



CEMETERY TRUSTEES
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MINUTES OF THE CEMETERY TRUSTEES

Tuesday, June 24, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair David Gill, Paul Hayden, Michele Kaulback

Absent: Kevin Van Etten, Sexton

Chair Gill opened the Cemetery Trustees meeting at 7:02 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. By-Law Changes

According to State law, concealed weapons are allowed in the cemetery, which is not considered a school zone. The current by-laws will need to be changed to reflect that. P. Hayden suggested removing the by-law rather than amending.

MOTION: Chair Gill moved to remove Section VII – General Rules, Subsection E “Bringing or discharging any firearm within the Greenland Cemeteries is strictly prohibited. Exceptions: Military funerals; Memorial Day or Veteran’s Day events; Events authorized in advance by the Greenland Cemetery Trustees” in its entirety from the By-Laws. All in favor; **MOTION CARRIED.**

2. Aluminum Corner Markers

Chair Gill informed the Trustees that the order for 20 aluminum corner markers has not been processed by the company. He added that those corner markers will be enough for five, four cornered lots. Chair Gill will research other companies that may sell corner markers.

3. Crematorium Review

M. Kaulback has emailed different companies, but has received no responses. Literature was reviewed and discussed. Seacoast Memorials on Route 1 may have some of the items in the literature; M. Kaulback will continue to research and advise the Trustees. Placement options include the school and transfer side of the cemetery. There was concern about the poured pad being able to hold the weight of a column barium and withstand the frost heaves. P. Hayden stated that a floating slab could be used. Based on the information available to the Trustees, the cost appears to be viable. P. Hayden suggested bringing the column barium concept to Town Meeting in March for feedback from residents. Chair Gill was concerned that most people buried in caskets had already purchased plots. P. Hayden added that cremations could also be put in those plots.

Chair Gill distributed copies of the response from the Town Attorney regarding column bariums. After reviewing his response, the Trustees felt it would be better not to do anything at this time.

4. Calendar of Events: Road Repair, Stump Removal

Chair Gill reminded Trustees that Peter Loughlin will be donating enough trees for replanting, to be spaced 20' to 25' in specific places, in the fall. Road repair should be done between July and August. Bourassa did a quote for road repair, which was approximately \$13,000. The gravel the Town owns cannot be used due to consistency. If remaining funds in the budget cannot be carried over to the next year, it was suggested that dirt for the road be purchased. Chair Gill will talk to the Town Administrator about options and report to the Trustees at the July meeting.

P. Hayden is waiting for a tractor part before stumps can be removed. The tentative date to start stump removal is the week of August 10, 2014.

5. Updates

- a. New Burials: There has been one new burial. Once the plot was located, the burial went smoothly.
- b. Water Back Flow Check: The bill from the City of Portsmouth has been paid.
- c. Homeowner Fence: The ZBA notice regarding the homeowner abutting the cemetery putting up a fence was briefly discussed.
- d. Documents: Chair Gill distributed copies of the bank statement. M. Kaulback has been added to the bank account.
- e. Mapping: Continued to the next meeting due to the absence of K. Van Etten.

6. File Cabinet Keys

File cabinet keys were distributed.

7. Approval of Minutes: April 22, 2014

MOTION: Chair Gill moved to approve the minutes of April 22, 2014. Second – M. Kaulback; all in favor.
MOTION CARRIED

8. Other Business

Chair Gill told Trustees that in late summer or early fall, the New Hampshire Cemetery Association holds its annual meeting; there is no cost to attend. M. Kaulback has emailed the association; the date has not been set but is normally in October.

There is a resident who is interested in a single column barium on their plot. P. Hayden stated that there can't be a column barium and headstone on the same plot. Chair Gill has been in contact with the resident; if he is interested, he will be invited to a Cemetery Trustee meeting.

P. Hayden stated that there has been bark mulch spread around stones at the cemetery in recent weeks. One plot is infested with insects. It was suggested to add "no mulch" to the by-laws under Section V – Landscaping, Subsection A.

MOTION: Chair Gill moved to amend Section V – Landscaping, Subsection A to read: Ground planting of flowers is allowed only at the front and back of a monument or headstone (not on the sides) within the boundaries of the lot. Ground planting of flowers will have a maximum distance of 1 ½ feet from the

base of the front and back of a monument or headstone. Only non-breakable containers shall be used for plants. No hedges, curbing (including any thorn producing plants), or bark mulch are to be permitted on any lot; no trees or shrubs shall be planted thereon. The Cemetery Trustees may authorize the removal of any plantings not maintained. Second – M. Kaulback; all in favor. MOTION CARRIED

Chair Gill and M. Kaulback have been working on the books in the Town Office safe and trying to link them with documents; they were able to link some. This will be continued during the workshop portion of the meeting.

9. Adjournment

MOTION: Chair Gill moved to adjourn at 7:47 p.m. Second – M. Kaulback; all in favor. MOTION CARRIED

10. Workshop: Documents by Date/Alphabetical

The Trustees adjourned into a workshop.

NEXT MEETING

Tuesday, July 22, 2014 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted: Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, July 22, 2014