley). MOTION CARRIED

S. Smith will remain the Selectmen's Rep to the Planning Board. S. Toth will be the Selectmen's Rep alternate to the Planning Board.

I. APPOINTMENTS

1. Cemetery Trustees Vacant Position: Marge Morgan, Town Clerk

Marge Morgan, Town Clerk, introduced Vincent Marconi, Moderator, to the Board. M. Morgan updated the Board that there were five people who were tied as write-ins for the vacant Cemetery Trustees position. The incumbent received three votes and declined the position. M. Morgan contacted the other four individuals who received votes and they also declined. There are two gentlemen who are interested in the position; the Board of Selectmen must appoint an individual to fill that position, which is for three years. Both individuals work at the Transfer Station: Fred Dobler and Rob Schindler. The Board requested they attend the next Selectmen's meeting. Further discussion was continued to the next meeting.

2. PDA Update: Susan Parker, Greenland/Newington PDA Representative (By Phone)

Susan Parker, Greenland/Newington PDA Representative, was not available. Dennis Malloy, State Representative, updated the Board on House Bill 1513.

HB 1513 was filed to be heard in front of the Resources, Recreation and Development Committee. HB 1513 proposed to change the way a PDA representative was appointed: appointments would be made by the Governor and Executive Council rather than by local communities. D. Malloy noted that before the bill was officially heard, nearly 100 people signed in and were against the bill; several were very articulate about why this would not be a good idea.

D. Malloy stated his appreciation for V. Morgan and S. Parker, as well as several people from Newington, who were present during discussion of the bill; there was a lot of support in the room (TA Sanderson wrote a letter to the Committee). Steve Duprey, PDA Chairman, was also present and stated he did not want the bill passed. D. Malloy spoke against passing the bill.

L. Malloy clarified that the goal of the bill was to have an individual appointed by the Governor vs. the local community taking care of it themselves. The appointee may have been from the north country or Lakes region and not know or understand the needs of the local community. D. Malloy noted that S. Duprey made a good point when he commented that it was an economic engine for the entire state and helps everybody.

S. Smith questioned the possibility of Rye receiving a partial seat. D. Malloy responded that he signed a bill last year that was a long shot. D. Malloy cautioned that this may come up again and be attached to another bill this term and people must be vigilant. He noted that it could be attached to a Senate bill with a lot of other items. V. Morgan was concerned that S. Parker was unaware of the bill. D. Malloy stated there was only one sponsor, the Chair of the Transportation Committee, and no other co-sponsors.

II. PUBLIC HEARING

1. Acceptance of Donations: Police Department

The Police Department received two donations from the Greenland Veterans Association for a microchip reader in the amount of \$375 and to the Willow Fund in the amount of \$500.

S. Smith opened the hearing to public comments. Chief Tucker stated that an individual from the Veterans Association had approached Eli Tretter, handler, and discussed dogs. The conversation eventually turned to microchip readers and that it would be helpful to have one. The donation to the Willow Fund will be used for ongoing training as well as items Willow might need. Chief Tucker noted it was a 'super awesome donation'. Thank you notes have been written.

MOTION: L. Malloy moved to accept and expend the donations from the Greenland Veterans Association for a microchip reader in the amount of \$375 and to the Willow Fund in the amount of \$500. Second – V. Morgan; all in favor. MOTION CARRIED

III. APPROVAL OF MINUTES

1. Monday, March 11, 2024

MOTION: V. Morgan moved to approve the minutes of Monday, March 11, 2024. Second – L. Malloy; four in favor, one abstained (S. Toth). MOTION CARRIED

IV. OLD BUSINESS

1. Community Power Authorization

Community Power Authorization passed on March 12, 2024, allowing the Town to move forward. The Energy Committee met to reconfirm their choice of Colonial Power Group as the provider of services to Greenland. The Public Utilities Commission must now grant their approval of the Town's Community Power Aggregation Plan, which could take several weeks. An RFP will be created for rates in Quarter 3 or 4 this year. The Board will need to authorize TA Sanderson to sign the contract on behalf of the Town for Colonial Power Group to act as the consultant for a period of five years.

