



**BOARD OF SELECTMEN**  
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**MINUTES OF THE BOARD OF SELECTMEN**

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Monday, August 29, 2022 – 6:30 p.m. – Town Hall Conference Room

Members Present: Randy Bunnell, Jamie Connelly, Vaughan Morgan, Steve Smith

Late Arrival: Richard Winsor

Staff Present: Matthew Scruton, Town Administrator

Also Present: Chief Ralph Cresta, Fire Department; Chief Tara Laurent, Police Department; Marcia McLaughlin, Weeks Library

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Chair Smith opened the Board of Selectmen meeting at 6:30 p.m. A roll call was taken and it was announced a quorum was present and the meeting was being live-streamed and recorded.

**I. APPOINTMENTS**

**1. Happy Retirement, Jamie Cormier – Greenland Police Department**

Jamie Cormier recently retired from the Police Department after 18 years of service. On behalf of the Board of Selectmen, S. Smith presented J. Cormier with a plaque in recognition and appreciation of his exemplary service. J. Cormier thanked those in attendance, especially his wife and family. V. Morgan added J. Cormier has been a good officer and friend. He is well-respected in Town and will be missed; he will be back on a part-time basis.

**2. Ambulance Update: Chief Ralph Cresta, Greenland Fire Department**

Chief Cresta updated the Board on the new ambulance that was purchased using ARPA funds. The chassis is built and he has a copy of the MSO. The Board had previously voted to deduct \$1,000 from the amount due as soon as the chassis was built. Chief Cresta requested a check in the amount of \$51,621, which has been included in the Consent Agenda for approval. Chief Cresta will not turn the check over until he has the MSO or title. Projected delivery date is January 2023 at the earliest.

**3. Body Cameras: Chief Laurent, Greenland Police Department**

Chief Laurent gave the Board a copy of the draft policy (copy on file) for body cameras. Based on feedback she has received and research she has done, Chief Laurent recommended moving forward with the body cameras. It is a big chunk of money and most departments are doing body cameras with a 50% grant from the State; Greenland received a 100% grant. Chief Laurent recommended looking at different companies: how should information be stored, what is the cost after the five-year period. She has received information about software that is available. Technologically, Chief Laurent is where she wants to be; more research needs to be done on what was best and what they liked.

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After talking to other towns using body cameras, there are many benefits: victims, witnesses, and other things. A 90-day minimum and 120-day maximum for retainage of data are recommended. Responding to a question from J. Connelly, Chief Laurent explained the statute of limitations on criminal activity. Civil activity has different requirements.

Chief Laurent stated she is sold on the program but realizes there will be cons or someone may not want it. Included in the policy, and other towns that have used it have been successful, is that a person can refuse to be recorded.

Standard retainage in New Hampshire is 120 days. If, after researching companies, there is an indication that best practices are different or there are changes, the policy can be revised. Responding to V. Morgan, Chief Laurent stated that cameras are not mandated in New Hampshire at this time. Governor Sununu would like to see body cameras enacted if towns could afford them. They cannot mandate them yet because it is an unfunded mandate. Funding was made available to do a 50/50 to encourage towns to use body cameras. If it can be funded 100%, it will be mandated.

Responding to V. Morgan's question, in your personal opinion do you think our department needs them, Chief Laurent stated that 'needs is a weird word'. She felt it was a good thing to have; she did not think they were needed. She trusts Greenland's officers and community. Greenland is small enough that they know these things. Body cameras are just a tool, like everything else they carry and use.

J. Connelly stated it would be interesting to know the cost to the Town in five years so they could start budgeting in year three. Chief Laurent stated she is looking for a five-year cost and would like the \$75,000 to cover five years. She does want to know what year six would cost. Chief Laurent continued that the two companies she has contacted have confirmed that after five years if the Police Department wants to change companies or no longer do the body camera program, they would not owe anything.

R. Bunnell noted he reached out to the community but did not receive much feedback. He received positive feedback from other police departments. R. Bunnell felt the grant should be accepted. The program can be discontinued if it gets too expensive or other issues are involved. There is some work to be done on the policy and needs to be in place. He was assured by Chief Laurent that officers are fine with the body cameras. Chief Laurent clarified that it is federal funding (Congressionally Directed Spending) and not State. The grant needs to be accepted within 45 days of notification.

