



CEMETERY TRUSTEES

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MINUTES OF THE MEETING

Tuesday, April 24, 2018 – 7:00 p.m. – Town Hall Conference Room

Members Present: Bob Ellwood, David Gill, Michele Kaulback

Also Present: Paul Hayden - Sexton

Chair Gill opened the Cemetery Trustees meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. Map Updates

Chair Gill told members he would like to start the meetings with map updates. P. Hayden reviewed a possible update. There were no other updates. A master copy of the map will be kept at the Town Hall and updated at each meeting.

2. Cemetery Program Update

The Trustees received a letter from CemSites regarding the update to the Cemetery program. Members understood from the letter that the Town's program wasn't compatible with CemSites and it may require manual entry; M. Kaulback volunteered to enter information. Chair Gill will discuss the issue further with Amy Bauer.

3. Columbarium

P. Hayden understood that funds held by the Trustees of Trust Funds were allowed to be used for improvements to the cemeteries, to purchase new land or emergency repairs due to weather. He suggested a warrant article. Chair Gill stated he would like to use some of the money to start the process for a columbarium; niches are sold, similar to plots. B. Ellwood suggested speaking to the Selectmen when the Trustees had a plan for the columbariums; he will be the spokesperson. P. Hayden also suggested they speak to the Town Administrator or Trustees of the Trust Funds. Chair Gill said he would contact the State.

P. Hayden asked if the price included the concrete pad it's placed on, or would the Town be responsible for that. M. Kaulback responded that when she got an estimate several years ago, the cost included the pad. The unit she looked at had 72 niches, or 144 remains (two per niche). This particular unit was chosen due to size and fit with the surroundings. Names are engraved on a plaque that will be attached to the niche; M. Kaulback was unsure how it would be noted if the person was in the military.

Chair Gill's goal is to have a columbarium in the cemetery in 2019. B. Ellwood felt it could be done sooner. P. Hayden suggested a survey be done to find out if there was interest; the Trustees weren't in

favor of that idea. Chair Gill thought one columbarium could be installed to see how residents responded. P. Hayden noted that most people don't realize the restrictions on building a new cemetery (can't be near a school, etc.). There was a brief discussion about a location for full burials.

B. Ellwood suggested that the Trustees meet with the Selectmen. Information for that meeting should include purchase cost, location of the proposed columbarium, the expected cost to the resident, etc. Chair Gill had no problem sharing the information with the Selectmen; B. Ellwood explained the purpose would be to keep the Selectmen informed. Given the choice of purchasing land or purchasing a columbarium, the columbarium was the most logical option. The Trustees will request a meeting after they determine the number of lots remaining; it's projected to be at the end of summer.

4. Calendar: Stump Removal, Headstone Repair, Road

P. Hayden reminded members that Gary Bourassa volunteered to help with cemetery projects. However, he was busy with a large project right now. Stump removal could be done in one day using one of G. Bourassa's machines. Using a Town machine, P. Hayden could clean up as G. Bourassa removed stumps.

Sticks and stones will be removed at 9:00 a.m. on Sunday, May 06, 2018 and maps on Sunday, May 13, 2018.

5. Approval of Minutes

MOTION: Chair Gill moved to approve the minutes of Tuesday, March 27, 2018. Second – B. Ellwood; all in favor. MOTION CARRIED

6. Other Business

There was no other business to discuss.

7. Adjournment

MOTION: Chair Gill moved to adjourn at 7:36 p.m. Second – M. Kaulback; all in favor. MOTION CARRIED

NEXT MEETING

Tuesday, May 22, 2018 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted: Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, June 27, 2018