



CEMETERY TRUSTEES

Town of Greenland • Greenland, NH 03840
11 Town Square • PO Box 100
Phone: 603.431.3070 • Fax: 603.430.3761
Website: greenland-nh.com

MINUTES OF THE MEETING

Wednesday, June 27, 2018 – 7:00 p.m. – Town Hall Conference Room

Members Present: Bob Ellwood, David Gill, Michele Kaulback

Also Present: Paul Hayden - Sexton

Chair Gill opened the Cemetery Trustees meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. Smith Farm Property

Alan Smith, Newington Road, owns and operates Great Bay Dairy Farm, LLC. He spoke to the Trustees about the possibility of selling a portion of his land to be used as a cemetery. The parcel is slightly under 8 acres and buildable. P. Hayden noted that the March tomb is located on an adjacent parcel.

The field is currently being used to grow corn. Chair Gill asked about access. A. Smith pointed out the gated access off Newington Road. If it became cemetery property, the gate would have to be moved due to its location on the crest of the hill. There are woods around the parcel, and it's hilly. One corner tends to be wet due to the way they do cropping. If it was graded and drained properly, there wouldn't be a problem.

P. Hayden spoke to the Board of Selectmen at their meeting on Monday, June 11, 2018. A. Smith would need to have the land appraised for fair market value. The land is not in conservation. Any land purchase would have to be done on a warrant article and voted on at Town Meeting.

2. Map Update and Review: Available Casket and Cremation Lots

Maps were updated after recent burials and sales. P. Hayden stressed that they didn't want to sell all the available lots in case there is a problem (someone comes forward with proof they own a lot and the Trustees have no record).

Plots available in one section: 17/2 persons; 12/4 persons; 1/8 persons. Measurements will need to be done for more cremations. The next section: approximately 32/2 persons; cremations within the walkways would allow an additional 25 to 30. Another section has no empty plots, but walkways for 30 to 40 cremations. P. Hayden and M. Kaulback agreed that shouldn't be an option; it would be too tight for foot stones and head stones. The next section: 14/4 to 16/4 persons and places to measure, allowing cremations along the edges. Total available (all approximate): 59/2 persons; 12/4 persons; 1/8 person which can be broken down into smaller plots; cremation lots: 15 plus measurable spots for more (up to 30 may be available). Chair Gill felt the casket lots could last six to seven years. Viable options are available for the caskets; cremations are a little tight.

Stumps will need to be removed from some areas to create more space. If Bourassa uses his equipment, stumps could be pulled out in one day.

M. Kaulback asked if funds were available to purchase a columbarium. Chair Gill stated funds were available as long as they weren't Perpetual Care. A columbarium can be purchased without a warrant article. Chair Gill will research if Perpetual Care funds can be used to purchase land.

3. Validation and Burial Paperwork

This has been taken care of by P. Hayden.

4. Cemetery Site Update, Training Time and Day

The Cemetery site is expected to be up and running at the end of July or beginning of August. M. Kaulback will make the arrangements with Amy Bauer for training.

5. Calendar

- July: Work session every Sunday, with the exception of Sunday, July 15, 2018 (no work session).
- August: Work session every Sunday, with the exception of Sunday, August 12, 2018 (no work session).

6. Other Business

Chair Gill would like to purchase clamps to hold stones together when glued. B. Ellwood offered to put something together that could be used rather than clamps. The Trustees discussed various ways it could be done.

Sheet metal will be used as markers on the cremation lots. M. Kaulback suggested laminating index cards with names on them; P. Hayden will laminate the cards, hole-punch a corner and zip tie them to the fence. Chair Gill would like to start identifying cremation lots that have been purchased. M. Kaulback will get the index cards with names to P. Hayden.

7. Approval of Minutes

MOTION: Chair Gill moved to approve the minutes of Tuesday, April 24, 2018. Second – M. Kaulback; all in favor. MOTION CARRIED

8. Adjournment

MOTION: Chair Gill moved to adjourn at 8:03 p.m. Second – B. Ellwood; all in favor. MOTION CARRIED

NEXT MEETING

Tuesday, July 24, 2018 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted: Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, September 25, 2018