Cameras will be covered within the five-year period if they are damaged or broken. Some companies do offer upgrades within the time period.

MOTION: R. Bunnell moved to authorize Chief Laurent to accept and expend the Congressionally Directed Spending grant in the amount of \$75,000 for body-worn cameras. Second – J. Connelly; four in favor, one abstained (R. Winsor). MOTION CARRIED

Chief Laurent noted that the department received a \$15,000 grant (Congressionally Directed Spending) for upgraded security for the outside doors at the Police Department.

MOTION: R. Bunnell moved to authorize Chief Laurent to accept and expend the Congressionally Directed Spending grant in the amount of \$15,000 for security upgrades around the Police Department. Second – V. Morgan; all in favor. MOTION CARRIED

4. PDA Update: Susan Parker, Greenland/Newington PDA Representative

Susan Parker, Greenland/Newington PDA Representative, updated the Board with the latest PDA information. PDA ports were discussed. This discussion impacted Greenland because many residents have moorings in the PDA ports.

There was a unanimous decision to approve the concept plan for the large expansion at Sig Sauer. The expansion is planned for the northwest end of the airport on Arboretum Drive where the runway ends. Sig Sauer is working to create capacity for a \$4.1 billion award for a gun to be used by the US Army during warfare. Sig Sauer plans to combine three different plants from throughout the Seacoast Area onto one site. All wetlands on the proposed site have been taken into consideration. For the excavations that will be done, a berm will be made from the soil to help with drainage; the soil is not supposed to have any negative values. S. Parker noted it appears to be well-organized and well-informed; the developers for the project at 2 International Drive have done this before. She added this was only approval for the concept plan and there will be other opportunities for questions. The developers would like to put shovels in the ground by the end of the year and operational by 2024. Responding to a question from R. Bunnell, S. Parker felt a traffic study would be needed and has just started. The number of employees is estimated to be just under 200. Parking will be available for 225 vehicles. They may only need 200 parking spaces but are planning for the inevitable expansion.

R. Winsor stated that the development at Pease with possibly an additional 200 employees is a core reason why Greenland fought so hard for representation on the PDA. He had a hyper-focus on traffic and its impact on Greenland. S. Parker did not think they were far enough along in their planning to know the why and where-fore's regarding the employees. They have many employees living north of the existing Sig Sauer on Pease. R. Winsor stated that, cumulatively, Pease was having an impact on traffic. He asked S. Parker how Greenland could effect this and how can she help advance that cause for the Town. S. Parker stated the PDA needs to inform the public and not be behind the curve on the information consumption. Also, continually bringing up the question of transportation, location of people and usages in and out. Referring to Sig Sauer, S. Parker stated there are two entrances on Arboretum Drive which puts much of the traffic onto the Spaulding Turnpike. R. Winsor told S. Parker she would need to take a heavier hand with this and force the issue. He continued that a traffic study would be done and it would be all 'rainbows and unicorns' and there would be no traffic impact on Greenland. Who would be doing the peer review study and how would the Board validate it was real? The Board needed to be very aggressive. S. Parker stated she would ask some tough questions; if the answers were 'wishy-washy', she may suggest that developers attend a Board meeting.

J. Connelly noted that DOT attended the Board meeting on Monday, August 15<sup>th</sup>, to discuss the improvements to Rt. 33. The traffic information given to the Board was inaccurate. S. Smith explained that numbers from the State are used, and those are not accurate. The Vanasse and Associates traffic study done in September 2019 was briefly discussed. The most serious choke point, according to the study, was the Winnicut River Bridge and that it needed to be widened. R. Winsor explained they used 20-year-old statistics and add a growth monitor.

S. Smith announced that there would be a DOT public hearing on Wednesday, September 14, from 5:30 pm to 8:00 pm, in the Greenland School Multipurpose Room. J. Connelly requested that the Vanasse traffic study be forwarded to DOT, asking them to review prior to the meeting. R. Winsor noted that would be an informational meeting about moving the lanes out and adding a center turning lane. Improvements have been funded. This would be the wrong forum for traffic impacts. R. Winsor stated there would be a forum for that through regional planning (Greenland has repeatedly been on the

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'infamous' 10-year plan). J. Connelly commented that Greenland may be getting bumped because incorrect data was being used. S. Parker added that the data speaks and creates the prioritizations used by the feds.

