



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, July 09, 2018 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Vaughan Morgan, Jim Rolston, Paul Sanderson

Staff: Karen Anderson – Town Administrator; Tara Laurent – Police Chief

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken; it was announced a quorum was present and the meeting was being recorded.

I. PUBLIC HEARING

1. Acceptance of Donation: Greenland Veterans Association – 300th Anniversary

The Greenland Veterans Association made a donation in the amount of \$500 for the Town's 300th Anniversary celebration. Chair Morgan opened the hearing to comments from the public; there being none, he closed the public hearing and returned to the Board.

MOTION: J. Rolston moved to accept the donation from the Greenland Veterans Association in the amount of \$500 for the Town's 300th Anniversary celebration. Second – P. Sanderson; all in favor. MOTION CARRIED.

On behalf of the Board of Selectmen, Chair Morgan expressed his appreciation to the Greenland Veterans.

II. APPOINTMENT

1. Hiring of Police Officer

Chief Laurent informed the Board that there is a candidate for the full-time police officer position that she would like authorization to hire. Brian Leahy currently works full-time in the Milton Police Department; he has been full-time certified for four years. He has lived in Greenland approximately 11 years. Chief Laurent feels he would be a great fit in the department. Chief Laurent requested authorization from the Board to hire B. Leahy with a start date of Monday, July 23, 2018.

MOTION: P. Sanderson moved to authorize the hiring of Brian Leahy for the full-time police officer position. Second – J. Rolston; all in favor. MOTION CARRIED

2. Laura Byergo, Conservation Commission Chairman: Trail Update

Laura Byergo updated the Board on the trail progress. She distributed information outlining the next steps that would be needed to complete the trail as well as a trail development budget (copy on file). L. Byergo stated that much work was done in the spring with the help of the Building Inspector. They were able to locate almost all of the perimeter boundaries around the trail, plus the property boundaries at the end of Coastal Way.

A new trail has been flagged; she has contacted Snow Hawk, LLC for a quote on the boardwalk that will be needed to cross a stream. Snow Hawk has done trail work for the NH Natural Resource Stewards; L. Byergo showed the Board slides of various boardwalks and bridges. Snow Hawk recommended using white oak rather than pressure treated lumber due to wetlands. L. Byergo would like to take the immediate abutters on a trail walk before bringing in a bush hog to do more cutting.

The proposed budget for the project is \$8,400 and includes food for volunteers. Funds are available through the Conservation Commission warrant article that expires at the end of the year. C. Hussey noted the warrant article requires expenditures to be approved by the Selectmen.

The trail will be restricted to non-motorized use. C. Hussey added that it is a deed restriction on any properties given to the Town. P. Sanderson questioned if the wetland permit would be back in time. L. Byergo stated that was the next action item. She is hoping to build in October or November. P. Sanderson continued that as long as it's kept a minor project they could probably meet that time frame, adding they should be careful not to do anything that would qualify it as a major project.

The trail is located behind Van Etten Drive and continues behind Coastal Way. The Town has complete good title to do the trail and it is flagged. C. Hussey added it has been surveyed; connecting to Coastal Way will be difficult due to vegetation. P. Sanderson stated that since the basic right-of-way clearances have been received the permit is the next step, and sounds doable.

P. Sanderson asked if the Conservation Commission was planning to have the Property Maintenance Supervisor do any of the work. L. Byergo responded that they would need some clearing done at the stream crossing. They may have someone with experience to do that work. Clearing would be done at the Van Etten Drive area at the same time; C. Hussey stated a brontosaurus may be needed. P. Sanderson noted that the advantage of a "bronto" is that wood could be chipped as they worked.

MOTION: C. Hussey moved to authorize the Conservation Commission to move forward with the trail creation with expenses not to exceed \$8,400. Second – J. Rolston; all in favor. MOTION CARRIED

P. Sanderson stated that if additional funds are needed, they should come back to the Board.

III. APPROVAL OF MINUTES

1. Monday, June 25, 2018

MOTION: P. Sanderson moved to approve the minutes of Monday, June 25, 2018. Second – J. Rolston; four in favor, one abstain (C. Deorocki). MOTION CARRIED

IV. OLD BUSINESS

1. Coakley Update

K. Anderson didn't have an update. She has read many media reports regarding activity at the Washington level about PFAS; set numbers have not been released. She noted that Director Pruitt has resigned and the EPA will continue to be in flux.

2. Other Old Business

Library: Chair Morgan announced that two members of the Planning Board as well as Library Trustees were present. There seemed to be some miscommunication at the last meeting that he wanted to clarify. Chair Morgan understood that the Town was exempt from certain ordinances; there was a Planning Board and Building Inspector to review any projects for safety (septic, stormwater drainage, etc.).

