



BOARD OF SELECTMEN
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MINUTES OF THE BOARD OF SELECTMEN

Monday, April 17, 2017 – 7:00 p.m. – Town Hall Conference Room

Members Present: Chester Deorocki, Chip Hussey, Vaughan Morgan, Jim Rolston, Paul Sanderson

Staff: Karen Anderson – Town Administrator; P. Hayden - Property Maintenance Supervisor, Road Agent

Chair Morgan opened the Board of Selectmen meeting at 7:00 p.m. A roll call was taken by the Chair; he announced a quorum was present and the meeting was being recorded.

I. APPOINTMENT

1. Peter Kinner: C-RiSe Commission

Peter Kinner, Greenland's representative to the NH Coastal Risk and Hazard Commission, addressed the Board. Senators Stiles and Waters prepared legislation for the State to establish the Coastal Risk and Hazard Commission, which was sunsetted on December 01, 2016. The mission was to develop a long range plan for the State regarding sea level rise and climate change. Total membership was 37, which included State agencies, legislators and 17 coastal towns: 10 in the Great Bay area and 7 along the Gulf of Maine.

P. Kinner reviewed the work of the Commission. A Scientific and Technical Advisory Panel was established and included DES, UNH climatologists, and federal individuals. They were to determine storm surge, greater precipitation and sea level rise. The final report was approved and guidelines were established for risks and vulnerabilities.

More information is still needed; however, intermediate and high ranges have been established: 1.3' sea level rise by 2050, up to 3.9' by 2100. Between 2050 and 2100 they anticipate a 15% to 20% increase in precipitation. Specific numbers for sea rise in Greenland will be available shortly. Storm surge numbers included in the sea rise levels will have a greater impact on the infrastructure.

Policies should be established internally in municipalities/towns for future planning and construction in areas near the Bay. There should be collaboration/coordination between Town and State. There are 35 recommendations in the report.

The Town Administrator explained that the draft report for Greenland indicates that based on 1.7', there would be 115 acres of tidal wetlands impacted; 59 of those acres are already conserved. One of the goals is to conserve as much of the tidal wetlands as possible that would be impacted. The 100 year flood plain would impact 136 acres, no structures, no critical structures, and one railroad. Based on 6.3' and a 100 year flood plain, there would be an impact on two critical facilities, the commercial plaza on Rt. 33 (Bio-Spray), a dam at Portsmouth Country club, two outdoor recreation facilities (Discovery

Center), one railroad, 125 acres of tidal wetlands and 253 acres. Much of the land around the Bay has been preserved through Fish and Game, and critical facilities have not been built in that area.

The Steering Committee established three subcommittees: Great Bay towns, Atlantic Coast towns, and State agencies and legislators. The committees generated recommendations and actions, which were eventually melded together to arrive at 35. The FEMA report on mitigation ideas may be helpful to the Planning Board. The Town Administrator added that a grant was submitted to Setting Sail through the Planning Commissions in the State. The grant would be \$6,000 for technical assistance; Rockingham Planning Commission would assist the Planning Board with a chapter in the Master Plan regarding ordinances for critical structures, sea rise, adaptation to environmental concerns, etc.

One recommendation required the Department of Environmental Services to update the scientific report every five years; that legislation was passed in June 2016. Also recommended was for the State agencies to review their statutes and rules and regulations to determine if they were keeping with the best available science. Within the Assessment and Implementation, economic incentives were discussed. There is also a section that, if passed, would require State agencies, and encourage municipalities, to use one of their three approaches for setting and designing new structures.

The NH Coastal Risk and Hazard Commission is working on the follow-up project "NH Setting Sail". There is \$250,000 available to help towns get started. Maps and critical infrastructure for the Town have already been prepared; the next step is the Master Plan and continuing into ordinance work.

They're hoping for a Climate Adaptation Coordinator within the State. P. Kinner encouraged Board members to participate in the NH Adaptation Work Group. The Town Administrator has written the grant for the Master Plan to coordinate with the Hazard Mitigation Plan.

2. Jim Jones: Snowplow Contract

Chair Morgan explained that the Board has requested to meet with J. Jones pre- and post-snowplowing to discuss any issues and concerns about the plowing season. He added that J. Jones did a good job and the roads were nice and dry during the storms, and it was appreciated.

