



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, October 15, 2018 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Vaughan Morgan, Jim Rolston, Paul Sanderson
Staff: Karen Anderson – Town Administrator; Paul Hayden – Property Maintenance Supervisor, Road Agent; Tara Laurent – Police Chief; Ralph Cresta – Fire Chief

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. DJ Haskins – Recreation Committee Appointment

DJ Haskins requested to be appointed to the Recreation Committee, and was recommended by the Chairman. He has been a coach for the Rec Department for the last six years. He grew up in Newington and played sports through the Greenland Rec. He has also been active in the community. Chair Morgan thanked DJ Haskins for “stepping up to the plate”. The Board appreciated his help; this was a Town of volunteers. DJ Haskins told the Board he enjoyed helping out. C. Deorocki added that he approved; DJ Haskins had coached his children and has been active in Rec activities.

MOTION: C. Deorocki moved to appoint DJ Haskins to the Recreation Committee. Second – J. Rolston; all in favor. MOTION CARRIED

C. Hussey explained why the Selectmen wanted to meet him. K. Anderson told DJ Haskins he would need to be sworn in by the Town Clerk.

2. Craig McLaughlin – Weeks Library Building Committee Chairman

Craig McLaughlin addressed the Board, stating that this was not personal; good men can differ. At a recent meeting, a Selectman made several comments: (1) the Selectmen must approach the Attorney General’s Office, not the Library Trustees; (2) the Library Trustees don’t have the legal authority to enter into negotiations with abutting landowners, it can only be done by the Selectmen; (3) the current septic system may be illegal; (4) any agreement reached by the Library Trustees at this point can’t be implemented. P. Sanderson responded he made those statements because they are true. C. McLaughlin continued that in addition to those statements, the Planning Board Engineer has advised that he won’t be reviewing plans until after the legal issues are resolved. Further review is on hold.

C. McLaughlin stated that in his opinion, the above statements could be taken as an attempt to take control of the Library project from the Trustees. Such an attempt would be contrary to RSA 202-A:6

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(copy on file), which states that the Library Trustees shall have the entire custody and management of the public library and of all the property of the town relating thereto.

C. McLaughlin responded to the above statements. (1) The Charitable Trust unit of the Attorney General's Office regulates library property; all public libraries have access to that office. The Library Trustees contacted Tom Donovan, current Director of the Charitable Trusts, for guidance for some the Selectmen's statements. His response is included in the email to C. McLaughlin (copy on file). (2) C. McLaughlin stated that according to T. Donovan's email, the Selectmen should sign a new agreement only with the consent of the Library Trustees, who manage the Library. (3) The Selectmen used a revocable license for the Parish House window wells that were installed on Library property in 2015. According to T. Donovan's email, the same rules that applied to the window wells would apply to any shared septic. C. McLaughlin noted that if a revocable license worked for window wells, why not a septic system, and asked what the uncertainty was about. (4) The Library wants to remain a good neighbor and has gone to great lengths in discussing the impact of the project on its neighbors. Discussions with the School, Church and abutter began in December 2017. To suggest that the Library Trustees, manager of the property, can't reach an agreement with its neighbors is unreasonable. Discussions have centered on an outline of terms and/or letters of intent, and the types of documents which are traditionally given to attorneys to draft binding agreements once the parties have reached an agreement. If the Selectmen are to be involved in signing any agreements, as stated by T. Donovan, the Selectmen should sign a new agreement only with the consent of the Library Trustees. (5) The Library Trustees can't grant an easement: The Library Trustees were in agreement; they were not requesting an easement. In early September, NHDES requested the Library provide easements for the Church to have a septic system on Library property. NHDES has now recognized the complications and has requested a notarized copy of the existing letter of cooperation between the Library and Church; the Library Trustees are proceeding with that.

NHDES has specified the minimum size of a septic system. There is no law against installing a septic system that is larger than the minimum required. The Library and Church intend to honor the 62 year tradition of allowing the Parish House to have a septic system on Library property. The Library project includes a new septic system that will be large enough to handle the Library and Parish House. Allowing the Church to connect to the larger system is appropriate considering the shared driveway and parking offered by the Church. Those are essential to the smooth operation of the Library.

The Selectmen used a "revocable license" for the window wells. Why not use that same logic for the shared septic system? Let's not bring into question a Town practice for the past 62 years and use a legal technicality as an excuse to stop progress on the Library project.