Rich Winsor, Planning Board Vice Chairman: There may have been some miscommunication conveyed during the preliminary plan reviews. The Planning Board would appreciate seeing detailed engineered plans before the Board could make any recommendations. Based on what's been seen to date, there are no engineered plans—the Planning Board has no idea what's happening with stormwater, parking, or the neighbor who may be brought into non-compliance. The Trustees were asked by the Planning Board to return when they had engineered site plans; they were asked to avail themselves of the resources of the Planning Board to help them with the project. The project doesn't mildly violate the Town's Zoning Ordinance. A great deal of effort has gone into the zoning laws and protecting the environment and residents, and to continue with the Master Plan. There is non-compliance with the Library project; it's a very challenging site. The Planning Board is available to the Library Trustees and the Selectmen.

John McDevitt, Planning Board: Reviewed the history of the project at the Planning Board level. November 02, 2017 – conceptual plans were reviewed. Planning Board concerns included septic, building setbacks and abutters (wanted the Fire Chief involved also), public safety, parking, stormwater; no engineered plans were presented. November 16, 2017 – briefly reviewed again by the Planning Board and the Selectmen's Rep. At that time, their concerns were reiterated. February 15, 2018 – This was the second time the Library Trustees met with the Board. A revised conceptual plan for parking was presented. The architect stated stormwater management and septic had been discussed with the Town Engineer; that was only a discussion and no engineered plans were reviewed, or have been reviewed to date. The Planning Board stated they were willing to work with the architect; there is a wealth of experience on that Board. Since the warrant article has passed, there has been no request to meet with the Planning Board. The Chair has also not been contacted. At the Planning Board meeting on June 21, 2018, it was requested that the Planning Board Chair reach out to the Library Trustees to attend a meeting. They will be at the Planning Board meeting on August 02, 2018.

Marcia McLaughlin, Library Trustees Chairman: Stated they did request to meet with the Planning Board after the vote. At that time the Planning Board agenda was full and they couldn't meet with the Library Trustees. Engineered plans weren't done prior to the vote in case it didn't pass. Test pits have been dug; results for septic and drainage are being done. Actual site plans and architectural drawings for the building are being worked on; it's questionable they will be ready for the meeting on August 02, 2018. The Library Trustees will bring as much information as they can to that meeting. The architect and a representative from Underwood Engineering will be at the meeting.

There was a brief discussion regarding the article in the Portsmouth Herald. All parties wished more discretion had been used and that Board chairmen had been contacted for comments before the article was published.

C. Hussey clarified that the Town Engineer was Underwood Engineers and the Planning Board Engineer was Altus Engineering. M. McLaughlin stated both companies had been involved. R. Winsor added that the Planning Board would help guide them through the process. He continued this was not contentious; the Planning Board wanted to work with the Trustees.

C. Hussey asked if the large pines behind the Library were located on the property line. M. McLaughlin responded they were within the property line and will be removed.

M. McLaughlin and R. Winsor thanked Chair Morgan for inviting them to the meeting. Chair Morgan felt there was a division and wanted both groups to work together. He noted that the Selectmen relied heavily on the Planning Board and he wanted the project done right. M. McLaughlin acknowledged she may not have used the right words at the last meeting. P. Sanderson reminded those present that he recused himself from being the Selectmen's Rep at the Planning Board meeting when discussing the Library; another Selectman would be sitting as the Selectmen's Rep. As noted by C. Hussey and K. Anderson, C. Hussey is the alternate.

Chair Morgan asked for the cost per square foot. M. McLaughlin couldn't provide a number; what was initially given may not be the actual number. Chair Morgan asked that she let the Board know as soon as possible. M. McLaughlin stated they were given the choice of "good, better and best"; they chose "better" knowing they couldn't afford "best".

R. Winsor stated that as the Library was going through the process, they should relay any questions to the Planning Board through C. Hussey (as the Selectmen's Rep), or send the Board a letter, so that their expectations could be met. J. McDevitt added that the Selectmen would be blessing the project, not the Planning Board. The Planning Board would give opinions and advice. C. Hussey stated that the voters had given their blessing. J. McDevitt responded that there is a lot of responsibility regarding safety to the taxpayers. C. Hussey commented that by law, they are required to go forward to the best of their ability.

Various: C. Hussey reported that the pothole at Winnicut Road and Rt. 33 has been fixed. He asked K. Anderson to remind the Property Maintenance Supervisor to contact the Portsmouth Water Department about a potential leak under Newington Road and Portsmouth Avenue. He also asked K. Anderson to remind the Property Maintenance Supervisor that the bench at Veterans Park needed to be repaired.

V. NEW BUSINESS AND ADMINISTRATIVE

1. Review of Town Administrator's Bi-Weekly Report

Interest Rates: Over the last several weeks, the Treasurer has been working with the Public Deposit Investment Pool to see if moving some of the funds into the pool would result in more interest income for the Town. He has contacted the Provident Bank (where Town funds are held) to discuss transfer procedures and specific balances. In an effort to keep the Town's business, Provident Bank has matched the interest from PDIP on the funds that are maintained in the Sweep Account (1.88%).