J. Rolston stated he had received calls from Mr. Brackett about plowing his section; J. Jones assured him it had been resolved. Salt usage was overspent due to the number of storms. P. Sanderson stated that J. Jones was a certified snow fighter and asked if he was able to calibrate and keep to those calibrations. J. Jones responded that they did; there were some storms where more applications had to be used, but the calibration was the same. They tried different things, some of which worked and some didn't. Storms this year had a lot of moisture and resulted in more material being used.

Great Bay West is a tough area to plow. P. Sanderson noted that C-RiSe is on the forefront in that area. Some of the principles that were discussed may have to be used in the future; water often was over the road during plowing. He suggested to J. Jones that he look at the engineering for that area. It was also noted that area was used as a model by the Stormwater Center at UNH and the data should be available. Responding to P. Sanderson's question about other areas where the Town could help, J. Jones stated that Brackett Point was a tough area to turn around. In years past, they've lost a wing, a plow, and a truck because it's tight and narrow. If they have to plow that section of road, they need a better place to turn around. Railroad tracks are okay with the exception near P. Sanderson's house. J. Jones suggested that the area needs to be graded and raised. The only other railroad crossing issue is on Bayside Road, which is on the State's portion of the road; the Town is responsible for winter maintenance.

J. Jones stated that they have started moving their equipment out; everything should be gone by Wednesday. The salt hanger will be down by the end of the week as will the blocks. Chair Morgan stated he received an inquiry about someone loading a pickup truck with salt. P. Hayden added that he caught someone filling two 55 gallon trash cans. Chair Morgan noted that residents are allowed to take five gallons of salt.

C. Deorocki also stated that J. Jones did a good job and had he no complaints. He questioned the overlapping with P. Hayden and J. Jones on Cemetery Lane and the Town Hall complex area. J. Jones responded that he used to handle all of that, and will do whatever the Board wants. Currently, P. Hayden maintains the complex, Police Station, Transfer Station and Krasko Field road. C. Deorocki felt there was too much overlapping and the truck may last a few more years if J. Jones handled those areas. P. Hayden stated that they did the plowing together, keeping the areas open. C. Deorocki stated that snow contractors should do everything, and the Town should have a truck for emergencies. He suggested that it may be something to look into for the future.

C. Hussey asked about pre-treating with a brine solution. J. Jones responded it has to be done prior to a storm. He's not opposed to it and has a machine with those capabilities, but hasn't had real good luck when he's used it in Town. Responding to a question from P. Sanderson, J. Jones stated they use regular salt.

Returning to C. Deorocki's point, Chair Morgan noted that J. Jones and P. Hayden seemed to work well together with plowing and it was probably a small area that was in question of overlap.

II. APPROVAL OF MINUTES

1. Monday, April 03, 2017

MOTION: P. Sanderson moved to approve the minutes of Monday, April 03, 2017. Second – J. Rolston; all in favor. MOTION CARRIED

The Town Administrator stated there was no further need to "Roll Call"; it has been resolved. The Secretary of State ruled that election of officers couldn't be questioned unless there was a challenge raised. Town Moderators have the right to move Election Day for any town matters, but not the election of officers. Towns could opt to hold a special Town Meeting to ratify results.

III. OLD BUSINESS

1. Coakley Update

Chair Morgan, the Town Administrator and P. Sanderson had another productive on Friday, April 14, 2017 with the City of Portsmouth, Senator Martha Fuller-Clark, and Rep. Messmer. The Town Administrator updated that Portsmouth provided a spreadsheet with approximate numbers to ballpark doing the emergency section, half of the section or the project in its entirety. There will be a meeting with Underwood Engineers, the City of Portsmouth and the Town Administrator this week. A letter will be drafted that will be signed by the Mayor of Portsmouth and the Greenland Board of Selectmen requesting the State fund the entire project through MTBE money based on an SRF reimbursement. It will be requested that the State contribute 75% of the project; 12.5% (each) would come from Greenland and Portsmouth. They are trying to structure it as an SRF program; in the past, payments have started one year after substantial completion. Completion is expected to take 18 to 24 months; payment would start three years after that. A five year repayment plan could be requested. Payments

could be done through the Town's Operating Budget, with seven or eight annual payments, as water line expansion.