TA Scruton will send the Vanasse traffic study to Michael Dugas, NHDOT, for possible discussion at the meeting on September 14<sup>th</sup>. S. Parker told the Board the PDA meeting would be on Thursday, September 15<sup>th</sup>. She will meet with the Executive Director about the Board's concerns before that meeting. R. Winsor recommended the developers make a full study of the corridor through the identified choke points, adding the range had to be expanded. R. Winsor also recommended that S. Parker try to have the expansion named as a project of regional impact.

### II. PUBLIC COMMENTS

There were no public comments.

### III. APPROVAL OF MINUTES

#### 1. Monday, August 15, 2022

MOTION: R. Winsor moved to approve the minutes of Monday, August 15, 2022. Second – R. Bunnell; all in favor. MOTION CARRIED

### IV. OLD BUSINESS

#### 1. Coakley Update

S. Smith noted there was a change to EPA standards; he was unsure how that would affect the Coakley Landfill situation.

#### 2. Roads Update

The Board met with Eric Weinrieb, Altus Engineering, at a recent meeting regarding road striping and marking. The contractor approved by the Board has rescinded their bid due to a conflict. E. Weinrieb has recommended to award the bid to the second bidder. The cost was approximately \$2,000 more. TA Scruton added it was not worth the legal fight even though they could be held accountable for their bid. E. Weinrieb recommended they be banned from any future bidding in Greenland. TA Scruton noted that the Town has used K5 in the past and they have done a great job.

MOTION: R. Winsor moved to authorize the acceptance of the K5 Corporation bid of \$19,774 and disallow Markings Inc. from any future bids on Town business. Second – V. Morgan; all in favor. MOTION CARRIED

TA Scruton, S. Smith, and V. Morgan recently met with Tim Collins, Bourassa, and E. Weinrieb and Stephen Moraski, Altus Engineering, regarding the patch work. S. Smith felt it was in the best interest of the Town to move forward with the patching and road improvements. Road patching and reconstruction is what will mainly be done. The road paving will be on hold until the spring due to the time frame. The numbers were reviewed with T. Collins and five roads earmarked for reconstruction were put on hold for the spring.

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TA Scruton added that patching was estimated at \$156,805 and a \$15,000 contingency. He stated the figure would be less than the \$425,000 approved by the Board. Patching will be done in the fall. Funding is available from the unanticipated Highway Block Grant; the remainder will be from the Capital Reserve Fund.

S. Smith stated the roads designated for replacement in 2023 are: Moulton Avenue, Lane Avenue, Rolston Avenue, Swan Terrace, and Serenity Cove. R. Winsor clarified the Board would be committed to doing those roads in the spring. TA Scruton noted it was too ambitious to do all the roads this year.

R. Winsor requested that E. Weinrieb be asked to outline the next steps going into budget season. He would like to set a budget for next year and get bids out by February or March. He would like a timeline on when the Board could expect that information. TA Scruton commented that the Board has done a good job committing to paving this year. They have accomplished a lot more than in years prior. The Board has a lot to go forward with at Deliberative Session for their accomplishments. The Board's accomplishments this year are impressive and shows a commitment to roads and infrastructure.

### 3. Other Old Business

S. Smith distributed an article (copy on file) about the NH Delegation and their appropriation of \$19 million in federal aid funds to the City of Berlin for their infrastructure project. The grant emphasized the fact that Berlin has regional impact of tourism. They plan to use the money to melt snow in their roads and sidewalks. S. Smith questioned why the Town of Greenland could not get \$10 million to fix the bridge. The City of Berlin thinks they will be able to save \$180,000 per year on plowing their roads.

Auction Update: TA Scruton updated the Board on the recent auction. The total raised was \$22,662 to buy down and help with the tax rate. Pictures were taken and a video was done of items being sold and posted on the Municibid website. Advertising was done on the Town's website and the NHMA website. S. Smith thanked TA Scruton and Jarrod Lord for all their hard work in making the auction a success.