MOTION: V. Morgan moved to authorize TA Sanderson to sign the agreement with Colonial Power Group to provide energy-related services to the Town of Greenland for a period of 12 months. The contract will auto-renew unless terminated by either party. Second – S. Toth; all in favor. MOTION CARRIED

2. Update: '.gov' Migration

TA Sanderson, Chief Tucker, and Lieutenant Kurkul recently met with the Overwatch Foundation regarding the '.gov' migration. Greenland is among the first five of the municipal recipients to receive a grant from the State to migrate to a '.gov' environment. This is a security measure requested by Primex, the Town's insurer, to maintain a more secure presence on the web. They will provide services over the next three years to help the Town obtain the '.gov' designation: greenland.gov is available as is greenlandnh.gov, which is the most likely to be used. The Overwatch Foundation will help the Town make the migration over to the '.gov' domain including email, any computer changes, etc. The Town Office, Fire Department, and Police Department will be migrating.

3. Audit Engagement Letter

TA Sanderson has received the engagement letter from Plodzik & Sanderson for the 2023 audit. The estimated audit fee is \$21,550. This will allow the audit to be completed in a timely manner to be ready for the tax rate setting. Brian McDermott will be the team leader again this year; the Town has worked well with him in the past.

MOTION: V. Morgan moved to authorize the Chairman of the Board of Selectmen and Town Administrator to sign the Audit Engagement Letter with Plodzik & Sanderson. The estimated fee will be \$21,550. Second – L. Malloy; all in favor. MOTION CARRIED

4. Municipal Resources Inc. Finance Program Proposal

TA Sanderson reviewed the contract from Municipal Resources Inc. for the finance program (copy on file). The cost includes the software, configuration and training, conversion work, and annual maintenance. The total cost is \$49,500. In addition to fund accounting, there will be a payroll module. Accounts payable will go live first, followed by payroll on January 01, 2025. The annual maintenance cost will be \$7,519 which is less than the annual maintenance fee for QuickBooks desktop. The MRI software will be cloud-based. All department heads will be users and have immediate access to the entire system for reporting purposes.

The MRI software will allow the Town to move to fund accounting from a program that is not. This was a key aspect in the 2021 and 2022 audits.

MOTION: S. Toth moved to authorize the Town Administrator to sign the contract with Municipal Resources Inc. for the finance program and annual maintenance in the amount of \$49,500. Second – V. Morgan; all in favor. MOTION CARRIED

5. Roads: Request for Proposal

Altus Engineering will be administering a bid process on behalf of the Town for the 2024 road program. There will be final finished paving on five roads where reclamation projects have been done in the last two years. There will be full reclamation projects on Coastal Way and Spring Hill Road. The engineer's estimate is \$478,000.

Altus Engineering is hoping for competitive bids because the process is being done early in the season. The Board can reject all bids and rebid based on different specifications. The Board is in control of who is authorized to do the work. Altus Engineering anticipates having a company under contract by the early part of May. TA Sanderson noted this is a competitive bidding process and the Board is doing what residents have asked. Bids will be sent to contractors in the area. TA Sanderson noted the funds will not be taken from the operating budget; they will be from the General Road Maintenance CRF.

MOTION: S. Toth moved to authorize the Town Administrator to move forward with the RFP from Altus Engineering as presented. Second – P. Stanley; all in favor. MOTION CARRIED

6. Other Old Business

There was no Other Old Business.

V. NEW BUSINESS AND ADMINISTRATIVE

1. Appointment of Weeks Library Trustees

The Weeks Library Trustees have nominated two alternates. The Board of Selectmen appoint the alternates.

MOTION: V. Morgan moved to approve the appointment of David Phreaner and Kari Bivona as alternates to the Weeks Library Trustees. Second – L. Malloy; all in favor. MOTION CARRIED

2. MS-232: Report of Appropriations Actually Voted

This is a housekeeping administrative task. The MS-232 is the Report of Appropriations Actually Voted and includes all warrant articles. This is supported by the actual ballot and certified minutes prepared by the Town Clerk. All documents filed are in accordance with the warrant. Once the MS-232 is signed by the Board, TA Sanderson will upload it to the tax rate setting portal. DRA will then review the MS-232 and materials filed by the Town Clerk.

