



**BOARD OF SELECTMEN**  
**Town of Greenland • Greenland, NH 03840**  
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**MINUTES OF THE BOARD OF SELECTMEN**

Monday, January 22, 2018 – Town Hall Conference Room, Non-Public 6:30 p.m., Meeting - 7:00 p.m.

*Members Present:* Chester Deorocki, Chip Hussey, Vaughan Morgan, Jim Rolston, Paul Sanderson

*Staff:* Karen Anderson – Town Administrator

I. 6:30 p.m. NON-PUBLIC [RSA 91-A:3, II(a)]

1. Personnel

The Board of Selectmen moved into non-public session at 6:30 p.m., returning to public session 7:05 p.m.

Chair Morgan opened the Board of Selectmen meeting at 7:05 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

II. APPROVAL OF MINUTES

1. Monday, January 08, 2018

Amendments: Item 3 – Snow Removal from Hydrants, page 9, fourth sentence, amended to read “He had a problem...”. Next line, remove “However”.

MOTION: P. Sanderson moved to approve the minutes of Monday, January 08, 2018 as amended. Second – C. Deorocki; all in favor. MOTION CARRIED

III. OLD BUSINESS

1. Coakley Update

The Board received copies of the EPA Coakley Landfill Update dated January 9, 2018, and EPA Coakley Landfill Superfund Site, North Hampton dated January 2018. The articles discuss the Coakley Landfill and the test results that have been done. Much of the new work involves fish and being able to test fish sampling. The protocol is being drafted and the EPA will share it with the Town as well as Fish and Game. They are still working with the technical assistance group for a February meeting.

P. Sanderson stated there needed to be a meeting set up with the City of Portsmouth and Underwood Engineers regarding the scope of work. It was very important this be done; other contracts were starting to go through the Governor and Council. A scope needed to be worked out with the City and then prepared for Governor and Council approval. There is currently a proposal with Underwood, but

not an agreement. P. Sanderson reminded the Board that the proposal was for the full line that would go from the edge of Breakfast Hill Road back into Portsmouth; the committee had requested other alternatives such as bringing the line up from Portsmouth to the affected houses only and not attempting to connect back into the Greenland well. K. Anderson will set up that meeting.

P. Sanderson updated the Board that the Drinking Water/Groundwater Trust Fund is working on the actual process on how things will be done. It's changing and morphing as time progresses. If there is an infrastructure project that has revenue with it, they will be asked to take a loan. That will require going through the SRF (State Revolving Fund) process first and won't get to the Trust until the SRF process is complete. Loans will be given on identical terms with the SRF. They don't want any competition between the two programs; they want them to be identical and extend SRF. When dealing with a source water protection that doesn't potentially have revenue, the source of funding will not be the principle trust but the trust's annual income. There will be fewer grant projects than loan projects.

K. Anderson questioned funding of the Portsmouth/Greenland project: would Portsmouth be SRF and Greenland a grant. P. Sanderson explained that the entire project would go SRF first. You get to the Trust if you don't get SRF funding. K. Anderson responded that there needed to be an article to "raise and appropriate" to be able to apply for SRF; P. Sanderson didn't think it would get that far. It wouldn't have to be funded but it would have to be well described. P. Sanderson explained the reason Greenland is being considered for grants is because there is no revenue, and we're dealing with "what is the project". Greenland is on the grant side of things, but it won't continue as time goes on.

The next step is to meet with Portsmouth and determine the scope of what is being studied. Portsmouth/Greenland received \$200,000 for engineering and that needs to be narrowed down into an agreement of what is being studied. Otherwise, Underwood won't know what to engineer/design.

Dennis Malloy, Van Etten Drive and State Representative: Questioned what was proposed in the \$200,000 grant. P. Sanderson explained that the initial letter proposed what it would take to go from the Greenland water line at the top of Breakfast Hill Road, extend it down the full length of Breakfast Hill Road, and out to all of the homes; at the end of Breakfast Hill Road, it would take a left into Portsmouth and connect into their existing line. Going up the State owned rail line was not considered as a possibility. Nor did it propose going from Portsmouth and coming up Breakfast Hill Road to connect into the new homes at Seavey Way and ending it at that point. They're not recommending anything but trying to figure out the different costs for what would be involved. The ultimate goal would be to loop the two systems together so Greenland supply would be part of Portsmouth supply.

## 2. Snowplowing Contract

Chair Morgan thought the contract should be updated, and suggested C. Hussey, K. Anderson and Paul Hayden meet to review the contract. Chair Morgan wanted it noted that the snowplowing contractor is paid by the hour, not the job. If he doesn't plow something, he doesn't get paid for it. K. Anderson agreed; however, if there is a storm and the roads are done and they're waiting, the hours are still being paid. The loader and driver may still be here and the loader is not being used; the driver may be waiting for them to come back to refill salt, etc. The Board may see eight hours for the loader and the loader driver, but the loader didn't run for eight hours. K. Anderson explained the bill breakdown to the Board. P. Sanderson noted that Greenland is unique in that the Town is 100% contract. Most municipalities have a core Public Works Department and hire extra help for storms.

Chair Morgan spoke with the Police Chief regarding Rockingham Dispatch. Going forward, Rockingham Dispatch will contact her and she will contact the Property Maintenance Supervisor. He noted that it is in the contract for Jones to remove trees that have fallen across the road.

K. Anderson stated that the bid process will start in the spring. The contract can be updated at that time. P. Sanderson suggested appointing a sub-committee to start at Town Meeting time. The committee should review the entire year and ask the questions the Board has brought up before the bid process and negotiations start. K. Anderson stated the average bid received is one. P. Sanderson commented that most contractors didn't want to run summer equipment in the winter; C. Deorocki stated that was incorrect and most ran year round. He added that he would never be held hostage by a contractor because he was the only one who bid. Because of his knowledge of the industry, C. Deorocki will head the sub-committee. C. Deorocki will also review the current cost of snowplowing. P. Sanderson suggested he create specifications that would not only serve the interests of the Town but also attract more bidders. K. Anderson explained that current costs are public knowledge and must be divulged if asked as well as making the current contract available.

Don Miller, Post Road: Asked who determines when the contractor starts. Chair Morgan responded that usually the Police Department will go out but it's also left to the contractor. K. Anderson added that Jones will follow what the State does. The contract also states no later than 3".

### 3. Other Old Business

There was no other old business to discuss.

## IV. NEW BUSINESS AND ADMINISTRATIVE

### 1. Review of Town Administrator's Bi-Weekly Report

Cameras: Chair Morgan requested the surveillance cameras be added to a future agenda when Chief Laurent and Chief Cresta could be present. He wanted their input before the Board solidified any rules and regulations. K. Anderson added the cameras were up and could be activated; no one has access at this time. The Board agreed the cameras should be activated and that no one would have access unless there was an emergency. K. Anderson will contact the IT Specialist to have the cameras activated.

Development Names: C. Hussey voiced concern about new developments in Town having names similar to street names in case of an emergency (example: Windsor Meadows and Windsor Green). K. Anderson stated Windsor Meadows wasn't an official name and the sign was going to be taken down. C. Hussey suggested that it should be considered for future developments. P. Sanderson stated that the Town couldn't control what it was called by a development company, but the signage could be controlled better to prevent that type of confusion. K. Anderson added that something could be done at the Planning Board level.

### 2. Memorial Day Parade Permit

The Memorial Day Parade is scheduled for Monday, May 28, 2018 at 10:00 a.m. The parade route will be from the Town Office to Remembrance Park.

MOTION: J. Rolston moved to approve the Memorial Day Parade permit for Monday, May 28, 2018, from 10:00 a.m. to 10:20 a.m. Second – C. Hussey; all in favor. MOTION CARRIED

### 3. 2018 Warrant

MOTION: P. Sanderson moved to approve the warrant for signature and posting. Second – J. Rolston; all in favor. MOTION CARRIED

### 4. Default Budget

MOTION: J. Rolston moved to approve the default budget for posting. Second – C. Deorocki; all in favor. MOTION CARRIED

### 5. Warrant Article Assignments

Chair Morgan explained assigning warrant articles for discussion at Deliberative Session. P. Sanderson added that only language and/or amounts can be changed at Deliberative Session. He also noted that the Moderator may authorize that certain questions be acted on out of order.

Articles 02 – 05: Zoning..... Questions: P. Sanderson  
Article 06: Expansion and Renovation of Weeks Public Library ..... Library Trustees; V. Morgan  
Article 07: Operating Budget ..... Questions: C. Hussey  
Article 08: Fire Station Engineering/Design ..... V. Morgan  
Article 09: Fire Station Roof..... C. Hussey  
Article 10: Fire Department Air Packs..... C. Hussey  
Article 11: Road Improvement Capital Reserve Fund..... P. Sanderson  
Article 12: Discontinue Portsmouth Avenue CRF ..... P. Sanderson  
Article 13: Appropriate Portsmouth Ave CRF Funds to Road Improvement CRF ..... P. Sanderson  
Article 14: Road Improvement CRF..... P. Sanderson  
Article 15: Transfer Station Equipment ..... C. Hussey  
Article 16: Town Equipment CRF ..... C. Deorocki  
Article 17: Replace Recreation Building..... C. Deorocki  
Article 18: Ambulance Billing ..... V. Morgan  
Article 19: Police Equipment..... V. Morgan  
Article 20: Discontinue Mosquito CRF ..... C. Deorocki  
Article 21: Increase Stipend for Trustees of Trust Funds Bookkeeper ..... C. Deorocki  
Article 22: Authorize KENO Games ..... C. Deorocki  
Article 23: Stearns Way: Class VI Town Road to Private Driveway ..... Questions: P. Sanderson  
Article 24: Wetlands Protection..... Questions: P. Sanderson

D. Malloy told the Board there is a bill to repeal KENO.

### 6. Other New Business

K. Anderson will prepare the Power Point presentation for Deliberative Session. P. Sanderson asked that the amount of the Unreserved Fund Balance and the balances in each Capital Reserve Fund be included. K. Anderson explained that the Voters Guide will show the tax impact of each warrant article and the balance of each CRF used to fund an article. The history of the fund balance will be the last page of the Voters Guide.

V. ACCOUNTS PAYABLE – THURSDAY, JANUARY 25, 2018

1. Payroll Manifest 02

MOTION: C. Hussey moved to approve Payroll Manifest 02 in the amount of \$50,368.50. Second – J. Rolston; all in favor. MOTION CARRIED

2. General Fund Manifest 02

MOTION: J. Rolston moved to approve General Fund Manifest 02 in the amount of \$308,883.94. Second – J. Rolston; all in favor. MOTION CARRIED

K. Anderson told the Board that if all the bills for 2017 are in, the year should end in the black.

VI. ADJOURNMENT

MOTION: C. Hussey moved to adjourn at 7:50 p.m. Second – J. Rolston; all in favor. MOTION CARRIED

NEXT MEETING

Saturday, February 03, 2018 – 9:00 a.m., Deliberative Session, Greenland School  
Monday, February 05, 2018 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Tuesday, February 06, 2018