## V. NEW BUSINESS AND ADMINISTRATIVE

### 1. Trick-or-Treat Date

Chief Laurent reviewed Trick-or-Treat date options with the Board. The 2021 date was changed to a weekend due to a storm and it was early in the day. Chief Laurent received many calls about how happy residents were; the earlier time gave the little ones the opportunity to Trick-or-Treat during the day. This year, there is a 1:00 pm Patriots game on Sunday, October 30<sup>th</sup>; there have been complaints in the past about Trick-or-Treat during a Patriots game. The School preferred a weekend night because of the excitement around Trick-or-Treat. The sun will go down at 5:20 pm on Saturday, October 29<sup>th</sup>; 4:00 pm to 6:00 pm would allow ample time for Trick-or-Treat.

MOTION: J. Connelly moved to set Saturday, October 29, 2022, from 4:00 pm to 6:00 pm as the date and time for Trick-or-Treat. Second – R. Winsor; all in favor. MOTION CARRIED

### 2. Unanticipated Additional Highway Block Grant

Greenland has received a one-time highway payment for maintenance, construction and reconstruction of Class IV and V highways in the amount of \$79,281.26. The Board must accept and expend the funds.

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MOTION: R. Winsor moved to accept and expend the Block Grant Aid in the amount of \$79,281.26. Second – V. Morgan; all in favor. MOTION CARRIED

The Block Grant Aid will go into the General Fund and be used for roads. Town Meeting vote is required to move funds from the Undesignated Fund Balance to a CRF. A warrant article will be done for that purpose; the Road Maintenance CRF has been expended down quite a bit.

### 3. Other New Business

TA Scruton informed the Board he has heard from Al Pratt, City of Portsmouth Water Department, requesting the Board's support for an easement on 45 acres of land abutting the Bellamy Reservoir in Madbury. Greenland will have no responsibility with this easement. A letter of support has been drafted for the Board Chairman to sign; it will be sent to the Drinking Water and Groundwater Advisory Commission.

## VI. CONSENT AGENDA

1. Payroll Manifest: \$62,051.02
2. General Fund Manifest: Total - \$812,992.46 (Town: \$12,992.46; School: \$800,000)
3. ARPA Manifest: \$51,621 (Ambulance)

MOTION: R. Winsor moved to approve the Consent Agenda as presented. Second – V. Morgan; all in favor. MOTION CARRIED

## VII. NON-PUBLIC

### 1. Legal – RSA 91-A:3, II(c)

MOTION: R. Winsor moved to enter into non-public session under RSA 91-A:3, II(c) at 7:52 pm. Second – V. Morgan; roll call vote: J. Connelly, yes; R. Bunnell, yes; R. Winsor, yes; V. Morgan, yes; S. Smith, yes; all in favor. MOTION CARRIED

MOTION: R. Winsor moved to leave non-public session and return to public session at 8:24 pm. Second – V. Morgan; roll call vote: J. Connelly, yes; R. Bunnell, yes; R. Winsor, yes; V. Morgan, yes; S. Smith, yes; all in favor. MOTION CARRIED

### 2. Personnel – RSA 91-A:3, II(a)

MOTION: R. Winsor moved to enter into non-public session under RSA 91-A:3, II(a) at 8:25 pm. Second – V. Morgan; roll call vote: J. Connelly, yes; R. Bunnell, yes; R. Winsor, yes; V. Morgan, yes; S. Smith, yes; all in favor. MOTION CARRIED

MOTION: R. Winsor moved to leave non-public session and return to public session at 8:36 pm. Second – V. Morgan; roll call vote: J. Connelly, yes; R. Bunnell, yes; R. Winsor, yes; V. Morgan, yes; S. Smith, yes; all in favor. MOTION CARRIED

MOTION: R. Winsor moved to seal the minutes of the legal and personnel portions of the non-public session. Second – V. Morgan; roll call vote: J. Connelly, yes; R. Bunnell, yes; R. Winsor, yes; V. Morgan, yes; S. Smith, yes; all in favor. MOTION CARRIED

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### **VIII.ADJOURNMENT**

MOTION: R. Winsor moved to adjourn at 8:40 p.m. Second – V. Morgan; all in favor. MOTION CARRIED

### **NEXT MEETING**

Monday, September 12, 2022 – 6:30 p.m., Town Hall Conference Room

Submitted By – Charlotte Hussey, Administrative Assistant