MOTION: V. Morgan moved to approve the MS-232: Report of Appropriations Actually Voted. Second – L. Malloy; all in favor. MOTION CARRIED

3. Other New Business

Solar Eclipse: TA Sanderson requested that the Selectmen’s meeting scheduled for Monday, April 08th be moved to Tuesday, April 09th due to the solar eclipse. The eclipse is a once-in-a-lifetime event that can be viewed in northern New Hampshire.

MOTION: S. Toth moved to change the Selectmen’s meeting date to Tuesday, April 09th due to the solar eclipse. Payroll may be submitted Tuesday morning and approved at the meeting Tuesday night. Second – V. Morgan; all in favor. MOTION CARRIED

VI. ASSESSING APPROVALS

The assessor has recommended approval of the following:

- Veterans Credit: \$750 (R16, 3N)
- Elderly Exemption: \$115,000 (R7, 2F)
- Solar Exemption: \$30,000 (R13, 41)

MOTION: V. Morgan moved to approve the credits and exemptions as recommended by the assessor. Second – L. Malloy; all in favor. MOTION CARRIED

The Town Administrator has recommended an exemption be granted under RSA 72:35, and did not recommend the Veterans Credit under RSA 72:36-A. The assessor agrees with this recommendation.

- Veterans Credit: \$4,750 (Lot R15, 10)

SUGGESTED MOTION: L. Malloy moved to approve the Veterans Credit for Lot R15, 10 in the amount of \$4,750 as recommended by the Town Administrator. Second – V. Morgan; all in favor. MOTION CARRIED

The assessor has recommended approval of the Current Use Tax for the following properties:

- Lot R16, 2B (Colby Lane): \$19,520
- Lot R16, 2D (Colby Lane): \$20,000
- Lot R16, 2C (347 Bayside Road): \$19,520
 - o **TOTAL CURRENT USE TAX DUE: \$59,040**

MOTION: V. Morgan moved to approve the Current Use Tax for the property locations recommended by the assessor in the amount of \$59,040. Second – L. Malloy; all in favor. MOTION CARRIED

VII. APPROVAL OF MANIFESTS

1. General Fund Manifest: \$645,862.63

MOTION: V. Morgan moved to approve the General Fund Manifest in the amount of \$645,862.63. Second – L. Malloy; all in favor. MOTION CARRIED

2. Payroll Manifest: \$79,363.50

MOTION: V. Morgan moved to approve the Payroll Manifest in the amount of \$79,363.50. Second – L. Malloy; all in favor. MOTION CARRIED

VIII. PUBLIC COMMENTS

Great Bay Stewards: Dennis Malloy, State Representative and 10 Van Etten Drive: D. Malloy serves on the Great Bay Stewards Board of Trustees. They are actively raising money to put a building/shelter on the Fish and Game property on the former Emery Farm, now Glenn Cove. They are getting very close to meeting their goal.

Seacoast Long Term Drinking Water Commission: Results are available from the well testing done in December 2023. They will be posted on the DES website. PFAS is not an issue. Amy Hudnor, DES, noticed there is a high level of sodium in Greenland, which is more than other parts of the State. A possible cause is the proximity to Great Bay. Arsenic is at the typical level. There are no plans for additional testing.

IX. NON-PUBLIC

MOTION: V. Morgan moved to enter into non-public session under **RSA 91-A:3, II(a)** at 7:16 pm. Second - L. Malloy; roll call vote: L. Malloy, yes; P. Stanley, yes; Stephan T., yes; V. Morgan, yes; S. Smith, yes. All in favor. MOTION CARRIED

The Board voted unanimously to leave non-public and return to public session. The Board voted unanimously to seal the minutes of the non-public session.

X. ADJOURNMENT

The Board voted unanimously to adjourn.

NEXT MEETING

Tuesday, April 09, 2024 – 6:30 p.m., Town Hall Conference Room

Submitted By – Charlotte Hussey, Administrative Assistant