C. McLaughlin continued that it's been seven months since the voters approved the project. It has taken the Selectmen that long to obtain a commitment letter from Optima; that letter will expire if not signed within the next 15 days. Signing the bond is a prudential responsibility of the Selectmen. They must be prudent but cannot refuse to sign the bond simply because they disagree with some decisions made by the Library Trustees. The time to finalize the proper legal structure of agreements is in the period after signing the commitment letter and before closing on the bond, which can be up to 90 days later. The Library Trustees would expect the lawyers to not take the entire 90 days to sort out the legal details. The Director of Charitable Trusts has offered to meet with the Library Trustees and they are prepared to do that later this week; the Selectmen are welcome to attend.

Another federal rate hike is expected. Financial benchmarks, which are used for most lending, have been steadily increasing and are expected to continue to rise. If the Selectmen neglect their prudential

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responsibility and insist on delaying the bond, it could easily cost the taxpayers over \$40,000 in additional interest over the next ten years (the interest rate resets at that point). How much do we expect to pay while attorneys debate legal definitions in a 62 year agreement that should continue? In addition to higher interest rates, the construction costs are steadily increasing. The Library Trustees have included contingency funds in the project and intend to have those funds remaining at the end of the project; every delay makes that more difficult.

C. McLaughlin summarized that in his opinion, it would be fiscally irresponsible for the Selectmen to refuse to sign the commitment letter. The Library project will benefit the citizens of Greenland, and especially the students. The voters approved the expenditure.

P. Sanderson explained the difference between a revocable license and easement: an easement is a permanent interest in land; a revocable license can be revoked at will. The difference between a window well and septic system: if the Parish House were told to remove encroachment onto Town property, the Parish House would be perfectly operable and able to virtually conduct all of their programs and adjust. If the same authority was used with a revocable license on a septic system, it would mean no effluent could flow onto Town property. That would effectively shut down the operation of the Church property and make it almost impossible to conduct their program or operations.

P. Sanderson felt the most important part was the offer from the Director of Charitable Trusts to talk to the Library Trustees and the Selectmen. He felt it was also critical that someone from the Church attend; their interests are critically impacted by any potential agreement. P. Sanderson stated he would be more than happy to participate in a meeting with the Attorney General's Office, the Library Trustees and the Church as well as other Selectmen in an effort to bring this to some reasonable conclusion.

Chair Morgan's concern was safety. He mentioned the letter from the Police Department and their concern about safety. The Fire Department also had concerns about safety. Those issues, with some of the Planning Board issues for safety, are Chair Morgan's concerns; he's concerned about the safety of the building. If the Planning Board, Police Department, Fire Department and Building Inspector tell him it's a safe building, he'll sign anything they want. That was his job, they were absolutely right; he will do his prudential responsibility. As he's mentioned before, he has a responsibility—safety is very important. Chair Morgan continued that if they were sitting at the table, they would do the same thing; C. McLaughlin was in agreement. Chair Morgan wanted to make it a safe project. He has a responsibility to the residents, whether they like him or dislike him, he doesn't care. He's not in that position because of a popularity contest. What's done in this Town needs to be done safely.

C. McLaughlin responded that Thursday night they would be making a presentation to the Planning Board. They would be specifically addressing safety. The architect will be present; he has been told "crystal clear" that's what the main topic is. At the same time, C. McLaughlin requested that reviews of the project, including the Planning Board Engineer, not be stopped because of this issue between an easement and a license. Chair Morgan will be at the Planning Board meeting for the update; he does have an open mind about the project. Hopefully, it can be resolved. C. McLaughlin added they have dozens of Library supporters who might want to attend, but they will try to be reasonable.

J. Rolston stated after reading the Police Department review, that if the parking out front doesn't change there will still be the same problem as there has been for the last 50 or 60 years. It will not change safety at all. He felt it may improve safety if additional parking was available. P. Sanderson responded that the better they could work together with the Church, the better that issue could be addressed. C. Deorocki commented that if nothing changes, you had to rely on Fire and Police saying

parking wasn't safe the way it is; this was a big issue for him. Fire can't get around. We should have been past this a long time ago. J. Rolston asked if a fire truck could get around it now; C. Hussey responded that they can't. Marcia McLaughlin stated that the Library building addition will be sprinkled; she thought the existing building would be sprinkled during the renovation process. She added that as the architect stated, they are not in control of the parking area on the street; it is part of the State road. The State will have to address that issue and should not impact the Library project. C. Deorocki responded that for the record he wasn't talking about the parking out front, but out back of the Parish House.