P. Sanderson added that they looked at going from Post Road serving residents along the Breakfast Hill Road corridor, including the side neighborhoods, continuing to Rte. 1 and looping to the Portsmouth existing facility (going through Rye to loop up). It would improve the water pressure for the entire line. P. Sanderson reiterated this is in the conceptual stages; they were trying to get a ballpark based on serving everyone on that corridor and looping back. He continued that they also asked, based on Senator Morse's comments about roadways being torn up for multiple purposes, about the cost to have gas and sewer lines installed at the same time even if they're not connected to an infrastructure.

The Town Administrator noted that the money is available now. They want to be one of the first communities in line to receive funding. Underwood Engineers is going to provide the back up for the letter from Portsmouth and Greenland; the plan is to have it submitted within two weeks. P. Sanderson added that Underwood was the good choice to provide the technical backup because they have done a great deal of work for Portsmouth on their water and sewer engineering, and they also completed a comprehensive study of Greenland's roads recently. That should reduce the time for a new engineer to become familiar with the basic information and data.

This will be fast-tracked over the next few weeks, hoping to get in line for the funds. Chair Morgan and the Town Administrator felt huge progress was being made. Again, it was stressed this phase was only conceptual and nothing was set in stone.

The Town Administrator has spoken to Rath, Young and Pignatelli regarding the RFP for legal assistance. They are checking for any possible conflicts of interest; there may be some that can be resolved and waived.

P. Sanderson stated that the good news is that the conversation they wanted to have is occurring. There is mutual interest and a way to resolve the issue. He added that there will also be challenges to work through and it will be a job for the Planning Board.

2. Other Old Business

- The Board was updated on the status of the Parker driveway access. Mr. Parker has appealed the State's decision not grant the access; they have agreed to look at it again. Mr. Parker's representative from Southeast Land Trust is working with him; his land will go into conservation with Southeast Land Trust and include one house. If DOT denies the appeal, he will come back to the Town for Stearn's Way. It will be done and he won't have to continue trying.
- E-9-1-1: Chief Laurent would like to start the process. A public hearing will be held for residents affected by the changes and the Selectmen will vote at the following meeting. Renumbering Falls Way is intended to be done first. The meeting cannot be held at the Town Hall based on capacity; the meeting will need to be held at the School. The Town Administrator explained the numbering in Falls Way: 9-1-1 assigns numbers in 50' increments; the Town assigned them in Falls Way in 100' increments. P. Hayden stated that the granite posts in Falls Ways are not engraved and almost every mailbox had a number. C. Hussey asked that the "Bay" roads be done first due to confusion. P. Sanderson was in agreement. Chair Morgan will speak with Chief Laurent about the "Bay" roads.
- Library Trustees: The Trustees are planning meetings with the School Board, Planning Board and others to present for the proposed Library addition.
- Recreation Committee: Co-Chairs have been elected (Erika Rahn and Sharon Hussey-McLaughlin). P. Sanderson asked that they meet with the Selectmen to review maintenance objectives and any

support they may need. The Town Administrator stated they sent a very detailed list for maintenance needs; P. Hayden has spoken with members of the Rec Committee. P. Sanderson suggested they should be aware of the Right-to-Know Law, how the finances work, meetings, minutes, etc.

- Police Department: The elevator is scheduled to be repaired.
- Transfer Station: Replacement of the door on the cement building has been discussed with P. Hayden. Also discussed was putting a door on the baler; P. Hayden stated it will be a barn door type that rolls. There is a water leak in the roof of the recyclable compactor building. The purchase of a Little Giant ladder was recommended (\$426.79). Fixing the outside of the Fire Station and repairing the roof was mentioned. C. Hussey recommended P. Hayden contact Bluebird Storage about the outside of the building.