Revaluation: The letters for the commercial properties have been mailed. DRA has been notified by Steve Traub that his revaluation is complete; spreadsheets have been sent for their review. Commercial properties will have until July 20, 2018 to schedule an appointment to discuss their new assessment. Hearings will be held on two consecutive Monday's. Telephone appointments will also be done. Residential properties are being done now. New residential rates can't be released without DRA's blessing. The process is going well, and we're ahead of schedule.

Falls Way: A fiber optic line for cable was cut at the entrance to Falls Way while test borings were being done for the water line along Breakfast Hill Road. Lines had been marked by Dig Safe. The repair has been done. For the remainder of the testing, Dig Safe is going to work with Underwood Engineers.

FEMA Storms: The two significant storms in March were declared federal disasters by the President. The potential is for 75% of the Town's expenses during those storms to be reimbursed. The required notices for the March 13, 2018 storm have been submitted; approximate reimbursement is \$47,000. For the flooding that happened the week before, towns were told to look at their costs for the initial 48 hours; there was minimal cost to the Town during that time period. Due to a federal emergency being declared, a Hazard Mitigation Program was opened. K. Anderson has spoken to FEMA representatives about the culvert at Great Bay Drive West that washed out as a result of that flooding. Through that program, 75% of the \$16,000 may be reimbursed for the in-kind repair as well as 75% of the extensive repair that's scheduled to be done. The Town could be reimbursed up to \$250,000 through both programs.

Eversource Line Maintenance: Paul Hayden and K. Anderson have met with Eversource regarding line maintenance. Eversource will be doing major line maintenance within their right-of-way. Access will be monitored during recreation hours on the Maloney fields; they will try to be done before school is out for the day. If not, they understand they can't leave the site until after 5:30 p.m. when recreation activities are finished. P. Hayden has told them they can remove the fencing along the recreation field. They will replace it with new fencing when done; snow fencing will be used while line repair is ongoing. This will be a large project in September and October; they plan on going door-to-door to notify the abutters. C. Deorocki noted that the Rec Department has discussed moving the fence to create more of a division between parking and the field. He would like to coordinate with Eversource on replacing the fence. K. Anderson will speak to Eversource.

2. PA-28 Inventory Form

DRA requests this form on an annual basis if the Town is going to participate. The data that's gathered doesn't change often enough to do the inventory form every year. Greenland used the form in 2017 prior to the revaluation. K. Anderson recommended it not be used in 2019.

MOTION: P. Sanderson moved to not utilize the PA-28 Inventory of Taxable Property in 2019. Second – C. Deorocki; all in favor. MOTION CARRIED

3. Unregistered Dog Warrant

This is a requirement of the Town Clerk. Within 20 days of June 20 (July 10) the Selectmen must issue a warrant to a local official (Police Department) for a civil forfeiture for each unlicensed dog.

MOTION: P. Sanderson moved to accept the list of unlicensed dogs from the Town Clerk and to authorize the issuance of the civil forfeiture dog warrant. Second – C. Deorocki; all in favor. MOTION CARRIED

It was noted that dogs cannot be licensed in Town without a rabies certificate.

4. Other New Business

Senator Innis: Senator Innis has invited Greenland leadership to a bill signing on Tuesday, July 10, 2018, at 9:30 a.m. for his clean water bill (SB 309). The Governor was going to sign the bill at Jenness State Beach in Rye.

Clean Water Meetings: Dennis Malloy noted that 45% of the State is in a moderate drought. There isn't much rain projected for the summer. J. Rolston requested voluntary compliance.

Compactors: J. Rolston was recently at the Transfer Station. An employee caught some garbage being thrown in that shouldn't have been; employees are watching carefully. The last load was contaminant free. C. Hussey noted the doors aren't being closed when compressing materials in the dumpster; K. Anderson stated there are built-in safety switches that don't let it operate if the doors are open. She will follow up.

Roadside Mowing: K. Anderson, responding to a question from P. Sanderson, stated Greenland is in the queue with the roadside contractor. It's being coordinated with P. Hayden. Roadside mowing is normally done close to the end of July. P. Sanderson stated that Dearborn Road is dangerous in places. K. Anderson will have P. Hayden check the road sides.

Fire Station: John Ricci will be at the meeting on Monday, July 23, 2018 to discuss ideas on how to proceed with a new fire station. Chair Morgan and P. Sanderson have met with him.

VI. ACCOUNTS PAYABLE – THURSDAY, JULY 12, 2018

1. Payroll Manifest 14

MOTION: C. Hussey moved to approve Payroll Manifest 14 in the amount of \$52,088.13. Second – J. Rolston; all in favor. MOTION CARRIED

2. General Fund Manifest 14

MOTION: J. Rolston moved to approve General Fund Manifest 14 in the amount of \$107,571.86. Second – C. Hussey; all in favor. MOTION CARRIED

Annual Property Liability and NH Retirement payments are included.

VII. ADJOURNMENT

MOTION: C. Hussey moved to adjourn at 8:00 p.m. Second – P. Sanderson; all in favor. MOTION CARRIED

NEXT MEETING

Monday, July 23, 2018 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, July 23, 2018