3. Update: 2 Hillside Drive

Eric Maher, Attorney at Donahue, Tucker and Ciandella, addressed the Board. Also present was Patricia Ross, 2 Hillside Drive. P. Sanderson asked Attorney Maher if he realized his firm represents the Town on telecommunication issues and the Town was a client. Attorney Maher responded "yes" and the matter was reviewed in their representation letters. That letter does state the firm is retained by the Town on a very limited basis for telecommunications, and doesn't impact their ability to appear before the Board or other municipal bodies associated with the Town for unrelated matters. Attorney Maher looked at the issue and did an analysis of whether or not it touched on anything else they are doing for the Town. It was determined it does not.

Attorney Maher felt the letter was straightforward and wanted to appear before the Board to see if there was resolution. He reviewed his letter with the Board (copy on file). The original plans, done by Underwood Engineers, called for capping of the 8" pipe that runs underneath the Ross property; that wasn't done. As a result, there has been a substantial amount of flooding in the basement causing damages. P. Ross doesn't have the money to make the necessary repairs; the damage that occurred was through no fault of her own. They are asking the Town to help remedy the situation.

Ben Dreyer, Underwood Engineers, was present to answer any technical questions. P. Hayden stated that the pipe is on Town property and not the Ross property. Attorney Maher responded that it's part of the Town system that caused the problem. B. Dreyer corrected that construction was completed in 2015; they became aware of the problem in 2018.

Chair Morgan recommended that a non-public be held at the conclusion of the Board meeting because it was a legal issue. The Board was in agreement.

MOTION: P. Sanderson moved to enter into non-public session at the conclusion of the regular meeting to discuss the pending legal matter. Second – J. Rolston; roll call vote was unanimous. MOTION CARRIED

Chair Morgan stated the Board would get back to Attorney Maher as quickly as possible. Attorney Maher asked if they could be present during the non-public; Chair Morgan stated not at this time. The Board needed to discuss the matter because it was a legal issue.

II. BUDGET REVIEWS

Police Department: Chief Laurent reviewed the Police Department budget. Two major changes represented the increase: wage adjustment and a School Resource Officer. Chief Laurent felt the School Resource Officer was very important, but wasn't sure it belonged in her budget. She thought it should be presented as a warrant article. It was included in the budget to indicate it was something she would

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support. Chair Morgan clarified that the School should be paying for part of the Resource Officer; Chief Laurent responded “yes”. She was unaware of any school district in the State where the Town/City paid 100% for the Resource Officer; the School usually pays for 50% or more, up to 100%. She has spoken to School officials and suggested it should be shared. The School Resource Officer would be full-time at the School. Chief Laurent explained the Resource Officer would be there before students got to school and after the students leave, and later if there are sports. C. Hussey noted it would be 180 days. Chief Laurent didn’t feel it would be a good part-time position because of the type of individual it requires. Tactical has to be primary; secondary it has to be the contact for parents and children. Chief Laurent added she didn’t get to dictate to a part-time officer; she would be able to with a full-time officer. The Resource Officer would also do juvenile work. This would be a new position, bringing the total police officers to nine.

Chief Laurent explained that the wage increase was not the typical increase across the board. The proposed wage increase was based on average wages in the State, County and region, plus 1.5%. Chief Laurent’s concern was keeping the officers she had and stressed how valuable they are to the community. She has had officers recruited by departments in neighboring towns. She didn’t want to pay so poorly that Greenland was a training ground. Responding to a question from Joe Fedora, Van Etten Drive, Chief Laurent stated that overtime is paid to cover a shift if an officer leaves as well as the expense of training, uniforms, etc. for a new officer. Dennis Malloy, Van Etten Drive, asked the time frame it takes to fill a vacancy. Chief Laurent responded it typically takes a year. J. Rolston asked how long the Town could sustain a \$100,000 annual increase. Chief Laurent responded that it can’t; \$40,000 was a wage increase and \$50,000 was the School Resource Officer. K. Anderson added that it was easier to have the SRO in the Town budget for NH Retirement purposes. There was a discussion about how revenue from the School budget could offset the expense.

John Penacho, Tidewater Farm: Asked if overtime hours were going up or down. Chief Laurent responded they went up a little because they are doing more. However, the percentage of overtime covered has decreased because of the additional full-time officer. Responding to a question from J. Rolston, she stated if an SRO was hired, the summer hours would help alleviate some of the overtime.

