



**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
11 Town Square • PO Box 100  
Phone: 603.431.7111 • Fax: 603.430.3761  
Website: greenland-nh.com

**MINUTES OF THE BOARD OF SELECTMEN**

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Monday, February 01, 2021 – 6:30 p.m. – Virtual via Zoon

Members Present: Jamie Connelly (Remote), Rick Hussey (Remote), Jim Rolston, Steve Smith, Rich Winsor (Remote)

Staff Present: Matthew Scruton - Town Administrator

Also Present: Chief Laurent (Remote) – Police Department

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Chair Smith opened the Board of Selectmen meeting at 6:30 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being held virtually through Zoom and recorded by video. A checklist to ensure meetings are compliant with the Right-to-Know Law during the State of Emergency was read into the record by Chair Smith.

Attendance was taken by roll call: J. Connelly – present, R. Hussey – present, J. Rolston - present, R. Winsor – present, S. Smith - present. (Note: There was a Nor'Easter moving in)

**I. PUBLIC COMMENTS**

There were no public comments.

**II. APPROVAL OF MINUTES**

1. Tuesday, January 19, 2021

MOTION: J. Rolston moved to approve the minutes of Tuesday, January 19, 2021. Second – J. Connelly; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. All in favor. MOTION CARRIED

**III. OLD BUSINESS**

1. Deliberative Session Review

Chair Smith thanked everyone for their hard work on Saturday, January 30, 2021; he felt it went well. Articles 11 and 16 were changed on the floor.

2. Bayside Road – Update from Altus Engineering

MOTION: S. Smith moved to continue further discussion of Bayside Road until the meeting on Tuesday, February 16, 2021. Second – J. Rolston; roll call vote: J. Connelly - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. All in favor. MOTION CARRIED

3. Civil Engineering Proposal – Altus Engineering

MOTION: S. Smith moved to continue further discussion of the Civil Engineering Proposal from Altus Engineering until the meeting on Tuesday, February 16, 2021. Second – J. Rolston; roll call vote: J. Connelly – yes, J. Rolston – yes, R. Winsor – yes, S. Smith – yes. All in favor. MOTION CARRIED

4. Other Old Business

There was no 'Other Old Business' to discuss.

IV. NEW BUSINESS AND ADMINISTRATIVE
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1. Police Department Computer Server

Chief Laurent joined the meeting via Zoom. The Police Department has had their server for at least nine years. They were told by a previous IT company that eventually the server would need to be replaced. The server ran on the Small Business Server platform which was no longer supported in 2011. If the server goes down, the Police Department will lose all its historical data on their software (IMC). Any IMC information since 2016 has been stored on Rockingham County's server.

The Police Department's current IT company is familiar with IMC and informed Chief Laurent the server would have to be replaced eventually. It has started randomly crashing, making it necessary to pay the IT company to remote in to getting it running. The IT company recommended it needs to be looked at for the short-term because it crashes almost every week.

Chief Laurent has received a quote from her IT company. After reviewing the quote, they were able to get equipment that was a little cheaper by deleting some items on the server that were not necessary. She had sent the Board an email prior to the meeting stating the need for a new server. The Police Department budget always includes replacing tablets or computers and IT service/repair. That line could be used to replace the server as well as funds from other lines within the Police Department budget. However, there would still be a shortfall of \$5,000. Chief Laurent requested \$5,000 from the Police Equipment CRF. That CRF is used mainly for bullet proof vests; they have been able to save substantial money in the past by using 50% grant money. The next purchase date is 2022.

Chief Laurent did not receive three quotes for the server. It may be difficult to find other IT companies that are familiar with IMC software.

R. Winsor asked if there was the possibility of a VM server. Could it be partitioned into a virtual server with the Town Hall? Would it provide sufficient security? Chief Laurent responded "unfortunately, no" because their server is with Rockingham for the police software. Some of those requirements are encryption and is between Rockingham and the Greenland Police Department. In addition, there is confidential information on the server and must be exclusive to a location that is not shared outside of law enforcement. Chief Laurent explained the laptop system in the cruisers and accessing historical data on the server.

Historical data can be migrated over to Rockingham. It would have to be done through IMC and the price is astronomical. R. Winsor suggested it may be worth a call for pricing. TA Scruton has spoken to Dennis Malloy, Trustees of Trust Fund Chairman. Funds can be transferred from the Police Equipment CRF for the server; it would be considered police equipment if designated as such by the Selectmen.

## DRAFT: SUBJECT TO CHANGE

Responding to a question from R. Winsor, Chief Laurent thought the server could last at least another two weeks, giving her time to contact IMC. She will email the Board with any updates. A backup is being done, but Chief Laurent was unsure if the IMC information will be able to run on the backup (IMC is 'finicky').

J. Connelly questioned if Chief Laurent had to get three quotes or if one was sufficient and was a waiver from the Board needed. TA Scruton explained the Board could override the requirement for three quotes. The requirement would be waived when approving the purchase.

MOTION: R. Winsor moved to continue further discussion to the meeting on Tuesday, February 16, 2021, pending further information on transitioning the IMC data to Rockingham, with the caveat that if an emergency occurs the Board of Selectmen will be available to make a decision quickly.

Discussion: J. Rolston suggested giving the approval contingent on information received. An emergency meeting would not be necessary if the server crashed. R. Winsor responded he would be open to that and withdrew his motion. Chair Smith amended the motion on the floor to add "up to \$5,000".

AMENDED MOTION: R. Winsor moved to authorize up to \$5,000 to replace the server in an emergency if required prior to understanding if the information can be economically transitioned to Rockingham. In the event there is no immediate need prior to the next meeting (Tuesday, February 16, 2021), the Board will review the IMC information and make a final decision. Second – J. Rolston; roll call vote: J. Connelly - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. All in favor. MOTION CARRIED

### 2. Holiday – Monday, February 15, 2021

MOTION: R. Winsor moved to change the date of the Board of Selectmen meeting on Monday, February 15, 2021 to Tuesday, February 16, 2021. Payroll can be submitted on Tuesday, February 16, 2021 and approved at the meeting that night. Second – J. Connelly; roll call vote: J. Connelly - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. All in favor. MOTION CARRIED

### 3. Other New Business

There was no 'Other New Business' to discuss.

## V. ACCOUNTS PAYABLE – THURSDAY, FEBRUARY 04, 2021

Due to unforeseen circumstances, manifests were not available at this meeting.

MOTION: S. Smith moved to approve this period's manifests in the amount to be determined by the Finance Director, including but not limited to the following manifests: payroll, general fund, Library and any and all other manifests. Second – J. Rolston; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – abstained, S. Smith - yes. Four in favor, one abstained (R. Winsor). MOTION CARRIED

## VI. ADJOURNMENT

MOTION: J. Rolston moved to adjourn at 6:52 p.m. Second – R. Hussey; roll call vote: J. Connelly - yes, R. Hussey - yes, J. Rolston - yes, R. Winsor – yes, S. Smith - yes. All in favor. MOTION CARRIED

## DRAFT: SUBJECT TO CHANGE

NEXT MEETING
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Tuesday, February 16, 2021 – 6:30 p.m., Town Hall Conference Room & Zoom

Submitted By – Charlotte Hussey, Administrative Assistant

Approved: 