



CEMETERY TRUSTEES
Town of Greenland • Greenland, NH 03840
575 Portsmouth Avenue • PO Box 100
Phone: 603.431.7111 • Fax: 603.430.3761
Website: greenland-nh.com

MINUTES OF THE CEMETERY TRUSTEES

Tuesday, April 22, 2014 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chair David Gill, Paul Hayden, Michele Kaulback

Also Present: Kevin Van Etten, Sexton

Chair Gill opened the Cemetery Trustees meeting at 6:57 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

1. Reorganization of Cemetery Trustees

Chair Gill suggested that each month a different member, plus the Sexton, act as chair. He felt this would be a good way for members to become comfortable running a meeting.

MOTION: *P. Hayden moved that David Gill remain as Chairman of the Cemetery Trustees. Second – M. Kaulback; all in favor. MOTION CARRIED*

2. Cemetery By-Laws Change(s)

After the Town Meeting, the Chief of Police informed Chair Gill that there was an error in the By-Laws, referring to Section VII, Item E. Chair Gill continued that New Hampshire law states a weapon can be carried on public property. A weapon can be brought into the cemetery, which is public property. P. Hayden questioned the gun law within a school zone; the cemetery abuts the school zone. Chair Gill will research that with Chief Laurent before a revision is made to the By-Laws.

3. Review of RSA 289:18 (Forfeiture Procedures)

Forfeiture procedures were reviewed and discussed. Chair Gill requested that the Trustees review RSA 289:18 to make sure the release is written correctly and follows the guidelines of the RSA. Anyone purchasing a lot will be required to sign a forfeiture release.

4. Review: RSA 289:2-a (Funds Received from Sale of Cemetery Lots)

Chair Gill reviewed the notice with the Trustees (copy on file). He was unsure if that included the Perpetual Care fee. Interest from the Perpetual Care Fund can only be used to maintain lots paying that fee. Chair Gill would prefer the funds from the sale of lots remain with the Trustees of the Trust Funds rather than the general fund.

5. Cemetery Bank Account: Add New Member

M. Kaulback needs to be added to the bank account. The Cemetery Trustees will meet on Saturday, April 26, 2014, 11:00 a.m. at the Town Office to go to the bank.

6. 2014 Focus Areas, Projects and Timeline

Mapping the cemetery will start again Sunday, May 11, 2014, at 9:00 a.m., and Saturday, May 24, 2014. P. Hayden will bring the aluminum rods from the shop. There is also a box in the Town Hall that will need to be sorted through. Road repair is projected to be done towards the end of summer. P. Hayden will start removing stumps in approximately three weeks, storing them in the pit behind Krasko field to be disposed of at a later date. Trees will be replanted as stumps are removed, approximately 25 to 30 feet apart. K. Van Etten mentioned that trash has been an issue at the cemetery.

7. Lot Locations and Families Requesting Help

Families have contacted the Trustees regarding lot locations of loved ones or a family plot. The map has been an asset for this type of activity.

8. Purchase of Metal Markers and Lot Cost

Lots will be sold in the near future. Chair Gill suggested purchasing metal markers: casket lots will require four markers; cremations will only require two markers. If granite markers are used, metal markers will still be required and will be part of the lot purchase; the additional cost will be approximately \$25.

9. Approval of Minutes: Tuesday, February 25, 2014

MOTION: Chair Gill moved to approve the minutes of Tuesday, February 25, 2014. Second – P. Hayden; all in favor. **MOTION CARRIED**

10. Other Business

Chair Gill suggested that M. Kaulback attend the Cemetery Association meeting that will be held in the fall.

P. Hayden suggested a spring clean-up session at the cemetery on Saturday morning, April 26, 2014, 9:00 a.m. Chair Gill and M. Kaulback were in agreement.

Chair Gill told the Trustees that Duffy had suggested placing cremations down the horse cart road, and caskets under the locust trees on the Transfer Station side. He felt it might be easier access for his equipment. P. Hayden suggested trying a test hole near the fence in the locust area before any burials were done; he was concerned about the bank.

11. Adjournment

MOTION: Chair Gill moved to adjourn at 7:50 p.m. Second – M. Kaulback; all in favor. **MOTION CARRIED**

12. Work Session: Box of Cemetery Documents

The Trustees and Sexton went into a work session to sort the box of cemetery documents.

FUTURE MEETINGS

Saturday, April 26, 2014 – 9:00 a.m., Spring Clean-Up at the Cemetery

Sunday, May 11, 2014 – 9:00 a.m., Work Session (Mapping of Lots), Cemetery

Saturday, May 24, 2014 – 9:00 a.m., Work Session (Mapping of Lots), Cemetery

Tuesday, May 27, 2014 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted: Charlotte Hussey, Board Secretary

Accepted: 