Chief Laurent noted that converting to LED lighting throughout the station was included. If the Town Offices were going to convert, she wanted to participate. They also had a computer “bug” this year but were able to recover 90% of their information and are now doing online backups. There will be a warrant article for a new roof and a warrant article for the bullet-proof vests. P. Hayden will get pricing for the roof.

C. Deorocki, referring to the SRO, stated that it’s the life, time and age we live in; it’s the cost of doing business. Hopefully, every department can sharpen their pencil to make it work. The children of the Town and staff deserve safety. He didn’t feel it should be in the Police Department budget; it’s a lot of money. It’s necessity. Chief Laurent has researched school shootings; 15% of all school shootings happen in junior high or lower.

Fire Department: Chief Cresta reviewed his budget with the Board. The Fire Department has increased slightly due to full-time staff. The stipends have decreased by approximately half; there will only be three people receiving stipends due to increased hiring of part-time personnel. A conditional offer has been made to one full-time officer pending the background check.

Bob Krasko, Portsmouth Avenue: Questioned the cost of the roof, which is approximately \$45,000 (under budget). Funding was through a warrant article; any remaining funds will lapse. J. Penacho asked

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Chief Cresta to explain the schedules for two lieutenants. Chief Cresta responded it's four days on/four days off; there would be no overlapping. Any other personnel hired will be per diem (currently being done). The lieutenants will be in the station during the day; there will be criteria for when they can return for calls when off duty. A medic is needed for night coverage. Lieutenants are needed for visibility and decision-making during the day. Someone is also needed to run emergency scenes. The increase in the Fire Department budget is due to a full year of two lieutenants vs. seven months budgeted in 2018. Even though lieutenants have not been hired as yet, part-time personnel are needed to cover the shifts.

P. Sanderson updated the Board on the progress of the Fire Department Building Committee. Septic capacity is sufficient. Geo-technical boring investigations are in the process to make sure the soils can handle a building of that size and weight. The site is of sufficient size and quality to handle the proposed station. A generic building design has been done. The maintenance building would be taken down; the existing open drainage would be changed to closed drainage. The station is being designed to house 10 employees. There will be training, support and administrative rooms, etc. It will be a full self-contained operation. Emergency management will remain in the Town Offices. RFP's have been sent out for Construction Management services. P. Sanderson also reviewed the deadline dates. Once a Construction Manager is selected, better numbers and a guaranteed maximum price will be available for presentation to the Budget Committee in December for a potential bond hearing and presentation at Deliberative Session in February.

Chief Cresta recommended a warrant article that may come out of the Ambulance Fund as a result of the Cancer Bill that was recently passed. The recommendation is for departments to have two sets of gear: if one set of gear is used on a fire scene and is contaminated, another set is available while the other gear is being cleaned.

Health and Human Services: K. Anderson stated there are basically no changes and it's a flat budget.

K. Anderson told the Board she has received the Health Insurance rates. Health Insurance is up 10.5%; Dental Insurance is up 2.3%; there is a decrease in short-term disability; no change to long-term disability. Health Insurance is based on the experience ratings of the small pools.

III. APPROVAL OF MINUTES

1. Monday, October 01, 2018

MOTION: P. Sanderson moved to approve the minutes of Monday, October 01, 2018 as amended. Second – C. Deorocki; all in favor. MOTION CARRIED

IV. OLD BUSINESS

1. Coakley Update

K. Anderson updated the Board on the property that received positive results for 1,4 Dioxaine and has been positive for quite some time at .38 parts per trillion. That is below the DES threshold and no action was required. The threshold was lowered by DES in September to .32; that property is automatically non-compliant. DES and EPA immediately ordered bottled water for the family. CLG has 30 days to permanently remediate the problem; bottled water cannot be a permanent solution. There is a

filtration system in the home that may need to be upgraded, or the residence may be connected to public water.

K. Anderson updated the Board on the water line. She met with the City of Portsmouth and Underwood Engineers on Friday, October 12, 2018. The deliverable for the water line upgrade was discussed. Three scenarios were outlined regarding the water source; Breakfast Hill Road, the neighborhoods, and how it connects on each end (whether the water comes from the Portsmouth or Pease system). One will need a pressure tank, the other will not. Both will need pumping stations due to the area of higher elevation on Breakfast Hill Road. Water pressure in some areas did not meet DES requirements; Greenland's pressure is proposed to be 82. Water pressure will improve for all residents on City water with low pressure. Homes with older plumbing may have problems with increased pressure, and may need plumbing upgrades.

