



BOARD OF SELECTMEN
Town of Greenland • Greenland, NH 03840
11 Town Square • PO Box 100
Phone: 603.431.7111 • Fax: 603.430.3761
Website: greenland-nh.com

MINUTES OF THE BOARD OF SELECTMEN

Monday, May 01, 2017 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Vaughan Morgan, Jim Rolston, Paul Sanderson

Staff: Karen Anderson – Town Administrator

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Robert Ellwood – Cemetery Trustee Appointment

Paul Hayden resigned as a Cemetery Trustee and was appointed as Cemetery Sexton by the Trustees. The Cemetery Trustees have requested that Robert Ellwood be appointed to fill the vacancy. R. Ellwood introduced himself to the Board. P. Sanderson commented that if he had questions, he should feel free to meet with the Selectmen. Also, it was important that the Boards talked to each other if there are any issues. Chair Morgan noted that R. Ellwood was a member of the Greenland Vet's and was involved with the Town.

MOTION: J. Rolston moved to appoint Robert Ellwood as a Cemetery Trustee for a term to expire March 2018. Second – P. Sanderson; all in favor. MOTION CARRIED

2. Meeting Broadcast Option

A request for resident interest in serving on a Cable Committee was posted on the website and Town's Facebook page. In response to that request, Sarah Rowe O'Brien and her husband, Harley, contacted the Town Administrator with an option for live streaming Board meetings. After meeting with the O'Brien's, they offered to make a presentation to the Selectmen and demonstrate how live broadcasting would work.

H. O'Brien demonstrated live broadcasting through a Town YouTube channel. Cost would be minimal. The recording can be embedded into the website for viewing, and would also be available on YouTube. There is the option to have a single Town account, or each Board could have their own account. Equipment is small enough and portable so it could be used in different locations, including in the field if necessary.

The Board appeared to be in favor of live streaming through a YouTube channel rather than cable. Several Board members had received comments from residents they would prefer to keep the Portsmouth channel on Comcast. No commitment was made to live broadcasting; before making a

decision Chair Morgan asked for feedback from other Boards, Commissions, and Committees. The Board opted to move forward with the current Comcast contract for a period of two years, giving the Cable Committee time to review the entire agreement.

There was a brief discussion about security cameras. Ralph Cresta, Fire Chief, has requested security cameras be installed in the Fire Department with overnight coverage starting soon.

II. APPROVAL OF MINUTES

1. Monday, April 17, 2017

MOTION: P. Sanderson moved to approve the minutes of Monday, April 17, 2017, as written. Second – J. Rolston; all in favor. MOTION CARRIED

III. OLD BUSINESS

1. Coakley Update

The Town Administrator updated the Board on the recent meeting with the City of Portsmouth and Underwood Engineering. The meeting was a continuation from the prior week with the City of Portsmouth. Brian Goetz, City of Portsmouth, and Keith Pratt, Underwood Engineers, were in attendance as was Chair Morgan. It was initially thought it would be a small engineering pre-package with documentation to be included with a letter from the Town to the legislative body and Senator Morse. After discussion, it was decided that Greenland will be doing the initial draft of the letter. It will be given to B. Goetz for review, and then back to Greenland for final review. Underwood Engineering will do the work plan showing the water line layout, the service area, and the static pressure grade line in a plan view.

The scope will be approximately \$3,000 and the request will include funding for the next level of the engineering evaluation. The scope will address the water quality, pressure, fire flow, and constructability. They will provide a brief technical memorandum recapping the work in an executive summary format (when it's presented for review for the funds, a few paragraphs will be included that summarize the project). The \$3,000 cost will be split between Greenland and Portsmouth. It should be ready within two weeks and then will be sent to Senator Morse. Funding for the Town's portion will be from the warrant article for Professional Fees passed at the March Town Meeting.

Chair Morgan noted it's been difficult to find an environmental attorney who doesn't have a conflict of interest with any of the involved parties. Several names were given to the Town Administrator, and a Request for Proposals has been sent out. The Town Administrator noted that the list of responsible parties is very long.

2. Other Old Business

E-9-1-1: The "Bay" roads will be addressed in the first round of E-9-1-1 changes in 2017.

