



TOWN OF GREENLAND, NH

Building Inspector
 11 Town Square – PO Box 100
 Greenland, NH 03840.0100
 Phone: 603.431.3070 x108 // Fax: 603.430.3761
 Email Permit: chussey@greenland-nh.com

MAJOR BUILDING PERMIT

Street Address of Project		Map & Lot
PROPERTY OWNER(S)		
NAME		
ADDRESS		
PHONE	Email Address	
CONTRACTOR		
NAME	Email Address	
ADDRESS		
PHONE		
GENERAL		
Type of Building (Steel/Wood)		Total Square Footage
Number of Stories	Size of Electrical Service Entrance	
Occupancy (Use Group)		Occupancy Load
Flood Exposures: Yes [] No []		Aquifer Protection [] Yes [] No
Automatic Sprinklers: Yes [] No []	Design	Demand
NHDES Septic Approval #	Dig Safe #	
NH Energy Code Application for Certification of Compliance #		
Driveway Permit: Yes [] No [] Date		Property Monuments: Yes [] No []
TOTAL ESTIMATED COST OF CONSTRUCTION: \$		
PLANNING BOARD		
Subdivision Approval: Yes [] No [] Date		
Waivers Granted: Yes [] No [] If so, what:		
ZBA		
Any variances, special exceptions, etc. granted: Yes [] No [] If yes: Article		Section
WETLANDS		
Any wetland crossings or setbacks: Yes [] No []		
Is this property in the Shoreland Protection District: Yes [] No []		

PERMIT NO.	Amt \$ _____ Ck # _____
	Date _____ Rec By _____
[] MTHLY [] VISION	

DESIGN PROFESSIONAL

I acknowledge the Greenland building requirements, the required structural tests and special inspections as outlined in the 2009 International Building Code, Chapter 17. All buildings, structures, renovations and alterations shall comply with the requirements of the NH State Fire Code and NH State Building Code in force at the time application for a permit is made to the Building Inspector. R301.2.1: Wind – 100 mph; R301.2.3 Snow – 50 lbs sq ft; seismic requirements Zone “C”.

Name (Print)	Signature	Date
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APPLICANT

Name (Print)	Signature	Date
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TOWN OF GREENLAND BUILDING DEPARTMENT

Application Received By	Date
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Approved [] Denied []	Date
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Signature - Building Inspector	Date
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Complete Application Packet MUST contain:

- Site Plan – to include all boundary lines, setbacks, existing and/or proposed building(s), septic system, wetlands, well and other pertinent information to show compliance/ non-compliance with Greenland Zoning Ordinances.

- Stamped Plans – two sets, by a licensed design professional

- Septic Plan – Approval for Construction from NH DES

- Driveway Permit – State approval (if required)

Other Required Permits:

- Electrical
- Plumbing
- Mechanical
- Occupancy

Permits that MAY be required (not an inclusive list):

Sign, home occupation, swimming pool, sprinkler system, woodstove, standby generator

Required information before an Occupancy Permit can be issued:

- Well Water Test
- Blower Door & Duct Test
- As Built (must include dwelling location & site improvements: septic system, underground utilities, etc.)
- Certificate of Monumentation



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DRIVEWAY PERMIT APPLICATION
Fee: \$25

Applicant		
Mailing Address		
Location of Proposed Driveway		MAP LOT
Home Phone	Cell Phone	Email Address
REQUIRED Dig Safe Number		
<i>Requirement: The Town of Greenland Site Plan Review Regulations (Section IV, Subsection 4.4.5 – Driveways) regarding the safe location of all driveways from Town roads.</i>		
<ul style="list-style-type: none"> • All driveways will be properly pitched so that surface water will not discharge onto Town roads. • Driveway culverts will be no less than 12" in diameter and shall be constructed of either corrugated steel or HDPE (High Density Polyethylene). • Culvert headwalls may be required to reduce culvert maintenance. 		
INSPECTIONS		
Date – First Access Site Inspection		Approved By
Date – Final Inspection		Approved By
Culvert Required: <input type="checkbox"/> Yes <input type="checkbox"/> No		
SIGNATURES		
Applicant Signature		Date
Signature - Permit Granted for Driveway		Date

PERMIT NO.	Amt \$ _____ Ck # _____ Date _____ Rec By _____ <div style="text-align: center;"> <input type="checkbox"/>]MTHLY <input type="checkbox"/>]VISION </div>
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Permit: Install, Repair or Replace – Septic Tank and/or Absorption Field

Fee: \$25

Location of Installation		Map & Lot
[] New System [] Repair of System [] Replacement		
OWNER INFORMATION		
Name		
Address		
Home Phone	Cell Phone	Work Phone
INSTALLER INFORMATION		
Name		
Address		
Home Phone	Cell Phone	Work Phone
GENERAL INFORMATION		
Dig Safe Ticket Number		
State Approval Number		
Sketch of waste-water treatment required? [] Yes [] No		
Date of test pit	Distance to seasonal high water table	
THE FOLLOWING INSPECTIONS ARE REQUIRED PRIOR TO OPERATION OF THE SYSTEM		
[] Yes [] No Bed bottom of absorption field		
[] Yes [] No Location of absorption field and tank		
[] Yes [] No Backfill and final grading complete		
<i>It is the responsibility of the owner and/or installer to notify the Building Inspector when ready for each inspection. Inspections may be arranged by phone, in writing, in person or via email.</i>		
SIGNATURES		
Applicant	Date	
Application Received By	Date	
Building Inspector	Date	

PERMIT NO.

Amt \$ _____	Ck # _____
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RESIDENTIAL OCCUPANCY PERMIT APPLICATION

Before any newly constructed or renovated residential dwelling/structure may be occupied or utilized, the following form must be completed and filed with the Building Inspector's office. For new dwellings, for must be accompanied by a \$50 fee payable to the TOWN of GREENLAND. Please allow 30 days for processing.

Today's Date

BUILDING LOCATION			
Address		MAP	LOT
PROPERTY OWNER(S)			
NAME			
ADDRESS			
PHONE		EMAIL	
OCCUPANT/TENANT			
NAME			
ADDRESS			
CITY/STATE/ZIP			
PHONE		EMAIL ADDRESS	
CONDITIONS			
SIGNATURES			
Applicant		Date	
<p>The Occupancy/ Use Permit is not to be construed as an expressed or implied legal warranty by the Building Inspector, Planning Board or the Town of Greenland that the applicant has complied with all applicable requirements of the Town's Building Code. The permit is issued in conjunction with the Town's inspection program. It is not intended to be relied upon nor should it be relied upon as evidence that all construction is in accordance with code. Any person seeking such assurance should retain the services of their own inspectors and/or engineers.</p>			
** OFFICE USE ONLY**			
Application Received By		Date	
Building Inspector		Date	
<input type="checkbox"/> Approved		<input type="checkbox"/> Denied <i>(written reason for denial attached)</i>	
Check #	Date	Amount	Received By