IV. NEW BUSINESS AND ADMINISTRATIVE

1. Review of Town Administrator's Bi-Weekly Report

Seabrook Station Exercises: Chair Morgan explained that the exercises are held on an annual basis to prepare Town officials for handling emergency situations. He encouraged the Selectmen to attend the exercises and participate. Exercises are run by the Emergency Management Director, Tim Collins, and usually last three to four hours. A workshop will be held on Wednesday, September 20, 2017; two monitored drills will be on Wednesday, October 18, 2017 and Wednesday, November 29, 2017. The graded exercise will be held on Wednesday, April 04, 2018.

2. Meeting Date: Monday, May 29, 2017 – Memorial Day

MOTION: C. Hussey moved to hold the third meeting in May on Tuesday, May 30, 2017. Second – P. Sanderson; all in favor. MOTION CARRIED

The bookkeeper will be authorized to submit payroll prior to the meeting.

3. All Veterans' Credits

Seven residents qualify for the All Veterans' Credit. The deadline was April 15, 2017.

MOTION: J. Rolston moved to approve the All Veterans' Credit in the amount of \$500 each for Paul Durham, Anthony Mann, Monica Fisher-Moreau, Hollie Noveletsky, John Veneski and Ron Meyer. Second – P. Sanderson; all in favor. MOTION CARRIED

A total of 14 residents have received the All Veterans' Credit.

The Town Administrator thanked J. Rolston for remaining with her during a closed door discussion with a non-resident last week. The Police Department also provided assistance.

4. Waste Disposal Bid Results

The Town's contract with Covanta expires June 30, 2017. Bids were sent out for the disposal of municipal solid waste earlier in the year. The Town currently pays \$73.16 per ton and the waste is incinerated. Cassella responded with no bid; Waste Management and Covanta returned bids. There is also the ability to sign and rejoin the Lamprey Regional Cooperative in its comprehensive solid waste disposal program. The Lamprey Regional Cooperative was established in 1978 under RSA 53-A by

several communities to share a cost savings with waste disposal as a large group. Greenland did participate at one time when the Co-Op went to UNH; it was burned at the incinerator and the ash taken to Newmarket. The Newmarket Super Fund site was closed and each town now pays an annual assessment for maintenance and testing of the closed site; it has almost reached its clearance.

If the Board opts to rejoin the Co-Op, it will change what the Selectmen have done over the last several years. When Lamprey no longer used the UNH/Newmarket ash dump, they went with Waste Management. Greenland then opted not to stay with Lamprey because it was going to the landfill rather than incineration. The Town then used MERC, which has since closed. Covanta has been used for the last several years. MERC's price was guaranteed until expiration of the contract this year.

A copy of the bid prices are on file. It was noted that if the Board opted to rejoin with Lamprey, the Town couldn't withdraw until the expiration of the contract with Waste Management in 2026. When a landfill closes, responsible parties have to share in the landfill closure. The Town Administrator spoke with the Waste Management representative; they are permitted until 2040 and have purchased additional land.

The Waste Management contract would only bind the Town for five years. If the Town bound in with Lamprey, withdrawal would void the Waste Management contract for all communities and a penalty would be involved. There is no fee to rejoin Lamprey. P. Hayden added that Covanta donated the shed and they take all universal waste free of charge. The ash at Covanta is landfilled. P. Sanderson stated the Town needed to improve its recycling rate: for every ton that is recycled, there is no tale on the end, even though it costs the Town money. The Town Administrator added that there is one more year remaining of zero cost to co-mingled recycle.

Covanta would include all universal waste service as part of their contract for five years at no cost. To replace that service under a Waste Management or Lamprey contract, the Town would have to store it and take it to the Household Hazardous Waste disposal in Portsmouth twice a year. There was further discussion about waste disposal.

MOTION: C. Hussey moved to award the contract to Covanta for the disposal of municipal solid waste beginning July 01, 2017. Second – J. Rolston; all in favor. MOTION CARRIED

P. Sanderson asked P. Hayden return to the Board in July to discuss a possible modification to the fee schedule due to an increase in rates. P. Hayden stated that the last Transfer Station increase seems to be working.

5. Portsmouth Water Supply

The Town Administrator was notified by the City of Portsmouth Water Department that the outside water ban has been lifted and supplies have returned to normal. The report from the City of Portsmouth indicated that usage remained down from the 10 year average as of March 2017; supply is currently at 49% of the existing system capability. The system capability as of March 2017 is 8,402,400 gallons per day; they are using 3,679,791 gallons per day.