IV. NEW BUSINESS AND ADMINISTRATIVE

1. Review of Town Administrator's Bi-Weekly Report

The Town Administrator was contacted by Loco Races after the Portsmouth Half Marathon that started from Mercedes-Benz on Sunday, April 23, 2017. They would like to make a donation to be used for something near the center of Town. She suggested they make a donation towards the Summer Concert Series. Loco Races made a \$500 donation toward the Bandstand concerts. It will be accepted during a public hearing at the next Selectmen's meeting.

2. Great Bay Drive West - Road Reconstruction

A meeting has been scheduled for Monday, May 08, 2017, at 7:00 p.m. in the Town Hall Conference Room with Underwood Engineers. Preliminary options to be considered for road reconstruction on Great Bay Drive West will be discussed. Underwood will have a basic pricing structure available; there are some pinch points about easements. Tom Brackett will also be attending, and indicated willingness to work with the Town. The deed the Town has states the width as "approximate". Underwood will also be prepared to discuss the culvert and sizing. The Town Administrator noted that some options will need more permitting than others.

3. Emergency Management Update

Each year the Town receives reimbursement from the State for work done by the Emergency Management Director in conjunction with Seabrook Station. The Town is reimbursed \$8,500, which is paid to the EMD for his services. The Board of Selectmen needs to approve the scope of services for the Seabrook Station assessment in the amount of \$8,500 for their fiscal year 2017-2018.

P. Sanderson clarified that a scope of services was set and the Town is reimbursed. The Town Administrator responded that the Town budgets \$10,000. The EMD is paid through the Town on a quarterly basis and the Town also pays for any equipment needs. The bill is then submitted to the State; they reimburse the Town \$8,500, which is split into quarterly payments.

MOTION: J. Rolston moved to approve the scope of services for the Seabrook Station assessment in the amount of \$8,500 for the fiscal year 2017-2018. Second – C. Deorocki; all in favor. MOTION CARRIED

The Emergency Response Plan needs to be promulgated by the Board of Selectmen on an annual basis. The last update to the Radiological Emergency Response for Nuclear Facilities Plan was approved on February 21, 2017.

MOTION: P. Sanderson moved to authorize the Board of Selectmen Chairman to sign the Notice of Promulgation page of the Greenland Radiological Emergency Response for Nuclear Facilities Plan, updated as of January 2017. Second – J. Rolston; all in favor. MOTION CARRIED

The Board of Selectmen will be notified of the first training session in September as it approaches.

4. Other New Business

- The Boston Post Cane was presented to Edith Lovering by C. Hussey and P. Sanderson on Saturday, April 29, 2017. It was scheduled to be presented at her birthday party in June. Her daughter contacted the Town Administrator to have the cane presented earlier due to extenuating

circumstances. The cane will be returned to the Town and passed on to the next oldest resident, who is Elmer Sewall. A brief history of the Boston Post Cane was given.

- Rockingham Planning Commission 10 Year Plan: The Planning Board submitted several different projects to RPC for consideration to their 10 year plan; Greenland didn't make the list. It was noted that if a town does make the 10 year plan list, there's no guarantee it will move forward within 10 years.
- The Fire Department has seen a lot of action over the past few weeks. The bunk room for overnight shifts is in progress, and must meet the Building Safety Code/Life Safety aspects. That required the plan to be modified.

V. ACCOUNTS PAYABLE – THURSDAY, MAY 04, 2017

1. Payroll Manifest 09

MOTION: C. Hussey moved to approve Payroll Manifest 09 in the amount of \$52,718.56. Second – P. Sanderson; all in favor. MOTION CARRIED

2. General Fund Manifest 09

MOTION: C. Deorocki moved to approve General Fund Manifest 09 in the amount of \$300,804.60 (School - \$225,000). Second – J. Rolston; all in favor. MOTION CARRIED

3. Fire/Safety Manifest 05

MOTION: J. Rolston moved to approve Fire/Safety Manifest 05 in the amount of \$209.92. Second – P. Sanderson; all in favor. MOTION CARRIED

4. Police Special Revenue Manifest 03

MOTION: C. Hussey moved to approve Police Special Revenue Manifest 03 in the amount of \$30,642.50. Second – P. Sanderson; all in favor. MOTION CARRIED

ADJOURNMENT

MOTION: P. Sanderson moved to adjourn at 7:54 p.m. Second – J. Rolston; all in favor. MOTION CARRIED

NEXT MEETING

Monday, May 15, 2017 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, May 15, 2017