



**CEMETERY TRUSTEES**  
**Town of Greenland • Greenland, NH 03840**  
11 Town Square • PO Box 100  
Phone: 603.431.7111 • Fax: 603.430.3761  
Website: [greenland-nh.com](http://greenland-nh.com)

**MINUTES OF THE CEMETERY TRUSTEES**

---

Tuesday, January 31, 2017 – 7:00 p.m. – Town Hall Conference Room

*Members Present:* Chair David Gill, Paul Hayden, Michele Kaulback

*Also Present:* Kevin Van Etten, Sexton

---

Chair Gill opened the Cemetery Trustees meeting at 6:57 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. Arthur Farnsworth – Questions: Cemetery Plot

The Farnsworth lot was sold in 2003 by Dick Rugg. The cost of the four person lot was \$150; the receipt states “cremation only”. At the time, lots were not being sold for that amount. P. Hayden agreed it was a full burial, four person plot; four caskets or four to eight urns could be buried there (two urns could be used in place of one casket). Cremations are currently allowed only along the fence line for two urns. P. Hayden suggested deleting “cremation only” and replacing it with “four person plot” on A. Farnsworth’s receipt. With a four person plot, A. Farnsworth was told he would have his choice of casket or cremation; up to eight urns would be allowed.

Chair Gill suggested looking at the lot to see how close it was to the road when thinking about a headstone. A. Farnsworth stated they wanted a headstone that could be mowed over. P. Hayden added that every urn is allowed a footstone; one family headstone was allowed.

Chair Gill recommended A. Farnsworth write down what he anticipated and wanted to have for the lot and how it was to be laid out. K. Van Etten added that he would need to talk to the monument company about the location of the headstone. Chair Gill told A. Farnsworth that the lot could be sold back to the Trustees for \$150, which was what he paid.

**MOTION:** Chair Gill moved to correct the receipt from Arthur Farnsworth to remove “cremation only”, allowing the lot to become a four person plot as originally sold. Further, up to eight cremations or four caskets/four cremations will be allowed. Second – M. Kaulback; all in favor. **MOTION CARRIED**

**DISCUSSION:** An error was made by a previous Trustee when the lot was originally sold. The current Trustees corrected the error so it would not have an effect on the Farnsworth family.

2. Sexton Position

K. Van Etten submitted his resignation as Sexton, effective January 01, 2017. M. Kaulback read his letter into the record (copy on file). He added that he was willing to help wherever he was needed. The Trustees thanked him for his years serving as Sexton.

### 3. Available Positions on Board

M. Kaulback is the only Trustee whose term has expired. She has signed up to run again. P. Hayden stated he would like to fill the position of Sexton, which would leave an open Trustee position. He added that some residents are concerned he's a Trustee and working for the Town. As the Sexton, he wouldn't have a vote. The Trustees can appoint someone to fill the position for a year. P. Hayden will continue as a Trustee and fill the Sexton position until another Trustee can be appointed.

### 4. Other Business

- P. Hayden stated that if the attachment for the skid steer is approved in March, he should be able to do the Cemetery road and loam. Stumps will have to be removed before the road can be done.
- Trustees discussed the Town Report. M. Kaulback will email a copy to members.

**MOTION:** Chair Gill moved that members contact M. Kaulback if they had any revisions to the Cemetery Trustees information for the Town Report. If no changes were made, the information will go in the Town Report as submitted. Second – M. Kaulback; all in favor. MOTION CARRIED

- The Trustees of the Trust Fund will reimburse the Cemetery Trustees for the amount refunded, \$200, to Paul Driscoll for a plot. Payments for the sale of lots are now made payable to, and turned over to, the Trustees of the Trust Fund. This will eliminate the need for transferring funds to the Trustees of the Trust Fund at the end of the year.
- Cemetery clean up could start as early as April, depending on the weather. There was a discussion about cemetery space.

### 5. Approval of Minutes

**MOTION:** P. Hayden moved to approve the minutes of Tuesday, October 25, 2016. Second – M. Kaulback; two in favor, one abstain (Chair Gill). MOTION CARRIED

### 6. Adjournment

**MOTION:** Chair Gill moved to adjourn at 7:28 p.m. Second – P. Hayden; all in favor. MOTION CARRIED

### NEXT MEETING

Tuesday, March 28, 2017 – 7:00 p.m., Town Hall Conference Room; there will not be a February meeting

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, March 28, 2017