



CEMETERY TRUSTEES
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MINUTES OF THE MEETING

Tuesday, October 22, 2019 – 7:00 p.m. – Town Hall Conference Room

Members Present: Bob Ellwood, Michele Kaulback, Donna Waldron

Also Present: Paul Hayden - Sexton

Chair Kaulback opened the Cemetery Trustees meeting at 7:00 p.m. A roll call was taken by the Chair; she announced a quorum was present and the meeting was being recorded.

1. Budget

Chair Kaulback informed members that there were no funds remaining in the Cemetery budget this year. The Cemetery software company needed to be paid (\$1,680 per year) and water bill was \$150. Invoices must be approved by the Cemetery Trustees before submitting for payment. Money has been requested from the Perpetual Care Fund. Chair Kaulback will speak with the Town Administrator on Monday, October 28, 2019 regarding spring clean up.

2. Building Access and Tools

B. Ellwood stated that building a shed was ridiculous; it was a depreciable asset. They need a 5'x10' or 10'x10' area to store a small amount of materials. B. Ellwood described the tools that are missing, stating it was implied at the Selectmen's meeting on Monday, October 21, 2019 they might have been stolen. He didn't think the tools were stolen, adding whoever went through the building should have asked the Cemetery Trustees what materials were needed. The building was cleaned out. P. Hayden stated he had burial materials at his house but no tools other than the three "T" handles. Chair Kaulback stated she had seen materials on a shelf several months ago. P. Hayden stated he saw the summer help spraying using their D2 sprayers with Round Up. If he sprayed the headstones it would run off and kill everything around it. D. Waldron suggested requesting a shelving unit.

P. Hayden stated they would not give the Cemetery Trustees access. B. Ellwood commented that if someone did not trust him to borrow a shovel and keep their materials in there, he didn't know if he trusted them; he was offended by that. For two years in a row, they worked in the fields on Sunday's for three or four hours giving the Town a lot of 'whatever'. They only took the shovels and levers from that place. P. Hayden noted those are owned by the Cemetery. All the Cemetery tools were hanging up on the pegboard by the refrigerator.

If the Cemetery Trustees were given the \$3,000 for the shed, B. Ellwood felt it would not be a good idea. He felt they deserved a place in the building and they should be trusted with a key. If materials were needed to work on a Sunday, someone would have to be called to let them into the building. Chair Kaulback clarified that when P. Hayden worked for the Town, he had 24 hour access to the building.

DRAFT – SUBJECT TO CHANGE

3. Other Business

There was a discussion about the veterans flags which are done by the Vets. P. Hayden stated that by code they come down the day after Veterans Day. At the last Vets meeting, volunteers were asked to do the flags.

The cemetery gate has been done. D. Waldron remarked that it looked good. There was a discussion about replacing the decorative wrought iron piece on the gate. B. Ellwood wanted the gate to show its age.

D. Waldron questioned the grass in front of Hillside Cemetery. P. Hayden noted there is a fire hydrant on it. D. Waldron has pulled weeds.

The signage in Hillside Cemetery has not been lowered. D. Waldron was told that it would be done. D. Waldron will follow up.

Trees at the School: B. Ellwood will follow up with someone at the School about the trees that fell during the storm. P. Hayden mentioned that last year a tree had fallen and damaged the fence; it was the School's responsibility.

B. Ellwood noted that in the older part of the cemetery, there are stones that are laying on the ground. Before they are lost into the ground, he would like to 'pop' them to the surface. Historically, he thought it would be wise to get them up. P. Hayden suggested digging a small trench and stand them up. Since there won't be any additional mowing, only clean up, B. Ellwood will 'pop' the stones he sees. Chair Kaulback and D. Waldron offered to help.

B. Ellwood will contact the School about the trees and fence; D. Waldron will follow up with the sign. P. Hayden will go through the cemetery to assess damage from the trees. D. Waldron agreed there were a lot of stones down; B. Ellwood stated they would never catch up and felt they were staying even. D. Waldron questioned if the Trustees ever asked for volunteers from the community. They did at one time and may consider it again in the spring.

B. Ellwood stated they needed to address the Smith farm again. The Selectmen should be aware that is a possibility. P. Hayden will try to follow up with Alan Smith.

Columbariums are anticipated in the spring. They were not included in the budget; Perpetual Care funds may be used. There was a discussion about the pad size for the columbarium; it's dependent on the size of the columbarium.

There was a discussion about the vines growing on the walls. P. Hayden was told several years ago by a contractor that the wall would not collapse.

B. Ellwood pointed out the importance of a Sexton because of their local knowledge.

4. Approval of Minutes

It was noted on the minutes of Tuesday, August 27, 2019, that the columbarium was 120 ft. long; that is actually the area that is available. Columbariums are 4 ft. to 5 ft. long.

DRAFT – SUBJECT TO CHANGE

MOTION: Chair Kaulback moved to approve the minutes of Tuesday, August 27, 2019 as amended. Second – B. Ellwood; all in favor. MOTION CARRIED

5. Adjournment

MOTION: B. Ellwood moved to adjourn at 7:25 p.m. Second – Chair Kaulback; all in favor. MOTION CARRIED

NEXT MEETING

Tuesday, November 26, 2019 – 7 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Administrative Assistant