



CEMETERY TRUSTEES
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MINUTES OF THE CEMETERY TRUSTEES

Tuesday, July 22, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair David Gill, Paul Hayden, Michele Kaulback

Also Present: Kevin Van Etten, Sexton

M. Kaulback opened the Cemetery Trustees meeting at 7:02 p.m. A roll call was taken; M. Kaulback announced a quorum was present and the meeting was being recorded.

1. By-Law Changes

By-law changes were reviewed. It was suggested that a sign be posted in the Cemetery directing visitors to the Town website for the complete listing of landscape rules. Trustees requested By-Laws be posted on the website. In addition, By-Laws will be included with each lot sale. Copies will also be available at the Town Office. A copy of the 1957 By-Laws will be included with the existing.

2. Aluminum Corner Markers: Received; Engraver Available—Discuss and Establish Cost

Chair Gill reminded Trustees that aluminum corner markers were ordered but never received. They were ordered and received from another company; shortly after, the original ordered arrived. There are now approximately 40 corner markers on hand; they are two different types. Pricing still needs to be done. P. Hayden suggested not adding it to the cost of a lot, but keeping it separate.

3. Crematorium Review

M. Kaulback updated the Trustees. She has spoken to Seacoast Monuments, and should be receiving photos, price lists and distributors for the columbariums. They suggested looking at the two different columbariums in the First Parish Cemetery, 180 York Street, York, Maine.

M. Kaulback mentioned that she visited another cemetery over the weekend. In a glass case at the cemetery there was a listing of veterans and how to locate them. Trustees felt that would be a good project for the future. P. Hayden suggested names could be marked for future reference using the new maps. K. Van Etten stated he should have everything complete by the next meeting; notations could be made during the walk-through.

4. Calendar of Events

- a. Bids for Road Repair: P. Hayden didn't have any new updates.
- b. Equipment Repair for Stump Removal: P. Hayden will be removing stumps from one of the lots at the end of this week. Due to amount of time required to remove stumps, road repairs may not be started until next year.

- c. Other: There was a discussion about adding good top soil to the old and new cemetery. Chair Gill will speak with the Trustees of Trust Funds about using cemetery funds. P. Hayden felt the dirt was more important than the headstones at the old cemetery. Two more stones were lost when the storm moved through last week.
- d. Projects: Chair Gill was recently asked about the gate at the lower cemetery; it's in need of repair. Even though the gate works, it can't be straightened because the granite holding the hinges is tipping. The list of projects includes: the dirt, stump removal, road repairs, gate repair, and the trees being replanted; stumps should be removed before the trees are replanted or road repairs are done.
- e. Grub control: P. Hayden has done some grub control in the old cemetery.

5. New Burials and Mapping of Lots Sold

Mapping update was done previously.

6. Mapping Update

Mapping update was done previously.

7. Approval of Minutes: Tuesday, June 24, 2014

MOTION: M. Kaulback moved to approve the minutes of Tuesday, June 24, 2014. Second – P. Hayden; all in favor. **MOTION CARRIED**

8. Other Business

There was a discussion about landscaping being grandfathered. P. Hayden felt it would have to be on a case by case basis, sending a letter to the living relatives giving them a specified amount of time to resolve any landscape issues. His concern was damage to the equipment. Trustees will compile a list when doing the mapping.

9. Adjournment

MOTION: M. Kaulback moved to adjourn at 7:35 p.m. Second – P. Hayden; all in favor. **MOTION CARRIED**

10. Workshop: Documents By Date, Alphabetical

Trustees adjourned into a work session.

NEXT MEETING

Tuesday, August 26, 2014 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, October 28, 2014