The estimated cost of the project, not including the pump stations and piping, is \$15.2 million. When all is said and done, it could be \$20 million for 2020 or 2021; the number for the next phase in 2019 is unknown.

Mapping and feed-ins for the neighborhoods have been done. This study was to do the hydrology and determine the best way to access the water. The next part of the study will be the actual design for pipes in the ground. The study was paid through the MBTE grant. P. Sanderson asked if the sizing was done based on current customers or potential future customers; K. Anderson responded potential. J. Rolston asked if a letter had been sent to residents in that area regarding the estimated cost. K. Anderson recommended getting to the next step for the time line. The estimated cost to connect is between \$8,000 and \$15,000 per property.

Dennis Malloy, Van Etten Drive: Will it be a requirement for everyone to connect. K. Anderson responded that it would be a Board decision. In talking with the State and MBTE, it should be a requirement. The concern is that private wells are drawing the contaminants away from the Coakley. P. Sanderson added that the chances of obtaining a grant are virtually nil; it's potentially a combination of grant and loan. Portsmouth expects Greenland to pay for the water line, which would be a concern for residents in other parts of Town. J. Rolston stated being on City water would add value to property in that area. C. Deorocki stated some of the wells have cleaner water than the Portsmouth system, and that's a problem. It's a solution, but he wouldn't give up his clean water to get piped into worse. K. Anderson stated that Portsmouth water is a .7 PFOA and PFOS combination number and most wells are testing "non-detect". The EPA can't require Coakley to pay until the EPA standards are exceeded.

The water line will not be part of the upcoming budget. The Board may be able to make a determination on the next phase of engineering and whether it continues as a grant. K. Anderson will have the number in November.

2. Fire Department Building Committee Update

The update was done as part of the Fire Department Budget review.

3. Vision Assessing Software Upgrade

K. Anderson recently attended a conference for the Vision 8 upgrade. The Town currently operates on Vision 6.5; it will no longer be supported after 2019. In 2020, the Town will need to do something for its assessing software. K. Anderson recommended upgrading in 2019; she didn't want to do the

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reevaluation and new software program at the same time. It was her opinion that the Town should upgrade to Vision 8. She has looked at the other two competing programs; one will work with the Town Clerk's tax software program, the other won't. A new program will cost \$35,000 to \$40,000 and include a six week transition process. The Vision upgrade will cost \$10,000; the transition process will be 10 days. K. Anderson didn't feel it was necessary to go out to bid: it was an existing software program and is an upgrade only. She would like to do the upgrade in May 2019 so the first half tax bill will not be affected. Installing in May 2019 will allow time to correct any problems before information is due to DRA in September.

K. Anderson suggested paying the \$5,000 deposit from 2018 funds, showing the \$5,000 in the 2019 budget. There is money available in the assessing line for 2018. She preferred not to pay the entire \$10,000 from this budget in case of overages in the current budget; snow is already over budget with November and December remaining. P. Sanderson asked the impact if there was a default budget next year. She felt it would be fine because the default budget would be the same as the prior year. He suggested encumbering the balance in 2018 if funds are available.

MOTION: J. Rolston moved to approve the contract for the Vision Assessing Software upgrade in the amount of \$5,000 which is due upon signing of the Upgrade Schedule. The remaining balance of \$5,000 will be due upon installation. Second – C. Deorocki; all in favor. MOTION CARRIED

4. Board of Selectmen Budget Committee Representative

C. Hussey stated that last year when School Board presented their \$11 million budget with two days to review, he felt it was ridiculous. Without time to review, he felt it was time for a bottom line cut of \$400,000. It wasn't received very well by the School Board. They have been known to hand out their budget the day of the first review, not giving the Budget Committee any time to review and it's a huge budget. Any department or agency that needs money from the Town and shows up at the last minute is subject to a bottom line cut. He stated the Board could appoint a different representative.

Chair Morgan responded that the liaisons had already been determined, and he preferred to keep them as they are. J. Rolston felt it was ridiculous; just because a motion was made didn't mean the Committee had to follow it. C. Hussey felt it made them scurry to get the information to the Committee to justify their \$1 million increase. P. Sanderson was in agreement with Chair Morgan. He suggested if it was a problem again, it be reported to the Board so they could express their displeasure as an entire Board so he wouldn't be in the hot seat. Five people making a point was better than one person making a point.

5. Liaison Reports

Library: J. Rolston reported that the Library Trustees met last week and will continue to remove trees from behind the Library at the end of the month.