6. Welfare Guidelines

The Board reviewed the Welfare Guidelines. RSA 165:1,II requires that the Board of Selectmen review the guidelines periodically to insure that the amounts of assistance are realistic to the actual costs in the area. The Town Administrator noted that the last page of the guidelines lists the allowable standards;

they were established in 2005 by the Town Administrator and have not been adjusted since that time. She has found they remain accurate. She continued that the major needs in Greenland are rent, utilities and food. Greenland doesn't have a repetitive welfare problem; most recipients are one month to a maximum of four months. Greenland Veterans have been very generous in assisting with food needs. \$500 is available for gas and food cards, eliminating the need for food vouchers at grocery stores; cards are clearly labeled "no beer, wine or cigarettes". Gas cards are clearly labeled "gas only".

Welfare assistance is confidential. Rent is made payable to the landlord and the address may be on the "memo" line. The Board was provided a list of unidentifiable cases. The Town Administrator explained the different ways a welfare recipient could make repayment to the Town. The statute requires the Town to assist when presented to the Town. Chair Morgan, after reading the statute to the Board, stated the Town is obligated to provide assistance whether or not the individual is a resident. If a hearing is requested by a welfare recipient, the Town Administrator would call upon the Director of New Generations or the Lovering Center; both would be aware of the welfare laws and requirements.

P. Sanderson noted there was an exclusion of college students. He felt that may have to be reviewed on a case-to-case basis. The language regarding "aliens" may be questionable and should be reviewed. There was a gap regarding medication and P. Sanderson stated generics should not be substituted. The Town Administrator responded that the Town has a contract with Rite Aid. P. Sanderson suggested adding medication to the policy and including that it would be dealt with as prescribed. When the Town Administrator is not available, the Town Clerk has a copy of the application; the Town Administrator has 72 hours to respond. She is also always available 24/7 by phone, email or text.

Welfare information includes a clause that any requirements may be waived depending on the circumstances. If a recipient is doing work for the Town to repay their assistance and is injured, they are covered through Primex as Volunteer Coverage.

7. Other New Business

P. Sanderson will be away for a few days. C. Hussey will cover the Planning Board meeting on Thursday, April 20, 2017. C. Deorocki will also be away.

The seasonal position as assistant to the Property Maintenance Supervisor has been posted. Mark Fleming will not be returning.

V. ACCOUNTS PAYABLE – THURSDAY, APRIL 20, 2017

1. Payroll Manifest 08

MOTION: J. Rolston moved to approve Payroll Manifest 08 in the amount of \$53,899.68. Second – P. Sanderson; all in favor. MOTION CARRIED

2. General Fund Manifest 08

MOTION: J. Rolston moved to approve General Fund Manifest 08 in the amount of \$364,711.14 (School - \$160,000). Second – C. Hussey; all in favor. MOTION CARRIED

All payments going into Capital Reserve Funds from surplus were included in this manifest. Statute requires those payments to be made no later than 30 days after the vote. Three deposits of \$35,000

each (total of \$105,000) were made into three separate accounts. Brush clearing and snowplowing for the storm on April 01, 2017 was also included (total of \$45,000).

3. Fire/Safety Manifest 04

MOTION: J. Rolston moved to approve Fire/Safety Manifest 04 in the amount of \$113.03. Second – C. Hussey; all in favor. MOTION CARRIED

4. Police Special Revenue Manifest 02

MOTION: C. Hussey moved to approve Police Special Revenue Manifest 02 in the amount of \$43,852.50. Second – J. Rolston; all in favor. MOTION CARRIED

This is the fourth quarter transfer of money from detail work that reimburses the General Fund for police officer salaries.

VI. ADJOURNMENT

MOTION: P. Sanderson moved to adjourn at 9:00 p.m. Second – J. Rolston; all in favor. MOTION CARRIED

NEXT MEETING

Monday, May 01, 2017 – 7:00 p.m., Town Hall Conference Room

Respectfully Submitted – Charlotte Hussey, Secretary to the Boards

Approved: Monday, May 01, 2017