Police: Chief Laurent has been out with pneumonia.

6. Other Old Business

There was no other old business to discuss.

V. NEW BUSINESS AND ADMINISTRATIVE

1. Review of Town Administrator's Bi-Weekly Report

A report was not available due to extra Board meetings and the Vision conference.

2. General Election Warrant

The Selectmen are required to sign the General Election Warrant for Tuesday, November 06, 2018 to be posted. J. Rolston will be at the polls from opening until after lunch.

MOTION: C. Hussey moved to approve the General Election Warrant for the 2018 NH State Elections. Second – J. Rolston; all in favor. MOTION CARRIED

3. Resident Inquiry – Town Land for Sale

An email was received through the website from the resident at 35 Osprey Cove who is interested in purchasing the land in the cul-de-sac. C. Deorocki stated that he mows the cul-de-sac when he mows his lawn. If it was for sale, he wanted to be a player.

MOTION: J. Rolston moved that the Town is not interested in selling the property but is willing to work with her on maintenance if that is her concern. Second – C. Hussey; all in favor. MOTION CARRIED

4. Target Holiday Hours

This is the annual request from Target to extend their holiday hours on Black Friday (Thursday, November 22 and Friday, November 23, 2018). Specific hours have not been set. A detail is required during those hours; they work closely with the Police Department.

MOTION: J. Rolston moved to approve Target's request for extended holiday hours on November 22 and November 23, 2018, with the understanding they will work closely with the Police Department for coverage during the extra hours. Second – C. Deorocki; all in favor. MOTION CARRIED

5. Roll-Off Container Bids

Three bids were received for the roll-off containers. P. Hayden was present to answer any questions. Prices were requested for one container and two containers. K. Anderson stated that two existing containers are in poor condition; two containers were preferred. One of the containers in poor condition can be repaired and would be kept as a spare. The best price for one is \$7,200 plus freight charges of \$985. The price from East Coast Containers is \$8,500 for one and \$15,000 for two; if two containers are purchased, freight charges will be waived. The containers weren't budgeted this year, and are not included in the 2019 budget. Funds available in the Transfer Station CRF are \$68,637.81. J. Rolston stated funds should be taken from the CRF.

MOTION: P. Sanderson moved to award the Transfer Station Roll-Off Container bid to East Coast Container in the amount \$15,000 for two roll-off containers. Second – J. Rolston; all in favor. MOTION CARRIED

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MOTION: P. Sanderson moved to withdraw \$15,000 from the Transfer Station Capital Reserve Fund. Second – J. Rolston; all in favor. MOTION CARRIED

6. Other New Business

Chair Morgan updated the Board that the Portsmouth Planning Director has tabled the Lonza Regional Impact issue until their meeting on Thursday, November 15, 2018. At the meeting on Thursday, October 18, 2018, Portsmouth Planning staff will be making a recommendation to the Planning Board (as requested by the Pease Development Authority) to designate the development a Project of Regional Impact. No public input will be allowed. Mark Fougere, Planner, will keep the Planning Board and Selectmen informed.

K. Anderson advised the Board that there is an opening on the Budget Committee. Tibby Fogarty-Cail has moved to Massachusetts and resigned. Through the Statute, the Budget Committee fills that position. Anyone interested should contact Bob Krasko, Budget Committee Chairman.

VI. ACCOUNTS PAYABLE – THURSDAY, OCTOBER 18, 2018

1. Payroll Manifest 21

MOTION: P. Sanderson moved to approve Payroll Manifest 21 in the amount of \$54,624.20. Second – C. Deorocki; all in favor. MOTION CARRIED

2. General Fund Manifest 22

MOTION: P. Sanderson moved to approve General Fund Manifest 22 in the amount of \$695,430.88 (School - \$550,000). Second – J. Rolston; all in favor. MOTION CARRIED

VII. NON-PUBLIC SESSION

MOTION: P. Sanderson moved to enter into non-public session at 9:02 p.m. to discuss a legal matter. Second – J. Rolston; roll call vote was unanimous. MOTION CARRIED

MOTION: C. Hussey moved to return to public session at 9:20 p.m. Second – C. Deorocki; roll call vote was unanimous. MOTION CARRIED

VIII. ADJOURNMENT

MOTION: C. Hussey moved to adjourn at 9:23 p.m. Second – C. Deorocki; all in favor. MOTION CARRIED

NEXT MEETING

Monday, October 22, 2018 – Budget Review, 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: